

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL

Meeting

Held on

Wednesday 4th April 2018

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
Cllr's Norman, Spiers, Small, Mclver, Mrs Tyler and Mrs Burkill

Apologies: Cllrs Stone and Taffurelli
County Cllr Hart
PC Tamsyn Dingley
Elaine Budd (Wolf Minerals)

3 members of the public in attendance

Minute Number		Action
34/18	<p>Open Forum</p> <p>In her absence the Chairman read out an update on the Tungsten Mine provided by Elaine Budd. An update on progress relating to the Noise and Vibration Management Plan was provided during March and a further update will be provided in mid-April. The agreed works involve stiffening the existing framework to the building and providing acoustic cladding.</p> <p>The project involving local historian Chris Robinson is still on-going and he wished to express his thanks to Cllr Mrs Burkill for all her recent support in meeting with parishioners. Lots of meetings have already taken place and more are planned. Regular updates will be provided in monthly newsletters.</p> <p>Wolf have kindly agreed to once again support the Apple Celebration Day being organised by Shaugh Prior Recreation Hall and taking place on the 20th October 2018. Elaine also confirmed in her report that there would be some financial support from Wolf to help with the purchase of a new defib at Wotter Surgery.</p> <p>A local resident raised concerns regarding the state of the ditches at the top of Collard Lane, with existing vegetation having been</p>	

35/18	<p>cut-down but not taken away. Furthermore, the depositing of mud on the lane had resulted in someone recently falling over and breaking her wrist. The Clerk agreed to raise this with DCC Highways.</p>	Clerk
	<p>Declarations of Interest</p> <p>None received.</p>	
36/18	<p>Police Report</p> <p>In the absence of Tamsyn Dingley there was no report. However, following the meeting a crime report for March was forwarded to the Clerk which was as follows:</p> <ol style="list-style-type: none"> 1. Incident of drink-driving at Cadover on the 2nd March. Person was arrested and charged to court. 2. Over a 7-month period items have been stolen from a house in Shaugh Prior being renovated. An investigation is on-going. <p>Posts have been shared on social media regarding the lambing season and regular patrols are taking place whilst the Community Speed Watch Team will be back out in action shortly.</p>	
37/18	<p>County and District Councillors Report</p> <p>In the absence of Cllr Hart there was no County Cllr Report.</p> <p>District Cllr Hitchins gave a brief update on matters relating to South Hams. The Plymouth and South West Devon JLP examination in public had now finished and it looks as though the Planning Inspector will find the plan 'sound' subject to some amendments. He also mentioned that nothing further had occurred in respect of the proposed merger between SHDC and WDBC (which was the agreed position for both Councils).</p>	
38/18	<p>DNPA Report</p> <p>Cllr Hitchins mentioned that a recent re-organisation at DNPA had resulted in the loss of their Lawyer and this was now being provided through a combination of Teignbridge and DCC. There have also been some promotions within the Planning Department. The recent Parish Scapes meeting (which forms part of Moor than Meets the Eye) was attended by Cllr Hitchins which involved a demonstration by a remote-controlled machine that clears vegetation (and could potentially be used to clear ferns/bracken). Prince Charles is taking an active role in protecting Curlews on the moor (as the numbers are diminishing) whilst Postbridge Visitor Centre may be demolished and replaced with a Bronze Age Exhibition Centre.</p>	
39/18	<p>Minutes of the Meeting held on Wednesday 7th March 2018</p> <p>It was agreed that the draft minutes circulated to Cllrs were an</p>	

