

**MINUTES**  
**of**  
**SHAUGH PRIOR PARISH COUNCIL**  
**Meeting**  
**Held on**  
**Wednesday 5<sup>th</sup> July 2023**  
**at**  
**Shaugh Prior Recreation Hall**

Present: Chairman Cllr Stone  
 Cllrs Chater, Mrs Burkill, Mrs Proctor, Mrs Francis-McLeod and  
 Mrs Tyler  
 District Cllr Oram

5 Members of the public and 2 representatives from TW

Apologies: Cllr Hart, Cllrs Sims and PC Tungate

Minute Number		Action
87/23	<p><b>Open Forum</b></p> <p>Julia Sanders wished to express her thanks to those involved in addressing the problems with the safety surfacing under the toddler swings at Wotter Play Area.</p> <p>Tim Clewer wished to express his thanks to DCC for the installation of the concrete barriers at the access to the bridleway on the B3417 (Lee Moor Road). He also wished to express his thanks for TW/Clerk for forwarding the results of the initial round of dust monitoring. Further results for the months of May and June were awaited. Tim also confirmed that he had attended the recent LFN trial and whilst no noise was heard, it was acknowledged that this test was on the basis of the operation of just 1 screen and when the plant is fully operational there will be 14 in total. In relation to the response to the question put to Cllr Hart regarding the installation of a power supply on the B3417 as part of the TW planning application which was consequently withdrawn, the Chair confirmed that he had recently met with Cllr Hart. Following that meeting the Chair confirmed that DCC Highways were looking to move the matter forwards but this could take some time.</p> <p>Andrew Nisbet and Hayley Holt from TW gave a brief update on matters relating to Hemerdon Mine. The LFN trial had now been completed and consultants were in the process of reviewing the data</p>	

	<p>received from the test. Some further feedback had been received in respect of the S.73 application. It was hoped that a planning application could be submitted in August 2023. Hayley confirmed that TW had provided a small contribution to the charity duck race being held at Mount Clogg in support of the village hall and church.</p> <p>Cllr Mrs Burkill referred to a recent enquiry she had received regarding ownership of the section of lane which runs adjacent to the triangular-shaped piece of land which is owned by the PC (the parishioner asking if this matter could be raised at the PC meeting). After speaking to the Clerk, Cllr Mrs Burkill confirmed to the person enquiring about the land ownership that we could only confirm the land that we currently own and that did not include the adjoining lane. It was suggested that perhaps they should contact Maristow Estate to see if they could confirm who owns the lane in question?</p> <p>Cllr Chater raised a concern regarding the height of the grab rail on the pedestrian route to Wotter Surgery. After some discussion on this matter on who is responsible for the pathway, Cllr Chater was provided with the contact details for Sam O'Connell who was previously involved with the planning application which was submitted for the creation of the 3 residential units.</p> <p>Finally, Cllr Mrs Burkill said she had recently spoken to Vicky Dann who confirmed that Shaugh Prior Primary School's Summer Fair was taking place on Friday 14<sup>th</sup> July 2023 between 2.30 and 4.30pm and all Cllrs would be welcome to attend.</p>	
88/23	<p><b>Declarations of Interest</b></p> <p>No declarations received by the Clerk.</p>	
89/23	<p><b>Police Report</b></p> <p>In Sgt Canning's absence the Clerk read out the following report:</p> <p>For June 23 – there were 8 calls for service, amongst which;</p> <p>2 related to an address mentioned in last month's report. There were no offences however, we are working with the housing provider to resolve the issue.</p> <p>A call regarding a potential vulnerable individual.</p> <p>A report of a Rave/very loud music, (0351hrs 17/06/23) in the Cadover Bridge area. Police attended and located about 40 well-mannered young person's celebrating the end of school. Police monitored the event throughout the night until parents came to collect at 0800hrs.</p> <p>Report of a large load of stone/gravel - suspect fly-tipping.</p> <p>An abandoned 999 call, triangulated to Great Shaugh Wood. Resolved by the Control room.</p> <p>High Risk Missing Person – individual located safe and well in the Dewestone area.</p> <p>We have received further correspondence regarding speeding traffic on the B3417. This is classed as a 'High Harm route' and does receive</p>	

