

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL

Meeting

Held on

Wednesday 4th July 2018

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
Cllr's Norman, Small, Stone, Taffurelli, Mrs Tyler, and Mrs Burkill
District Cllr Hitchins

Apologies: Cllrs McIver and Spiers
County Cllr Hart
PC Tamsyn Dingley

2 members of the public in attendance

Minute Number		Action
89/18	<p>Open Forum</p> <p>Cllr Mrs Tyler referred to lots of dust issues as a result of the very warm weather. It was also suggested that earth was being stock-piled in areas where it shouldn't be. It was agreed that if the problems were to continue then the Clerk would contact the relevant persons at SHDC.</p> <p>Elaine Budd from Wolf confirmed that they were doing lots of dampening down as a result of the dry weather but it was very difficult to prevent any dust issues due to the very warm and dry weather we have been experiencing. As per the recent newsletter update received from Wolf, the approval of the Noise and Vibration Management Plan will involve the installation of acoustic panels on the processing plant which will also involve strengthening the building. All contractual documents are currently in the process of being finalised and works are due to commence on-site on the 9th July.</p> <p>Julia Sanders mentioned that she had received further complaints about motor bikes speeding along the new section of Lee Moor Road and through Wotter on the by-pass, with a recent police speed enforcement exercise recording a maximum speed of</p>	Clerk

90/18	67mph. She also mentioned that farmers/contractors were also being asked to reduce the speed in which they travel along local roads.	
	<p>Declarations of Interest</p> <p>Due to his involvement with the Parish Magazine, Cllr Taffurelli made a declaration in respect of agenda item 84/18 and duly signed the register.</p>	
91/18	<p>Police Report</p> <p>Although Tamsyn Dingley couldn't attend the meeting she kindly provided a report to the Clerk which was as follows:</p> <p>Crime of sexual activity with a child U18. After a full investigation the matter was concluded as a false report and was duly filed.</p> <p>With regard to logs of note, on the 8th June reports received of bikes doing wheelies around Cadover Bridge was investigated but the bikes had gone once the traffic units had arrived. On the 10th June a further report of bikes riding around the moors but no units were available to attend. However, intelligence has been submitted on the vans used to transport the bikes to the moors and targeted patrols will now take place. A report of an RTC between a deer and a car on the 23rd June was received with the car being written-off. Finally, on the same day a report was received of a car hitting a lamb. Police attended and a traffic report for the incident was completed. This was published on social media.</p>	
92/18	<p>County and District Councillors Report</p> <p>In the absence of Cllr Hart there was no County Cllr Report.</p> <p>Cllr Hitchins mentioned there was very little to report in respect of matters relating to SHDC. A crack down on dog fouling had started whilst littering and fly-tipping were still proving to be major problems in the District. He also mentioned that the Plymouth and South West Devon JLP was continuing with the initial report from the planning inspectors due shortly which would highlight what changes would need to be made to the plan in order to allow it to be found 'sound'.</p>	
93/18	<p>DNPA Report</p> <p>Cllr Hitchins started by mentioning that a court had handed out a stiff sentence to a driver of a 4x4 who was apprehended by a ranger driving his vehicle through a river.</p> <p>Charges have now been introduced in 4 car parks, replacing the previous honesty boxes. In view of the daily charge only being £2 (which will be reinvested back into maintenance of parking areas etc), the charge appears to have been well received.</p> <p>The proposed new visitor centre at Postbridge is in the process of being planned with the intention that this facility will also display the bronze-age artefacts recently discovered at White Horse Hill.</p>	

