

# MINUTES

of

## SHAUGH PRIOR PARISH COUNCIL

### Annual General Meeting

Held on

Wednesday 17<sup>th</sup> May 2017

at

### Shaugh Prior Recreation Hall

Present: Chairman Cllr Norman  
Cllrs. Small, Stone, Taffurelli, Wassell, Spiers, Mrs Burkill and  
Mrs Tyler

1 Member of the public

Apologies: Cllr McIver

Minute Number		Action
	<p><b>Minutes of AGM held on Friday 4<sup>th</sup> May 2016</b></p> <p>The Clerk referred to the minutes of the AGM held on Friday 4<sup>th</sup> May 2016 which were circulated to Cllr's prior to the meeting. It was proposed by Cllr Small and seconded by Cllr Spiers that the Minutes should be accepted as being a true record of the AGM and this was agreed unanimously.</p> <p><b>Election of Chairman and Vice-Chairman</b></p> <p>The Clerk reported that he had received confirmation from Cllr Norman that he was not seeking re-election to the position of Chairman and therefore the Clerk invited nominations to the role.</p> <p>Cllr Small was proposed by Cllr Taffurelli and this was seconded by Cllr Tyler. Upon voting there were 3 votes for Cllr Small and 5 against.</p> <p>Cllr Wassell was proposed by Cllr Stone and this was seconded by Cllr Spiers. Upon voting there were 4 votes for Cllr Wassell and 2 against along with 2 abstentions. Cllr Wassell was voted in to the position of Chairman.</p> <p>For the election of Vice-Chairman, it was proposed by Cllr Mrs Tyler and seconded by Cllr Norman that Cllr Small be elected as Vice-Chairman. Upon voting there were 4 votes in support of Cllr Small and</p>	

49/17	<p>0 against with 4 abstentions. An alternative proposal for Cllr Stone as Vice-Chairman was proposed by Cllr Mrs Burkill and seconded by Cllr Wassell. Upon voting there were 2 votes in support and 4 against with 2 abstentions. Cllr Small was therefore elected as Vice-Chairman.</p> <p>Both the Clerk and Cllr Small wished to record the thanks of the Parish Council for all the hard work that Cllr Norman has put in whilst he has been Chairman of the Parish Council and this was echoed by all Cllrs.</p> <p>As a result of the outcome for the voting of the positions of Chairman and Vice-Chairman Cllr Taffurelli took the decision to resign as a Parish Cllr.</p> <p><b>Election of Committee's</b></p> <p>It was agreed that the following Committees and Cllrs be accepted. Proposed by Cllr Small and seconded by Cllr Stone:-</p> <p><b>HR Sub-Committee</b> Cllr Small, Cllr Stone, Cllr Mrs Burkill</p> <p><b>Emergency Plan Committee</b> Cllr Wassell, Cllr Stone, Cllr Mrs Burkill</p> <p><b>Play Area Sub-Committee</b> Cllr Norman, Cllr Small, Cllr Mrs Tyler, Cllr Spiers, Cllr Taffurelli</p> <p><b>Appointment of Representatives</b></p> <p>It was agreed that the following Cllrs would represent the Parish Council on the following groups/organisations:-</p> <p><b>Imery's Liaison Group</b> Cllr Small, Cllr Spiers</p> <p><b>Wolf Minerals Local Liaison Group</b> Cllr Wassell</p> <p><b>I&amp;DALC</b> Cllr Small, Cllr Mrs Tyler</p> <p><b>DNPA</b> Cllr Mrs Burkill</p> <p><b>Newnham Solar Panels Community Interest Group</b> Cllr Spiers</p> <p><b>Open Forum</b></p> <p>In Annie Bent's absence the Clerk read out an update report on the Tungsten Mine. On the Low Frequency Noise Wolf continue to work</p>	
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	<p>with technical consultants on this issue and in particular GWP who are acting as mediators between Wolf and the local community (namely Sparkwell). Further information will be provided on this in due course. A feedback form relating to blasting is now available on the Wolf Community website with information on when blasts are due to occur. A total of 15 blasts took place during the past month using a combination of electronic and non-electronic detonators. Further recruitment to posts throughout the operation continues to take place with there now being just over 140 employees in total. Planning schemes for Dust, Noise, Travel Plan Review and Tree Planting are due to be submitted to DCC shortly. Whilst the works to divert Lee Moor Road have now been completed there are some snagging items that need to be addressed which mostly relate to fencing and completion of the bridleways. Once the new bridleways are fully opened, the permissive route alongside the old Lee Moor Road will be closed. Mining continues to take place in both the North and South pits in order to control the amount of iron content going into the plant. Work on the 165m bench is planned to start at the end of May. It is expected that the Mining Waste Facility Stage 2.2 construction will be complete by the end of September and at present is 80% complete.</p> <p>The Clerk mentioned he had received some issues from a member of the public who left the meeting which were all highway-related and would therefore be discussed during Highway Matters.</p>	
50/17	<p><b>Declarations of Interest</b></p> <p>None to report.</p>	
51/17	<p><b>Police Report</b></p> <p>The Clerk read out the crime report kindly provided by Julia Sanders prior to the meeting:</p> <p>09/04/17 – Assault occasioning Actual Bodily Harm. This was a result of a member of the public videoing bikers in the China Clay Pits. No evidence to proceed and no way of identifying the suspects. 20/04/17 – Sexual Assault which is still under-investigation.</p> <p>Overall the number of crimes reported during the past year are down almost 50% compared to the previous year. Fly-tipping continues to be a major problem in the area as well as the problem of trail bikes using the moors/quarries. Members of the public should not confront individuals and instead should try and obtain number plates. Finally there have no incidents reported of lambs/sheep being killed on the roads (although we know this is still occurring) so these incidents clearly aren't being reported (as they should be). Speed monitoring continues to take place with 2 regular volunteers and another 2 recently signed-up.</p>	
52/17	<p><b>County and District Councillor Reports</b></p> <p>In the absence of County Cllr Hart and District Cllr Hitchins there was</p>	

