

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL

Annual General Meeting

Held on

Wednesday 4th May 2016

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Norman
Cllrs. Small, Stone, Taffurelli, Wassell, McIver, Spiers, Mrs
Burkill and Mrs Tyler

County Cllr Hart and District Cllr Hitchins

6 Members of the public

Apologies: None

Minute Number		Action
	<p>Minutes of AGM held on Friday 22nd May 2015</p> <p>The Clerk referred to the minutes of the AGM held on Friday 22nd May 2015 which were circulated to Cllr's prior to the meeting. It was proposed by Cllr Norman and seconded by Cllr Taffurelli that the Minutes should be accepted as being a true record of the AGM and this was agreed unanimously.</p> <p>Election of Chairman and Vice-Chairman</p> <p>The Clerk reported that he had received no applications for the post of the Chairman or Vice-Chairman.</p> <p>Cllr Norman confirmed that he was willing to stand again as Chairman and it was proposed by Cllr McIver and seconded by Cllr Wassell that Cllr Norman be accepted for the position of Chairman. This was agreed unanimously.</p> <p>For the election of Vice-Chairman, it was proposed by Cllr Taffurelli and seconded by Cllr Mrs Tyler that Cllr Small be elected as Vice-Chairman and this was agreed unanimously at the vote.</p>	

	<p>Election of Committee's</p> <p>It was agreed that the following Committees and Cllrs be accepted. Proposed by Cllr Taffurelli and seconded by Cllr Stone:-</p> <p>HR Sub-Committee Cllr Norman, Cllr Stone, Cllr Mrs Burkill</p> <p>Emergency Plan Committee Cllr Wassell, Cllr Stone, Cllr Mrs Burkill</p> <p>Play Area Sub-Committee Cllr Norman, Cllr Small, Cllr Mrs Tyler, Cllr Spiers, Cllr Taffurelli</p> <p>Appointment of Representatives</p> <p>It was agreed that the following Cllrs would represent the Parish Council on the following groups/organisations:-</p> <p>Imery's Liaison Group Cllr Small, Cllr Taffurelli</p> <p>Wolf Minerals Local Liaison Group Cllr Norman</p> <p>I&DALC Cllr Small, Cllr Taffurelli</p> <p>DNPA Cllr Norman</p>	
54/16	<p>Open Forum</p> <p>In the absence of Jeff Harrison, John Briggs of Wolf Minerals gave an update on matters relating to the Tungsten Mine. John mentioned that Alan Fearon had been appointed as the new General Manager replacing Jeff who was due to retire in the summer. Tonnage is currently being increased and the mine hopes to be at full production by the end of the year. Despite the cost of Tungsten falling dramatically over the past 6 months it is hoped that prices are finally starting to rise again. There was an article on BBC Spotlight in February regarding blasting and the remediation process is still on-going.</p> <p>The alterations to the processing plant in order to address the low noise frequency issues should be complete by the end of May whilst works to divert Lee Moor Road are still on-track with completion at the end of the year. Finally the planning application to extend the life of the mine should be determined by DCC in September whilst the DCC Minerals Plan Examination was due to start in the coming weeks.</p>	
55/16	<p>Declarations of Interest</p> <p>None to report.</p>	

56/16	<p>Police Report</p> <p>In Jim's absence Julia Sanders of Neighbourhood Watch gave a brief report:</p> <p>20/04/16 – Theft from a motor vehicle on farmland. This case is currently under investigation.</p> <p>27/04/16 – Assault at Shaugh Prior. Whilst the case was investigated the victim did not want to pursue it.</p>	
57/16	<p>County and District Councillor Reports</p> <p>Whilst much of Cllr Harts report had been addressed during the Annual Assembly held before the AGM, he mentioned that some additional funding had been made available to repair potholes (although it was not nearly enough to help address DCC's backlog). Cllr Stone wished to raise concerns regarding the on-going closure of Purps Lane. The Clerk agreed to email Cllr Hart on this matter so it could be investigated.</p> <p>Cllr Hitchins didn't have too much more add to his report given during the Annual Assembly. He confirmed that Our Plan (which is a joint Local Plan working with Plymouth and West Devon) was on-going and that a new contracts system was being investigated by the District Council which would could see the District undertaking works as a private contractor.</p>	Clerk
58/16	<p>DPNA Report</p> <p>Cllr Hitchins didn't have too much more to add to his report given during the Annual Assembly. He mentioned that the 10 Tors was due to take place during the coming weekend with a record entry level. He also mentioned that he had recently visited the new Mayflower Water Treatment Works being constructed by SWW at Roborough and that he may be able to arrange a tour of the works at some point in the future for anyone interested.</p>	
59/16	<p>Minutes of the Meeting held on the 6th April 2016</p> <p>It was agreed that the Minutes of the meeting held on the 6th April 2016 were an accurate record of proceedings and were signed by the Chair.</p>	
60/16	<p>Matters Arising</p>	
8/16(a)	<p>Highway Matters</p> <p>The Clerk confirmed that he had heard back from DCC Highways regarding the request for a sign to prevent vehicles from parking in the bus turning area at Wotter. Unfortunately due to cutbacks DCC can only maintain existing signage and not provide new signs. Therefore the cost of installing the sign would have to be met by the Parish Council. The potholes/depression in the road outside Huxton Farm had been repaired by there were some further areas that needed</p>	