40/18	<p>accurate record of the minutes of the March PC meeting and were duly signed by the Chairman.</p> <p>Matters Arising</p>	
8/18(a)	<p>Highway Matters</p> <p>Cllrs Wassell confirmed that he and Cllr Stone had met with Nick Colton of DCC Highways and had highlighted a number of highway issues including the 2 large depressions on Lee Moor Road and the potholes just below the Farm Shop on the road through to Elfordleigh.</p> <p>The Clerk mentioned that as the works to repair the damaged culvert near Hartstone Farm will cost over £20k Nick Colton has had to make a bid for funding as a capital scheme to the asset management team at County Hall. If it gets the go-ahead (depending on how many other bids have been received across the County) then it will be included within a 12-month work programme. Furthermore, Nick has also identified a possible solution to address the drainage problem experienced near Hartstone Farm which is resulting in the hedges being badly eroded. However, depending on budget this scheme may also have to be made subject to a works order.</p> <p>The Clerk noted earlier concerns raised during the Open Forum regarding the blocked ditches along Collard Lane and agreed to raise this with Nick Colton.</p> <p>The Clerk confirmed that the design of the traffic calming/speed reduction scheme for Wotter had now been instructed and that the designs were awaited.</p> <p>Cllr Mrs Burkill also raised an issue with regard to surface water drainage at the lower end of Shaugh Prior village and how a blocked drain was causing water to back-up onto the road. It wasn't clear who's responsibility the drainage system was (as it discharges onto private land) so it was agreed to raise with Nick Colton in the first instance.</p> <p>Finally, it was noted that the works to repair the damage to Shaugh Bridge had now been completed and that DCC had done an excellent job.</p>	Clerk
8/18(b)	<p>Newnham Solar Panels Community Benefit Scheme</p> <p>Cllr Spiers confirmed that there was nothing further to add since the last PC meeting in respect of this matter. Cllr Spiers agreed to chase this matter in view of the distinct lack of progress being made.</p>	Clerk
8/18(c)	<p>Broadband</p> <p>Despite having initially made some progress with BT over getting</p>	

8/18(d)	<p>superfast broadband, Julia Sanders reported that issues were now up in the air and that she wasn't sure if she would be getting broadband from BT after having her order cancelled and then re-instated.</p> <p>Cllr Mrs Tyler mentioned that it still wasn't clear when everyone else would finally get superfast broadband and that further clarification should be sought from Cllr Hart at the next PC meeting on this subject.</p> <p>Wotter Surgery Defibrillator</p> <p>The Clerk confirmed that he had sent several emails to Wotter Surgery regarding what their intentions were for the current defib (would it go back outside once the weather improves) but had received no response to any of his communications. Cllr McIver gave a brief update on the history relating to the purchase of the original defib by the Friends of Wotter Surgery.</p> <p>Cllr Small confirmed that he had raised the issue of the defib with Imerys at a local liaison meeting and that they were agreeable to providing a financial contribution towards the purchase of such. It was also highlighted that Wolf Minerals had previously agreed to help with the purchase of a new defib (cost of which was £825) whilst Cllr Hitchins agreed to provide £20 from his Locality Budget.</p> <p>It was therefore proposed by Cllr Wassell and seconded by Cllr Mrs Burkill that we go ahead with the purchase of a new defib from Andrew Deptford at Aadefib. The Clerk also confirmed that the Wotter Surgery had temporarily been removed from the SW Ambulance Trust Community Defib Accreditation Scheme.</p>	
8/18(e)	<p>Lee Moor Play Area Improvements</p> <p>The Clerk confirmed he was yet to arrange the meeting of the Play Area Sub-Committee and was looking to arrange a meeting of such once Cllr Taffurelli was back.</p>	Clerk
41/18	<p>Planning</p> <p>The Clerk referred to the receipt of just one application which was for the widening of an existing vehicular access at Bramley House, Shaugh Prior (app no 0148/18). After consideration of the plans it was agreed that there were no issues to comment upon and it was agreed that the Clerk would respond on the basis of the PC having no objections to the proposal.</p>	Clerk
42/18	<p>Chairman's Business</p> <p>The Chairman had nothing new to report or raise.</p>	
43/18	<p>Reports from Committees</p> <p>Cllr Small mentioned that he and Cllr Taffurelli had attended the most recent Imerys Local Liaison Meeting. He highlighted that both</p>	