53/17	<p>no County or District Cllr Reports.</p> <p><b>DPNA Report</b></p> <p>In the absence of Cllr Hitchins there was no report.</p>	
54/17	<p><b>Minutes of the Meeting held on the 5<sup>th</sup> April 2017</b></p> <p>It was agreed that the Minutes of the meeting held on the 5<sup>th</sup> April 2017 were an accurate record of proceedings and were signed by the Chair.</p>	
55/17	<p><b>Matters Arising</b></p>	
8/17(a)	<p><b>Highway Matters</b></p> <p>The Clerk confirmed that he had reported the various damaged signs in the parish to Nick Colton of DCC Highways. He had also reported the issue of the broken gate next to the cattlegrid at Kneele Gate. A concern had also been raised regarding vegetation obscuring a 40mph speed limit sign on the main road. The depressions in the road both outside Huxton Farm and Shaugh Primary School were back again along with a large dip in the road outside Herschoff Kilns. The Clerk agreed to raise all of these issues with Nick Colton who he was due to meet the following week.</p> <p>Some major concerns were raised regarding the new diverted section of Lee Moor Road and how the wide-open nature of the road has already led it to being used as a race track, with bikers timing themselves as they travel along it. There was also a concern about the fact that the bridleway now runs alongside a very busy road where vehicles (many of which are HGV's) travelling well in excess of the speed limit. Further concerns on the bridleway related to the surfacing of such and how it was too rough for horses' hooves. It was agreed that the Clerk would raise these concerns with DCC Highways and also at our forthcoming cluster meeting to see if Sparkwell also shared our concerns?</p> <p>With regard to the issue of speeding traffic on the main road through the Parish (and the possible introduction of traffic calming on the section of road between the Moorland Hotel and Beatland Cross), the Clerk confirmed that he had agreed to meet Nick Colton on-site on Friday 19<sup>th</sup> May to run through some of the issues and possible measures to help improve the safety of the road to all road users. Cllr Stone asked if we could provide specialist 'gateway' signs at each of the locations where you come onto the Moors? The Clerk agreed to mention this to Nick Colton when they meet. It was noted that the PC would have to fund such signs but funding could be secured from the Portworthy or Newnham Solar Farms Community Benefit Schemes.</p>	<p>DCC Highways/ Clerk</p> <p>Clerk</p> <p>Clerk</p>
8/17(b)	<p><b>Shaugh Prior Parish Play Areas – Lottery Funding Bid</b></p> <p>The climbing frame has now been erected on-site and we are currently waiting for the bound rubber surfacing to go down. It was agreed that the Clerk would chase Playdale on when this would</p>	