8/16(b)	<p>attention in Shaugh Prior village near the Primary School. The Clerk agreed to raise this with Nick Colton. Nick had also confirmed that the depressions may be as a result of a collapsed sewer and that trial pits may have to be dug to find out what is causing these issues. The Clerk also agreed to chase the concerns raised under Minute 57/16 regarding Purps Lane.</p> <p>Shaugh Prior Parish Play Areas – Lottery Funding Bid</p> <p>As a result of our original bid for funding being unsuccessful due to the cost of the project exceeding the £25k threshold, the Clerk confirmed that he had re-submitted our application on the basis of providing the grasslok surfacing under the play equipment (instead of the rubber mulch). This resulted in the overall cost of the works no longer exceeding the £25k ceiling figure. It was hopeful on the basis of these changes that the revised bid would now be successful.</p>	Clerk
8/16(c)	<p>Wotter Kick-About Area</p> <p>Cllr Mrs Tyler confirmed that the fencing works (which included a gate) had now been completed with the help of Cllr Stone. It was suggested that the area could benefit from some rolling along with a grass cut. The Clerk agreed to raise this with the Gent Brothers.</p>	Clerk
8/16(d)	<p>Defibrillators</p> <p>Cllr Taffurelli confirmed that all 3 defibs had been checked and all was satisfactory. He also suggested that as each village now had its' own defib that the responsibility of carrying out the monthly checks (which is a requirement of the SW Ambulance Trust) should be split amongst the Cllrs. Cllr Taffurelli confirmed he would be happy to cover Wotter but we need Cllrs to cover Lee Moor and Shaugh. Cllr Mrs Burkill said she may be able to carry out the checks at Shaugh, with Cllr Mrs Tyler as a back-up. No representative was identified for Lee Moor. It was also clarified that those Cllrs checking the defibs would be covered under the PC insurance policy.</p> <p>The final training session for the use of the defib at Wotter was carried out at the Moorland Hotel, with a total of 10 people attending. It was agreed that a special thanks should go to Kathy Compton and that the PC should present her with some flowers in appreciation of all of her hard work and commitment. Cllr Mrs Burkill agreed to arrange this.</p>	Cllr Mrs Burkill
15/16	<p>PROW – Diversion of Bridleway No 44</p> <p>The Clerk read out a response received from the DCC PROW Officer in response to the letter sent by the Clerk on behalf of the PC following comments/concerns raised at the previous PC meeting. The Clerk also circulated a plan showing the proposed fencing works (which were considered to be acceptable). However it was the view of Cllrs that there was still an outstanding concern regarding Sibilco giving up the mining rights to areas X, Y and Z as part of the process to divert the bridleway. The response received from the DCC PROW Officer confirmed that the removal of the mining rights would be</p>	

49/16	<p>included as part of a separate agreement relating to the review of the Conditions and Modification Order at Lee Moor. It was agreed that the Clerk would respond to DCC requesting further information on the draft Legal Agreements relating to areas X, Y and Z before the PC is in a position to remove its' objection.</p> <p>Furthermore a response was also awaited from Sibilco on reducing the period of the diversion to a maximum of 15 years from what is currently proposed.</p> <p>Queen's Birthday Celebration – Grant Request</p> <p>The Clerk mentioned that a formal request had been received from Shaugh Prior Recreation Hall for the sum of £200 to help in the delivery of events planned to help celebrate the Queen's Birthday. Several events were proposed including a red, white and blue evening along with a bell ringing and flower competition at the Church.</p> <p>Cllr Small mentioned that it was disappointing that the halls at Lee Moor and Shaugh Prior had not worked together in terms of planning their respective events.</p> <p>Whilst it was proposed by Cllr Taffurelli and seconded by Cllr Spiers that the requested bid for grant funding should be approved, there were some concerns regarding what event the £200 would be used towards. It was therefore agreed that whilst the PC would be willing to support the grant request, the Clerk should seek clarification from Shaugh Prior Hall on what event this funding would be used to support.</p>	Clerk
61/16	<p>Planning</p> <p>The Clerk confirmed that there was nothing to report.</p>	
62/16	<p>Chairmans Business</p> <p>The Chair had nothing to report.</p>	
63/16	<p>Annual Return – Annual Governance Statement</p> <p>Following a review of the various questions raised in Part 1 of the Annual Return it was agreed that the Annual Governance Statement be signed by the Chair and minuted.</p>	Clerk
64/16	<p>Annual Return – Approval of Accounts</p> <p>The Clerk produced the Bank Reconciliation and Explanation of Variations for the Annual Return. Following a review of these documents by Cllrs it was agreed that Part 2 of the Annual Return be signed by the Chair and minuted.</p>	
65/16	<p>White Thorn Inn</p> <p>Cllr Mrs Tyler mentioned that the lease for the White Thorn Inn was</p>	