<p>90/23</p>	<p>additional patrols however, we cannot be here all of the time. We fully support a long-term resolution to this issue.</p> <p>No crime to report.</p> <p><b>County and District Councillor Reports</b></p> <p>In his absence there was no County Cllr Report from Cllr Hart.</p> <p>District Cllr Chris Oram mentioned that a Housing Needs Survey had recently been undertaken and the results were now awaited. Although invitations to the drop-in event held at Shaugh Hall had been sent-out, many Cllrs confirmed that they hadn't received anything regarding this event. Cllr Oram agreed to take this back to SHDC. It was noted that this survey was more about finding facts on what housing is required as opposed to identifying potential housing sites.</p> <p>Cllr Oram confirmed that he had now received confirmation of funding for his Locality Fund and confirmed that bids for grant funding could now be made. The Clerk referred to a potential funding bid relating to the 20mph speed activated sign and converting it to solar power. Cllr Oram requested that the Clerk email him with further details on costs etc.</p> <p>Reference was made to Sustainable South Hams and the work they do to facilitate sustainability groups in Parishes within the South Hams. It was noted that whilst we have a Climate Change and Biodiversity group, we don't have a sustainability group per-se. It was noted that there was an interactive map showing who was doing what in which areas of the District.</p> <p>Cllr Oram also referred to an enquiry he had received regarding potential funding for setting-up a community shop in Shaugh Prior. It was noted that any funding received for such would have to come to the PC and in the first instance would have to fund consultation in relation to whether there was support for such from the local community. Cllrs noted that they hadn't been made aware of this potential project and that the project promoter should really come to a future PC in order to explain what it is all about. It was noted that a similar proposal at Cornwood had been very successful.</p>	<p>Clerk</p>
<p>91/23</p>	<p><b>DPNA Report</b></p> <p>The Clerk confirmed that there was still no update on who the new DNPA Representative for our area will be although having recently had their Annual Meeting in the past week, it was hoped that DNPA would be in a position to confirm this shortly.</p> <p>Cllr Mrs Burkill confirmed that she had recently attended the most recent DNPA Forum Meeting. The main issues arising from the meeting were the legal challenge to the wild camping ruling (which was going to the Court of Appeal on the 18<sup>th</sup> July) and the DEFRA report relating to reducing livestock on the Moor (which would have impacts upon the higher reaches of Shaugh Moor). The Clerk agreed</p>	<p>Clerk</p>

	to circulate this to Cllrs.	
92/23	<p><b>Minutes of the Meeting held on Wednesday 7<sup>th</sup> June 2023</b></p> <p>All Cllrs agreed that they had received a draft copy of the minutes of the June meeting and resolved that they were an accurate reflection of the minutes of that meeting. Proposed by Cllr Mrs Proctor and seconded by Cllr Mrs Tyler.</p>	
93/23	<p><b>Matters Arising</b></p>	
8/23(a)	<p><b>Highway Matters</b></p> <p>Prior to the meeting the Clerk had circulated several emails to Cllrs regarding roadworks planned within the Parish which would lead to some temporary road closures. These were also forwarded to Julia Sanders for uploading onto the PC website.</p> <p>Having received a quotation for the costs associated with converting it to solar power, the Clerk mentioned that he was now in the process of seeking some grant funding for the changes to the 20 mph speed-activated sign. It was proposed by Cllr Chater and seconded by Cllr Mrs Tyler that we proceed with this project.</p> <p>Cllr Mrs Tyler asked if any treatment of the roadside ferns and bracken were proposed this year? It was mentioned by the Chair that the Commoners were no longer allowed to spray the ferns from the roadside and instead now has to be done by a helicopter (the costs for which are unaffordable). It was mentioned by Cllrs that there seems to be a general lack of road maintenance in Shaugh Prior when compared to other Parishes and that this should be raised with Cllr Hart at the September PC meeting.</p>	
8/23(b)	<p><b>Shaugh Prior Community Fund</b></p> <p>The Clerk confirmed that a grant application for the sum of £200 had been received from Shaugh Prior Parish News to help with printing costs throughout the year. It was proposed by Cllr Mrs Proctor and seconded by Cllr Mrs Burkill that this grant application be approved and this was agreed by all Cllrs.</p>	
8/23(d)	<p><b>Tribute to Cllr Norman</b></p> <p>The Clerk confirmed that he had not yet had the chance to meet-up with Nick Wassell to determine the final location of the bench but hoped to do so shortly. It will then be a case of requesting permission from the National Trust.</p>	
8/23(e)	<p><b>Shaugh Prior Community Climate Change and Biodiversity Group</b></p> <p>There were no further updates in relation to future meeting dates. The Clerk agreed to email Lidia Pearce.</p>	