8/17(e)	<p>happen as its now been several weeks since the climbing frame has been up.</p> <p><b>White Thorn Inn – Value to the Community</b></p> <p>Cllr Mrs Tyler confirmed that a bank account had now been opened and that the next stage was to meet with the owners of the premises. The Clerk mentioned that grants were available to Parish Councils to assist in the purchase of assets which are considered to have a value to the community. It was suggested that perhaps the Chair of the community group that has been set-up should come along to the next PC meeting and give an update.</p>	Clerk  Cllr Mrs Tyler
29/17	<p><b>Newnham Solar Panels Community Benefit Scheme</b></p> <p>Despite having been told through recent email correspondence that matters relating to the Community Interest Company were moving forward at a pace, Cllr Spiers mentioned that he still hadn't heard anything back from Cllr Ruth Pearson-Bunt of Sparkwell PC on the date of the first meeting of the CIC.</p>	
56/17	<p><b>Planning</b></p> <p>A report on the issues associated with the consultation on the updated Local Plan for Dartmoor was now available to view on the DNPA website. As the document was quite detailed it was agreed that the Clerk would circulate this to Cllrs.</p> <p>With regard to the consultation on the information submitted for the discharge of Conditions 7 and 13 at Hemerdon Mine, the Clerk confirmed that he had received confirmation from Sue Penaluna of DCC that this matter had been left on-hold for the time being as a further document was due to be submitted which covered a wider scheme. Cllr Mrs Tyler raised concerns about dust coming from the mine during the recent easterly winds. It was highlighted that due to the monitoring Wolf undertake in terms of air quality it would be quite easy for them to determine if the dust was coming from their site (rather than the China Clay Pits). It was therefore agreed that the Clerk would contact Annie Bent of Wolf Minerals on this matter.</p>	Clerk  Clerk
57/17	<p><b>Chairmans Business</b></p> <p>The new Chair Cllr Wassell had nothing to report.</p>	
58/17	<p><b>Broadband</b></p> <p>Cllr Mrs Tyler wished to raise this matter as she has recently found out that whilst some properties in Wotter already benefit from superfast broadband there are other properties on the opposite side of the road (hers included) which won't get the improved broadband until 2019. Other Cllrs also commented that since superfast broadband has been introduced in other areas of the Parish that broadband speeds in general had dropped. It was agreed that the Clerk would contact Matt Barrow of DCC on this matter as he had been receiving a number of emails from local residents concerned at the lack of progress being</p>	