<p>66/16</p>	<p>currently up for sale and had been asked by several parishioners to see if the community could purchase the lease and run it as a community pub. However upon contact with the agents dealing with the sale there seemed to be a general lack of support for such an initiative. Several Cllrs also raised concerns about the amount of funding that would have to be raised in order to fund the purchase of the lease.</p> <p>Reports from Committee's</p> <p>As no committees/organisations had met since the last PC meeting there was nothing to report.</p> <p>Cllr Mrs Burkill enquired if we still had a website committee as there were a number of items that were on the website which were now well out of date? The Clerk confirmed that such a committee no longer existed and it was up to him to update the website. However he is reliant on Cllrs/parishioners providing him with the necessary details. The Clerk confirmed that he was still willing to update the website but was dependent on parishioners proof reading it from time to time to ensure everything is relevant. Cllr Taffurelli suggested that Julia Sanders of Neighbourhood Watch could be a good person to consider for reviewing the website and he confirmed that he would speak to her about this.</p>	<p>Cllr Taffurelli</p>
<p>67/16</p>	<p>Correspondence</p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> • Letter from Beacon Medical Group requesting attendance at a future PC meeting in order to obtain patient feedback on proposed changes. It was agreed that the Clerk would respond asking them to attend either the June or July PC meeting (likely to be July). • Email from DCC containing Devon Local Flood Risk Management Strategy Update. • Email from Wolf Minerals detailing agenda for next LLG meeting taking place on the 25th May 2016. • Email from DALC including the May 2016 Newsletter. • Email from DCC highlighting how Devon libraries have become independent staff and community owned organisations. • Email from DNP providing the elections poster for Dartmoor Commoners Elections. • Email; from SHDC providing an update on the Council Leisure Procurement. • Letter from SHDC providing a Parish Clerks Payroll Update for March 2016. The Clerk confirmed that the accounts showed that we had no outstanding payments to HMRC. <p>Cllr Taffurelli confirmed that he had received a letter from Wolf Minerals confirming that the £6k contribution the PC had received towards the play area improvements was actually to support all charities/organisations in the Parish (Parish Magazine, Shaugh/Lee Moor Halls etc) and it was up to the PC to dispense this funding how</p>	

68/16	<p>they see fit. At present those organisations seeking funding have to apply to Wolf direct and by now having to apply to the PC it will make more work for the Clerk. It was agreed that the Clerk would raise this matter with the Clerks of Cornwood and Sparkwell and raise this as a concern with Wolf Minerals.</p> <p>Finance</p> <p>The Clerk confirmed a balance of £38,514.14 in the Treasurers Account on the 25th April 2016 (this included the first Precept payment of £5,669.00 from SHDC).</p>	Clerk
69/16	<p>Payments and Receipts</p> <p>It was agreed to make the following payments:</p> <p>£28.81 cheque to Scott Smy (postage/admin) £12.49 cheque to Kathy Compton (printing costs for defib training) £200.00 cheque to Shaugh Prior Hall (grant for Queen's Birthday Celebration)</p> <p>Receipts £5,669.00 BACS payment from SHDC (first Precept payment).</p>	
70/16	<p>Works and Maintenance</p> <p>Cllr Mrs Burkill highlighted that a further post (on the opposite side of the gate to those that had recently been replaced by the National Trust) needed to be replaced on the footpath link that leads up onto the moors from Shaugh Prior village. The Clerk agreed to raise this with Pete Davies.</p> <p>Several Cllrs commented that a number of benches and seats now needed staining. It was agreed that the Clerk would raise these works with Mr Palmer.</p> <p>Finally Cllr Taffurelli suggested that when the fencing to the play area at Wotter is replaced as part of the works to provide the new play equipment, a gate should be provided to help with ease of access.</p>	Clerk Clerk
71/16	<p>Date and Place of Next Parish Council Meeting</p> <p>Wednesday 1st June 2016 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.20pm</p> <p>Signed:.....Chairman</p> <p>Date:</p>	