8/23(f)	<p><b>Parish Cllr Vacancies and 2023 Elections</b></p> <p>Cllr Mrs Burkill confirmed a total of 3 applications had been received for the 2 current Parish Cllr vacancies and these had been reviewed by the HR Sub Committee. She stated that all 3 potential applicants were of a very high calibre but after reviewing each of the applications against set selection criteria (agreed last year by Cllrs), it was proposed by Cllrs Mrs Burkill and seconded by Cllr Stone that Cathie Boulting and Barrie Spencer be appointed to the Parish Council as Cllrs. At the vote it was agreed by all Cllrs to support the proposal put forward by the HR Sub Committee and both Barrie and Cathie were duly elected as Cllrs. The Clerk confirmed that he would arrange for them to sign their Acceptance of Office and Register of Interests Forms. It was also agreed that the Clerk would email all 3 applicants thanking them for the interest that they had shown in these vacancies.</p>	Clerk
94/23	<p><b>Planning</b></p> <p>As stated during the Open Forum, TW have submitted a pre-application enquiry to DCC relating to amending an existing planning condition relating to tonnage caps associated with the removal of aggregate/material off the Hemerdon Mine site. It is acknowledged that this change would not lead to any increase in HGV movements. The application would also seek to secure more restrictions over the timing of HGV movements. Cllrs Mrs Burkill reiterated the need for a CCTV camera at the exit from the mine site so movements can be monitored in order to ensure HGV's are all travelling back towards Plympton and not over Dartmoor or through Shaugh Prior (the routes associated with the latter being unsuitable for HGV's). It is noted that further detail will be provided as part of the S.73 application.</p> <p>The Clerk confirmed receipt of a notice of the refusal of planning permission by DNPA for the creation of an access and parking area at the White House, Shaugh Prior (app no 0188/23). It was noted that the PC were in support of this development and the refusal reasons related to 'harmful to character' and 'appearance'.</p>	
95/23	<p><b>Chairman's Business</b></p> <p>The Chairman raised a general concern over the lack of action from DCC Highways on potholes and the general poor state of the roads within the Parish and where was our money going? It was agreed that this should be raised with Cllr Hart at the September PC meeting.</p>	
96/23	<p><b>Reports from Committees</b></p> <p>Cllr Mrs Burkill gave an update on the recent meeting of the DNPA Forum under Minute 91/23 above.</p> <p>The Chair confirmed attendance at the recent meeting of the LFN working group (including witnessing the industrial screen trials) that had been set-up by TW whilst the Clerk confirmed that he was hoping to attend the next meeting (on-line) of the I&amp;DALC's taking place on the 11<sup>th</sup> July 2023.</p>	Clerk

