

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL

Meeting

Held on

Wednesday 7th February 2018

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
Cllr's Spiers, Norman, Small, Stone, Mrs Tyler and Mrs Burkill

County Cllr Hart, District Cllr Hitchins

Apologies: Cllrs McIver and Taffurelli
PC Tamsyn Dingley

4 members of the public in attendance (including Elaine Budd
from Wolf Minerals)

Minute Number		Action
02/18	<p>Open Forum</p> <p>Elaine Budd from Wolf Minerals gave an update on matters relating to the Tungsten Mine and in particular the LFN emissions. A task force including 4 different companies was appointed in October and a workshop was held in December to review the findings. The outcome of the review was to proceed with the installation of acoustic cladding on the outside of the building which will take 9 months to complete and would not require any planning permission. Final details of the cladding are currently awaited by Wolf. A more detailed Summary of the Noise and Vibration Management Plan is being drafted and will be available to download from the web site. As soon as it has been finalised EB agreed to forward a copy to the Clerk.</p> <p>Elaine also confirmed that she has started working with leading Plymouth-based historian Chris Robinson to launch a research project and book celebrating Devon's mining heritage and its significant contribution to the social and economic development of key areas of the county. She will be putting out a call to local</p>	Elaine Budd

	<p>people (through Parish Magazines, posters, newsletter articles etc.) regarding memories, photographs and other documents, including from the more recent history of the mine over the two World Wars, to share these and help piece together the fascinating story of mining on Dartmoor's southern flanks and its influence in particular on Plympton and Plymouth. A detailed article about the project will be available very soon. Cllr Mrs Burkill commented that there were likely to be many people in the parish who have old postcards etc that could be referenced in any such publication.</p>	
03/18	<p>Declarations of Interest</p> <p>None received.</p>	
04/18	<p>Police Report</p> <p>Although PC Dingley wasn't able to attend the meeting she did provide the Clerk with a Crime Report for the month of Jan which was as follows:</p> <p>1 x Burglary in Lee Moor. On-going enquiries with a positive lead. 1 x Killing of a wild bird in Lee Moor. Enquiries on-going. 1 x Incident of domestic abuse in Lee Moor. 1 x Incident of criminal damage in Lee Moor which was undetected. 1 x Attempted burglary at Shaugh Prior. Property is currently under-construction so no forensics and the crime has been filed.</p>	
05/18	<p>County and District Councillors Report</p> <p>County Cllr Hart started by apologising for his absence at the past few meetings. He confirmed that as of today's date the DCC budget had been set which would result in a 4.9% increase in Council Tax. Much of the budget pressure was as a result of increasing adult social care but he confirmed that extra money will be found this year for road repairs. The County Council is currently partaking in the pilot scheme regarding the receipt of business rates as by 2020 the only funding the County Council will receive will be through either business rates or council tax. This year DCC will be able to keep 59% of all business rates. He also commented that each year it was getting harder to get to a balanced budget.</p> <p>District Cllr Hitchins gave a brief update on District Council matters. He confirmed that SHDC were £600k short in respect of setting a balanced budget and that there would be an associated increase in Council Tax. SHDC are keen not to cut services and are looking at other options in terms of raising income including increasing parking charges and acquiring assets that will generate income. He also confirmed that SHDC were working with DCC on plastic waste issues.</p>	
06/18	<p>DNPA Report</p> <p>Cllr Hitchins started by mentioned that the DEFRA grant (which is</p>	