<p>94/18</p>	<p>Heritage Lottery Funding has been provisionally approved. The Haytor Visitor Centre recently celebrated its' 10th anniversary, with some 50 guests attending a recent event which included a walk around Haytor. Some excavation work had unearthed several areas of Templer Tramway in readiness for its' 200th marking of its' commencement of hauling granite in 1820. An old truck had recently been discovered in the River Teign and it was hoped to refurbish the cart and allow it to once again be pulled by horses as part of the 200 year celebrations.</p> <p>A national review of all National Parks has been instigated by Michael Gove. The brief for the review will include democratic deficit and direct elections, new National Parks, funding and updating the purposes and duties. Dartmoor will be the first park visited by the team in early July and the panel will report back in early 2019.</p> <p>The Dartmoor Naturally Healthy Project has now concluded and the results of the project will be studied in order to better understand the health benefits of the National Park.</p> <p>Finally, as a result of the recent warm weather DNPA are raising awareness regarding the issue of increased risk of fire and valuable experience has been received by our local helicopter pilot regarding attending the large fire at Saddleworth Moor.</p> <p>Minutes of the Meeting held on Wednesday 6th June 2018</p> <p>It was agreed that the draft minutes circulated to Cllrs were an accurate record of the minutes of the June PC meeting and were duly signed by the Chairman.</p>	
<p>95/18</p>	<p>Matters Arising</p>	
<p>8/18(a)</p>	<p>Highway Matters</p> <p>The Clerk mentioned that the blocked gully at the bottom end of Shaugh Prior village was with external contractors for clearing. He also confirmed that the depression in the road outside Herreschoff Kilns had been reported to DCC Highways but it was not clear what could be done to accelerate the repair (the works are already within an agreed maintenance programme).</p> <p>Accident data had now been sent to BradleyTech for the proposed speed reduction scheme through Wotter and it was hoped that initial designs would be available in either September or October.</p> <p>Cllr Norman referred to a ditch at the back of the bus stop outside Huxton Farm and how this could prove to be a hazard to people catching the bus here. It was agreed that the Clerk would raise this with DCC Highways.</p> <p>Cllr Tyler referred to a campervan parked outside the former Wotter Methodist Church which has no tax. It was the view of Cllrs that this was not an issue for the PC to resolve and is a matter for the DVLA to investigate.</p> <p>Finally, Cllr Small enquired about the missing Lee Moor village signs which had been picked-up by Charlie Mumford after they had been vandalised. It was agreed that the Clerk would raise this</p>	<p>Clerk</p> <p>Clerk</p>

8/18(b)	<p>matter with Nick Colton to establish if the existing signs could be erected or replacements provided.</p> <p>Newnham Solar Panels Community Benefit Scheme</p> <p>Although he couldn't make the meeting Cllr Spiers provided an update which was read out by the Clerk. The planned meeting which was due to take place in June and then in early July has been moved to September. The new administrator Ali Kohler is now in post and needs time to get up to speed on various areas such as the computer/website. Despite having been suggested at the last PC meeting, thus far none of the funds have been spent apart from those costs associated with setting-up the Community Interest Company. Cllr Taffurelli recommended that the PC should request a statement of accounts in time for the next PC meeting. It was agreed that the Clerk would drop a line to David Cobbold in relation to such.</p>	Clerk
8/18(c)	<p>Broadband</p> <p>In order to move this matter forward it was suggested by County Cllr Hart that Matt Barrow of Connecting Devon and Somerset should be invited to the Sept or Oct PC meeting (and this should be referred to in the August version of the Parish Magazine in order to allow residents to ask questions direct to Matt Barrow). It would also be useful if a list could be compiled of those persons in the Parish who require improved broadband speeds. Julia Sanders confirmed that a list had been compiled but so far there were only 3 names on it although there were more to be added. Cllr Small mentioned that high speed broadband had now been installed at Lee Moor Hall.</p>	Clerk
8/18(e)	<p>Lee Moor Play Area Improvements</p> <p>The Clerk confirmed that a meeting of the Play Area Sub-Committee for the improvements to Lee Moor Play Area would take place during early August.</p>	
50/18	<p>Stan Finemore Memorial</p> <p>Cllr Mrs Burkill mentioned that she had enquired about the use of wood for the memorial plaque next to the tree that had been planted for Stan but was told that the use of wood would not be a good idea.</p> <p>Cllr Hitchins suggested that granite might be a good alternative and the engraving could be undertaken by the DNP stonemason. This idea was welcomed by Cllrs and it was agreed that the Clerk would provide Cllr Hitchins with the wording that would need to be engraved onto the granite plaque.</p>	
65/18	<p>GDPR</p> <p>The Clerk confirmed that he was still working his way through the GDPR Action List. The Clerk confirmed that he would be setting-up</p>	