97/23	<p><b>Correspondence</b></p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> <li>• Email from EDF regarding renewal of our energy contract for the electricity for Wotter Defib. As it's a business account, the Clerk explained that the monthly standing order charge was more than the total cost of electricity for the entire year (the defib cabinet only draws a small amount of power). Cllr Barrie Spencer confirmed that Bickleigh PC had gone through a similar process and had managed to get the standing charge removed due to the electricity powering a publicly accessible defib. Barrie said he would pass on the contact details for the relevant contact at Bickleigh.</li> <li>• Email from SHDC inviting Cllrs/Clerk to a Town and Parish Forum with SHDC on the 26<sup>th</sup> July 2023 (on-line meeting).</li> <li>• Email from I&amp;DALC with an invitation to the next meeting (AGM) on-line taking place on the 11<sup>th</sup> July 2023.</li> <li>• E-Bulletin (number 27) from DALC.</li> <li>• Email from '20's Plenty Devon' to an on-line webinar on the 6<sup>th</sup> July 2023 (6.30-7.30pm).</li> <li>• Email newsletter from NALC</li> <li>• Email newsletter from SLCC</li> </ul>	Cllr Barrie Spencer
98/23	<p><b>Cllr Articles for Parish Magazine</b></p> <p>It was noted that there had been considerable change on the PC of late, with a number of new Cllrs joining and it was therefore suggested it might be a good idea that each month one or two Cllrs were to provide a few words about themselves for articles to go in future editions of the Parish Magazine. Cllrs were generally in agreement that this was a good idea and therefore it was resolved that the Clerk would speak to Marilyn Small to ascertain her views on this suggestion before agreeing who the first two Cllrs would be.</p>	Clerk
99/23	<p><b>Finance</b></p> <p>The Clerk confirmed that on the 2<sup>nd</sup> July 2023 there was the sum of £12,284.81 in the Treasurers Account.</p> <p>The Clerk confirmed that there had been no update on the bank mandate from TSB and that he was going to visit the bank during August with the former Chair in order to get the issue resolved. He also agreed to contact Clerks in the local area to get recommendations on banks Parish Councils are using that also deal with the process of electronic banking (thereby negating the need for cheques to be signed). It was agreed by all that the current arrangements with TSB were unacceptable.</p>	Clerk
100/23	<p><b>Payments and Receipts</b></p> <p>It was agreed to make the following payments:</p> <p>£13.00 direct debit payment to EDF Energy (electricity for Wotter</p>	

<p>101/23</p>	<p>defib)                  £198.00 cheque to J &amp; MJ Widdicombe (Parish Lengthsman works)                  £138.00 cheque to Andrew Deptford (pads for Wotter defib)                  £937.60 cheque to Scott Smy (3 months Clerks wages)                  £234.20 cheque to HMRC (PAYE for 3 months Clerks wages)                  £22.30 cheque to Scott Smy (reimbursement for office sundries/postage)                  £111.70 cheque to Scott Smy (payment for extra hours worked on Wotter Play Area surfacing)                  £27.80 cheque to HMRC (PAYE for extra hours worked by the Clerk)                  £200.00 cheque to Shaugh Prior Parish Magazine (2023/24 grant payment)</p> <p>Receipts None</p> <p><b>Works and Maintenance</b></p>	
<p>102/23</p>	<p>The Clerk confirmed that the safety surfacing works under the toddler swings at Wotter Play Area had now been completed and that he was just now awaiting for the timber edgings to be replaced.</p> <p>In respect of the surfacing under the other sets of swings in the same play area, the Clerk was currently looking at alternative (and cheaper) options than the rubber-bound safety surfacing (the costs of which are in the region of £5-6k). It was suggested that an application could potentially be submitted to the Newnham Solar Fund. The Clerk also suggested that perhaps consideration could be given to applying to the National Lottery which would allow a greater sum of money to be secured and assist with the replacement of the swings and some of the other older pieces of equipment (although this will means that the swings being out of action longer).</p> <p>Cllr Mrs Burkill confirmed that all of the defibs were currently operational and was hoping that other Cllrs based in either Wotter and Lee Moor could take on the inspections for the defibs in those villages? Cllr Chater agreed to undertake the checks for the defib in Lee Moor and Cllr Mrs Tyler for the defib in Wotter.</p> <p><b>Date and Place of Next Parish Council Meeting</b></p> <p>The next meeting of Shaugh Prior Parish Council will take place on Wednesday 6<sup>th</sup> September 2023 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 8.55pm</p> <p>Signed:.....Chairman</p> <p>Date: .....</p>	<p>Clerk</p>