07/18	<p>the mainstay of income received by the National Park) will be staying the same for the next 2 years. The Gin Distillery project near Princetown was still on-track, with a new access road being required.</p> <p>Lord Gardner had recently visited and Cllr Hitchins stated it was good to see that he was engaging on rural farming and general National Park issues. He also mentioned that there had been some recent staff changes at DNPA and that capital funding was still being sought for the new Postbridge Information Centre.</p> <p>Finally Bill confirmed he attended the SW Tourism Awards at Torquay where Dartmoor won a special award for attracting tourists into the area.</p> <p>Minutes of the Meeting held on Wednesday 6th December 2017</p>	
08/18 (a)	<p>It was agreed that the draft minutes circulated to Cllrs were an accurate record of the minutes of the December PC meeting and were duly signed by the Chairman.</p> <p>Matters Arising</p> <p>Highway Matters</p> <p>As the budget for the forthcoming financial year had now been set (see Minute 14/18 below) and that an amount of £1000 had been allocated in the budget for it, the Clerk asked for confirmation from Cllrs that they wished to proceed with the design works associated with the Traffic Speed Reduction Scheme at Wotter? It was agreed by Cllrs that the Clerk should check to see if the original estimate on the cost of the design works provided by BradleyTech was still relevant and if so that they should be instructed to proceed.</p> <p>Cllr Stone raised concerns regarding a number of potholes on the road between the Bowling Green and Elfordleigh. The Clerk agreed to raise this with DCC Highways. It was also noted that the culvert between Hartstone and Faunstone was still damaged and although the road was supposed to be closed, drivers were still using it. There was also a report of white lines fading around the parish.</p> <p>The Clerk confirmed he had reported the damage to Shaugh Bridge to DCC Highways who in-turn had passed this onto the structures department at DCC as they are responsible for the maintenance of highway structures. It was noted that some fencing had now been placed around it. It was agreed that this was a serious safety issue and needed immediate attention by DCC.</p> <p>Cllr Stone asked if the Clerk could arrange the meeting that had been planned to take place previously with Nick Colton of DCC Highways so that various issues could be raised with Nick direct. Cllr Wassell confirmed he would also want to attend this meeting. The Clerk agreed to arrange this.</p>	<p>Clerk</p> <p>Clerk</p> <p>DCC</p> <p>Clerk</p>

	<p>Cllr Mrs Tyler raised issues with regard to the gates at the Kneele Gate and Collard Lane cattle grids. The Clerk made note and added this to the list of items for DCC Highways.</p> <p>Cllr Mrs Burkill made reference to a recent issue regarding a large HGV getting stuck on the road between Shaugh Bridge and Clearbrook. This was particularly concerning as many of these vehicles travelled over Shaugh Bridge. It was noted that a weight restriction on the bridge could impact upon the use of it by local agricultural vehicles and that the bridge would be likely to be able to take such loadings being placed upon it.</p> <p>(b) Newnham Solar Panels Community Benefit Scheme</p> <p>Cllr Spiers confirmed that there was nothing further to report at the current time. The website is now up and running but the grant application forms are still yet to be finalised. It is unlikely that there will be any further progress until the next meeting which is likely to take place in March.</p> <p>(c) Broadband</p> <p>Julia Sanders raised the issues that she has recently faced with BT in respect of getting superfast broadband to her property. It was also highlighted by Cllrs that several businesses in the area are experiencing problems with broadband including the Moorland Hotel as well as Lee Moor Hall (Cllr Small commented that Lee Moor Hall was not even recognised by BT)! Furthermore it was also noted that the broadband signal had dropped since more properties have signed up.</p> <p>The Clerk confirmed that he was yet to hear from Matt Barrow of DCC following an exchange of correspondence in December. Cllr Mrs Burkill made reference to the fact that this matter had been on-going for almost 3 years and was still no closer to being resolved which wasn't good enough. County Cllr Hart agreed that the lack of action from BT had simply not been good enough thus far and agreed to get Matt Barrow to contact the Clerk prior to the next PC meeting on the outstanding broadband issues.</p> <p>(d) Wotter Surgery Defibrillator</p> <p>Cllr Mrs Burkill confirmed that the defib had now been moved into Wotter Surgery as the batteries kept going flat whilst it was stored outside (due to the cabinet not being temperature controlled). However the lack of a notice confirming that the defib had been moved back inside was concerning and needed to be addressed by the surgery. It was suggested that perhaps the Moorland Hotel would be a better location?</p> <p>It was agreed that the Surgery should be asked to put the defib outside as soon as weather conditions allow and that the PC should consider securing grant funding that would allow for the purchase of a temperature controlled cabinet (similar to those used at Lee Moor and Shaugh Prior Halls). Elaine Budd confirmed that Wolf Minerals may be able to assist with the purchase and this</p>	<p>Clerk</p> <p>County Cllr Hart</p>
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(e)	<p>was warmly welcomed by Cllrs. It was agreed that the Clerk would liaise with Elaine in respect of this.</p> <p>Lee Moor Play Area Improvements</p> <p>Whilst there was nothing to report as yet (due to the meeting of the Play Area Sub-Committee having not yet taken place), the Clerk confirmed that this would be an item that would feature on PC meeting agenda's throughout the coming year and therefore included it for future reference.</p>	Clerk
09/18	<p>Planning</p> <p>The Clerk mentioned that a Listed Building Application had been received for replacement windows at Truelove Farm (app no 0191/18/LBC). It was agreed that there were no objections to this application and that the Clerk would respond on this basis. He also confirmed that the application for the re-development of Wotter Chapel was yet to be determined.</p>	Clerk
10/18	<p>Chairman's Business</p> <p>The Chairman had nothing to report.</p>	
11/18	<p>Reports from Committees</p> <p>As there had been no external meetings since the last PC meeting in December there was nothing to report.</p>	
12/18	<p>Correspondence</p> <p>During the past month, the following correspondence has been received by the Clerk: -</p> <ul style="list-style-type: none"> • Email from Nicola Friendship regarding a clean-up event within the villages. Cllr Mrs Burkill suggested that this was something that the primary school may be interested in associated with the current issues regarding plastic waste? The issue of rubbish in the stream running through Lee Moor (which was also highlighted in the email) should be raised with Imerys. • Email news bulletin from SLCC. • Email operational update from Wolf Minerals • Email from SHDC regarding Council Committed to Protection of Community Assets. • Email from DCC seeking new members for Devon Countryside Access Forum. • Email from South Dartmoor Community Energy regarding Free Energy Advice Workshops. • Email from DCC regarding funding opportunities for community schemes. • Email on Training Course in Devon provided by Citizens Advice. • Email from SHDC regarding an update on budgets. 	Clerk