84/18	<p>a dedicated Clerks email address for all PC business rather than using his own email address (which currently occurs). It was also suggested that Cllrs should also have their own PC email account for all PC-related business and this was generally welcomed by all. The Clerk also confirmed that he was looking to use some of the procedures adopted by Sparkwell PC rather than re-inventing the wheel. Whilst not necessarily a GDPR matter it was suggested that many of the personal descriptions for the Cllrs included on the PC website were now very much out of date and needed to be refreshed.</p> <p>Shaugh Prior Community Fund</p> <p>The Clerk confirmed that the SPCF had received its' first grant application which was for the amount of £100 to help with printing costs for the Parish Magazine. It was confirmed that all necessary supporting documentation had been provided with the application and it was therefore proposed by Cllr Stone and seconded by Cllr Mrs Burkill that the grant payment be made and this was agreed unanimously.</p> <p>Some concerns were raised regarding the extent of grass cutting within the Church graveyards. It was agreed that the PC should not be specifying exactly how grant payments made by the PC should be spent apart from making sure that the monies are being used for the purposes/works for which they were requested. The Clerk confirmed that the PC was still awaiting a grant application for grass cutting from St Edwards Church.</p>	All Cllrs
96/18	<p>Planning</p> <p>An application for the erection of a garden room at the property Byways in Wotter (app no 1454/18/HHO) was received and it was agreed that whilst the application was quite minor in nature that Cllrs Wassell, Stone and Norman should visit the site and review the plans before responding to the Clerk with their recommendation.</p> <p>The Clerk also referred to receipt of an application (no 0315/18) relating to a Certificate of Lawfulness for Oversound House at Shaugh Prior and whether or not a previous consent (0728/02) had been implemented? It was not clear from the information provided what was being sought from the PC so the Clerk agreed to contact the planning case officer at DNP.</p> <p>Cllr Mrs Burkill referred to the consultation events that recently took place regarding the planned extension to Woolwell. It was highlighted that this was a developer-led consultation which they would have to undertake as part of their Statement of Community Involvement and that the PC would be formally consulted once a planning application had been received.</p>	Clerk
97/18	<p>Chairman's Business</p>	

98/18	<p>The Chairman wished to apologise for missing the recent Tungsten Mine Community Liaison Meeting and had nothing further to report.</p> <p>Reports from Committees</p> <p>Cllr Taffurelli recently attended the Tungsten Mine Community Liaison Meeting and confirmed that Wolf were doing all they could to try and address the LFN issues associated with the processing plant. The works to 'sound-proof' the plant were very costly and would involve some major structural changes to the building. He also confirmed that Wolf could not start to 'green-up' the mining waste area as it was still being worked on.</p>	
99/18	<p>Correspondence</p> <p>During the past month, the following correspondence has been received by the Clerk: -</p> <ul style="list-style-type: none"> • Email from Wolf Minerals providing an update on LFN. • Letters from SHDC confirming that the cost of the play area agreements for Wotter and Lee Moor will increase from £130 to £200 per play area from 2018/19. • Email from DCC re Crowdfunded Devon Pilot. • Email from NALC including monthly newsletter. • Email from Wolf Minerals relating to an operational update. • Email from IDALC confirming that the next meeting will take place on Weds 26th Sept at Ivybridge Town Hall starting at 2pm. • Email from SHDC regarding the new Communities Together Fund which replaces the previous TAP Fund. The new fund requires more jointing working with neighbouring parishes and is now open to community/voluntary groups as well as Parish Councils. 	
100/18	<p>Finance</p> <p>The Clerk confirmed on the 25th June 2018 there was the sum of £18,437.71 in the Treasurers Account and that he was now receiving bank statements on a more regular basis from TSB.</p> <p>The Clerk requested that he be given authorisation to proceed with the purchase of anti-virus for the PC laptop (provided by ESET) for the sum of £29.99 and this was agreed by all Cllrs.</p>	Clerk
101/18	<p>Payments and Receipts</p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u> £742.94 cheque to Scott Smy (3 months clerks wages) £185.60 cheque to HMRC (PAYE for 3 months clerks wages) £18.00 cheque to WesternWeb Ltd (changes to website) £25.50 cheque to Scott Smy (Reimbursement of postage and</p>	

102/18	<p>admin/memory card) £100.00 cheque to Shaugh Prior Parish Magazine (annual grant for 2018/19) £29.99 cheque to Scott Smy (purchase of ESET internet security)</p> <p><u>Receipts</u> None</p> <p>Works and Maintenance</p> <p>The Clerk confirmed he was awaiting to hear back from Dan Searle regarding the fencing works around Wotter Play Area. Cllr Mrs Tyler agreed to chase Dan on this issue.</p>	Cllr Mrs Tyler
103/18	<p>Date and Place of Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place on Wednesday 5th September 2018 at Shaugh Prior Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.00 pm.</p> <p>Signed:.....Chairman</p> <p>Date:</p>	