	made in terms of receiving superfast broadband.	Clerk
59/17	<p><b>Approval of Standing Orders</b></p> <p>The Clerk referred to the fact that the PC had a duty to annually review the Standing Orders (which were forwarded to all Cllrs prior to the meeting). The Clerk confirmed that no changes were necessary and it was proposed by Cllr Stone and seconded by Cllr Small that the Standing Orders be adopted and this was agreed by all.</p>	
60/17	<p><b>Approval of Risk Assessment</b></p> <p>The Clerk referred to the fact that the PC had a duty to annually review the Risk Assessment (which were forwarded to all Cllrs prior to the meeting). The Clerk confirmed that no changes were necessary and it was proposed by Cllr Mrs Burkill and seconded by Cllr Stone that the Risk Assessment be adopted and this was agreed by all.</p>	
61/17	<p><b>Approval of Financial Restrictions</b></p> <p>The Clerk referred to the fact that the PC had a duty to annually review the Financial Restrictions (which were forwarded to all Cllrs prior to the meeting). The Clerk confirmed that no changes were necessary and it was proposed by Cllr Mrs Tyler and seconded by Cllr Spiers that the Financial Restrictions be adopted and this was agreed by all.</p>	
62/17	<p><b>Reports from Committee's</b></p> <p>It was noted that the next Imery's Local Liaison meeting was due to take place on the 15<sup>th</sup> June which will now be attended by Cllrs Small and Spiers. The Hemerdon Mine Local Liaison Meeting was taking place on the same evening as this PC meeting so unfortunately Cllr Wassell wasn't able to attend on behalf of the PC. Finally Cllr Mrs Burkill confirmed that the HR Sub-Committee are due to meet on the 14<sup>th</sup> June to conduct the Clerk's annual appraisal.</p>	
63/17	<p><b>Correspondence</b></p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> <li>• Letter from DNPA inviting PC's to a workshop on Monday 12<sup>th</sup> June 2017 discussing settlements and consultation on the Local Plan. DNPA will also be writing to all Parish and Town Councils in the coming months regarding settlement profiles and Towns and Villages in their area.</li> <li>• Email from SHDC regarding on-going planning enforcement cases.</li> <li>• Email from DCC regarding the Highway Maintenance Community Enhancement Fund where PC's can bid for funding for the undertaking of highway works. It was noted that is contractors are to be employed by PC's to undertake works then DCC would only fund 50% of the total cost of the works.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Email from Devon Communities regarding the undertaking of a Housing Needs Survey for Shaugh Prior. After some discussion, it was agreed that the PC would support the undertaking of such (particularly as it would not involve any resource implications for the PC). It was agreed that the Clerk would respond on this basis.</li> <li>• Email from SHDC on composting roadshows.</li> <li>• Email of the monthly newsletter from DALC. The Clerk suggested that Cllr Wassell may wish to attend the new Chairmanship Short Course taking place on the 11<sup>th</sup> July 2017 at Ivybridge and it was therefore agreed that the Clerk would put the necessary arrangements in place.</li> <li>• Notes from the I&amp;DALC Clerks Workshop held on the 19<sup>th</sup> April 2017.</li> <li>• Email of the monthly newsletter from the SLCC.</li> <li>• Email from Wolf Minerals containing the agenda for the next Local Mine Liaison Group Meeting on the 17<sup>th</sup> May 2017.</li> </ul>	Clerk
64/17	<p><b>Finance</b></p> <p>The Clerk confirmed a balance of £33,747.52 in the Treasurers Account on the 25<sup>th</sup> April 2017 (this included the first Precept payment of £5,860.00 from SHDC).</p> <p>As her wheelbarrow had been taken whilst carrying out the works on Wotter Play Area, it was proposed by Cllr Stone that the PC purchase a replacement wheelbarrow for Cllr Mrs Tyler which was agreed by all. The Clerk asked Cllr Mrs Tyler to purchase a replacement and the PC would reimburse her. It was also noted that Cllr Wassell needed to be added as a bank signatory for signing cheques.</p>	Clerk
65/17	<p><b>Payments and Receipts</b></p> <p>It was agreed to make the following payments:</p> <p>£225.00 cheque to Chris Rowland (ground works for Wotter Play Area)  £10,244.70 cheque to Playdale Playgrounds (Wotter Play Area Improvements)  £100.00 cheque to Scott Smy (first clerk's expenses payment)  £596.85 cheque to Zurich Municipal (annual insurance renewal)</p> <p>Receipts  £5,860.00 BACS payment from SHDC (first Precept payment).</p>	Cllr Tyler Mrs
66/17	<p><b>Works and Maintenance</b></p> <p>Several Cllrs had received complaints about the painting of the bus stop at Wotter. It was mentioned that the blue paint was a background and it would look much better once it was all finished. It was suggested that perhaps the bench inside could also be painted along with the gates. It was agreed that if volunteers were to carry out these works then it was only fair that the PC reimbursed them for the cost of paint etc.</p>	

67/17	<p>Cllr Norman confirmed that he still had the benches from Wotter Chapel, with one of them going to Shaugh Hall and the other to the Bowling Green. The Clerk agreed to contact Mr Palmer to see if he can install them (with assistance from Cllr Stone if required).</p> <p><b>Date and Place of Next Parish Council Meeting</b></p> <p>Wednesday 7<sup>th</sup> June 2017 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.20pm</p> <p>Signed:.....Chairman</p> <p>Date: .....</p>	Clerk
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