	<p>Imerys and Sibilco are extremely busy at present and Imerys have kindly agreed to provide the material we need to cover the exposed boulders within Wotter play area. This offer was gratefully received by Cllrs.</p> <p>Cllr Mrs Burkill referred to the Making Planning Work for You meeting she had attended at DNPA with Cllrs Wassell, Stone and Taffurelli. The meeting primarily focused upon updates relating to the Dartmoor Local Plan and how DNPA would consult with organisations moving forward. It also touched on Neighbourhood Planning which is something that Shaugh Prior don't really need to consider as most development that takes place in the Parish is small-scale in-fill development.</p> <p>Finally, a presentation was given by a Cllr from another Parish regarding how that particular PC consults on planning applications. Following that presentation Cllrs came to the view that our process for consulting on planning applications was still fit for purpose.</p>	
44/18	<p>Correspondence</p> <p>During the past month, the following correspondence has been received by the Clerk: -</p> <ul style="list-style-type: none"> • Letter from Molly Hunt regarding sponsorship of articles written and included within the Parish Magazine. It was agreed that the Clerk would respond to Molly clarifying what would occur after the first 3 months. • Email invitation to the Community Safety Partnership Forum taking place on Thursday 17th May 2018 at Rattery. • Email containing latest newsletter from DALC. • Email from SHDC regarding the SeaMoor Lotto. • Email update from DNPA regarding National Park Ranger Service. • Email update from SLCC. • Email regarding a cycle event (Dartmoor Demon) taking place on Saturday 5th May 2018, the route of which will go through the Parish. • Email from SHDC regarding the accessing your services on-line roadshows which visit our Parish on the 24th April. 	Clerk
45/18	<p>Finance</p> <p>The Clerk confirmed that on the 23rd March 2018 there was £15,717.94 in the Treasurers Account. The Clerk also mentioned that he had commenced the paperwork in respect of the Annual Return and had carried out the Bank Reconciliation which was signed by the Chairman.</p>	
46/18	<p>Approval of Standing Orders</p> <p>As part of our annual review of Standing Orders, prior to the meeting the Clerk supplied all Cllrs with a copy of the updated SO's. The only change made was in relation to the protocol for looking at and commenting upon planning applications to take into</p>	

47/18	<p>account Cllr Wassel now being Chairman rather than Cllr Norman. It was proposed by Cllr Mrs Burkill and seconded by Cllr Small that the revised SO be adopted and this was agreed by all.</p> <p>Approval of Risk Assessment</p> <p>As part of the annual review of the Risk Assessment, prior to the meeting the Clerk supplied all Cllrs with a copy of the Risk Assessment. The Clerk confirmed that no changes had been proposed apart from the date and it was therefore proposed by Cllr Mclver and seconded by Cllr Mrs Tyler to adopt the Risk Assessment and this was agreed by all.</p>	
48/18	<p>Approval of Financial Restrictions</p> <p>As part of the annual review of the Financial Restrictions, prior to the meeting the Clerk supplied all Cllrs with a copy of an updated Financial Restrictions which had been amended to increase the cap for in respect of the cost of works/services where 3 quotations are required from £1000 to £2000. It was acknowledged that the sum of £1000 is no longer a considerable sum of money when procuring goods/services and increasing the limit to £2000 would help to reduce the workload of the Clerk. It was therefore proposed by Cllr Small and seconded by Cllr Tyler to adopt the revised Financial Restrictions and this was agreed by all.</p>	
49/18	<p>Payments and Receipts</p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u> £742.74 cheque to Mr Scott Smy (3 months Clerks wages) £275.80 cheque to HMRC (PAYE for Clerks wages and Chairman's Allowance) £132.00 cheque to SHDC (payroll services 2017-18) £16.57 cheque to Mr Scott Smy (office sundries/postage) £53.98 cheque to WesternWeb Ltd (renewal of web space for 2 years) £990.00 cheque to Andrew Deptford (new defib at Wotter Surgery)</p> <p><u>Receipts</u></p> <p>None</p>	
50/18	<p>Stan Finemore Memorial</p> <p>Cllr Mrs Burkill confirmed that Stan's funeral was taking place the week following the meeting at Efford Crematorium. Both Cllrs Wassell and Mrs Burkill confirmed that they would be attending. It was agreed that the planting of a memorial tree was a good idea and that perhaps a tree could be planted in the triangular-shaped piece which is owned by the PC? It was also highlighted that Stan was particularly keen on hardwood types of tree. It was agreed</p>	Clerk

51/18	<p>that the Clerk would obtain advice from the Parish Tree Warden Peter Davies on the type of tree that could be planted.</p> <p>Works and Maintenance</p> <p>The Clerk confirmed that an Insurance Inspection of both of the play areas by SHDC had raised a number of category B defects which needed to be addressed. As most of the defects related to fencing it was agreed that the Clerk would contact Dan Searle and ask him to provide an estimate for the cost of undertaking the works to address the defects highlighted.</p> <p>Cllr Spiers was thanked for his recent efforts in tidying up outside the play area at Wotter. It was agreed that a working party needed to be arranged to clear the ditches following the works to install the climbing frame last year.</p>	Clerk
52/18	<p>Date and Place of Next Parish Council Meeting</p> <p>The next Parish Council Meeting is the AGM and will take place on Wednesday 2nd May 2018 at Shaugh Prior Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.10 pm.</p> <p>Signed:.....Chairman</p> <p>Date:</p>	