<p>13/18</p>	<ul style="list-style-type: none"> Email from SHDC providing details on the TAP Fund applications received this year. <p>Finance</p> <p>The Clerk confirmed that on the 5th January 2018 there was £18,325.91 in the Treasurers Account.</p> <p>The Clerk mentioned that the PC had received a request for a grant of £800 from Shaugh Prior Hall for the installation of new LED lighting. It was confirmed that all necessary documentation had been provided to support the request (annual accounts etc). It was highlighted by Cllr Mrs Burkill that whilst the accounts for the Hall currently look quite healthy, much of this has been allocated for repairs to the roof which will take place later this year.</p> <p>It was the view of Cllrs that as the PC had agreed a grant request of £1000 to Lee Moor Hall earlier in the financial year, we should also agree to this grant request. It was therefore proposed by Cllr Small and seconded by Cllr Stone that the grant be approved and this was agreed by all Cllrs.</p>	
<p>14/18</p>	<p>Budget 2018/19</p> <p>The Clerk confirmed that the budget setting meeting had taken place on Wednesday 17th January 2018 and following that meeting a precept of £11,128.00 was agreed which, along with a Council Tax Support Grant of £506 resulted in a total budget of £11,634.00. Although there was a shortfall of £1841.00 when comparing income to the draft budget, it was the view of Cllrs that this could be addressed through existing PC reserves. Applications for grant funding would also help to reduce any shortfall.</p>	
<p>15/18</p>	<p>Payments and Receipts</p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u> £185.60 cheque to HMRC (PAYE for 3 months clerks wages) £354.00 cheque to The Play Inspection Company (post installation inspection for Wotter Play Area) £432.00 cheque to SHDC (supply and fitting of cradle seats at Wotter Play Area) £360.00 cheque to Nick Wassell (Chairman's Allowance) £80.40 cheque to WesternWeb Ltd (annual renewal of web space) £100.00 cheque to Scott Smy (final Clerks expenses payment) £47.50 cheque to Scott Smy (admin costs including printing) £800.00 cheque to Shaugh Prior Hall (grant payment for LED lighting)</p> <p><u>Receipts</u></p> <p>None</p>	

16/18	<p>Works and Maintenance</p> <p>It was agreed that the Clerk would contact Mr Palmer and ask him to replace the timber edgings around the safety surfacing at Wotter Play Area which were still to be replaced.</p> <p>The Clerk mentioned that the post-installation inspection of the new climbing frame at Wotter Play Area had taken place and it had identified some remedial works which the Clerk had reported to Playdale. Some of the works required the manufacture of parts and Playdale confirmed that they hoped to carry out the works in the next 4-6 weeks. The inspection had also highlighted the need for one of the boulders to be removed. It was agreed that the best course of action would be for the problem boulder to be covered with topsoil and turf once weather conditions improve rather than remove it due to its' size.</p>	
17/18	<p>Date and Place of Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place on Wednesday 7th March 2018 at Lee Moor Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.10 pm.</p> <p>Signed:.....Chairman</p> <p>Date:</p>	