

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL

Meeting

Held on

Wednesday 5th September 2018

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
Cllr's Small, Stone, Taffurelli, Mrs Tyler, Spiers and Mrs Burkill
District Cllr Hitchins

Apologies: Cllr Norman
County Cllr Hart
PC Tamsyn Dingley
Elaine Budd

6 members of the public in attendance

Minute Number		Action
8/18(c)	<p>Broadband</p> <p>In accordance with Standing Orders, the Chairman brought forward the agenda item on Broadband as a number of members of the public were attending the meeting specifically in respect of this matter.</p> <p>The Clerk confirmed that unfortunately Matt Barrow of Connecting Devon and Somerset would not be available until the October PC meeting. However, he did suggest that it would be useful if people could let him know what their broadband issues were so this could be included in a letter to be sent to Matt Barrow and therefore allow him to provide some detailed responses to questions/issues at the October PC meeting.</p> <p>Julia Sanders confirmed that a total of 19 properties had responded to her broadband petition and this was provided to the Clerk who agreed to include this in his letter to Matt Barrow (with those having signed the petition confirming they were happy for their details to be shared). The PC wished to thank Julia for all her hard work on this matter.</p> <p>The Clerk made a note of all of the issues raised by those attending the meeting. The over-arching concerns of residents</p>	

104/18	<p>related to current broadband speeds (which are extremely slow) and when people could expect to receive superfast broadband. Another area of concern was where there were gaps in the existing infrastructure which prevented properties from being connected. The Clerk agreed to formulate a letter to Mat which included reference to all the points raised as well as the petition provided.</p> <p>Open Forum</p> <p>Julia Sanders mentioned that the Police were now looking to carry out night patrols in order to try and deter fly tipping whilst she was also aware of more noise concerns relating to bikes using the new section of Lee Moor Road. She also made reference to a taskforce that had been set-up by the Commoners to help clear overgrown vegetation around archaeological structures on the moors.</p>	Clerk
105/18	<p>Declarations of Interest</p> <p>The Clerk confirmed that none had been received.</p>	
106/18	<p>Police Report</p> <p>Although Tamsyn Dingley couldn't attend the meeting she kindly provided a report to the Clerk which was as follows:</p> <p>A total of 2 crimes had been recorded on the 9th August which both arose from the same incident. The first related to a dog out of control on the moors (worrying livestock) and the second related to the dog owner using threatening and abusive language causing distress. All persons involved were spoken to and the crime was filed.</p> <p>With regard to logs of note, there were 2 instances of a locally-owned red Nissan car being driven anti-socially in Lee Moor. A letter has now been sent to the registered keeper informing them that any more instances will result in the car being seized.</p>	
107/18	<p>County and District Councillors Report</p> <p>In the absence of Cllr Hart there was no County Cllr Report.</p> <p>Cllr Hitchins said there were issues regarding waste collection at SHDC with a number of properties recently having had no collection. Many of the issues were as a result of mechanical breakdowns. A new operations manager has been brought in to try and address existing staffing issues, with a move to try and reduce the number of agency staff being used. He also reminded people to return their voting registration forms and that SHDC were due to meet on the 11th October to discuss next year's budget. Finally, he had attended a planning meeting earlier in the day where an application to build 110 new homes in Lee Mill had been deferred.</p>	
108/18	<p>DNPA Report</p> <p>Julian Glover had now completed his review of National Parks</p>	

109/18	<p>(including Dartmoor which was the first to be looked at). Cllr Hitchins felt that Mr Glover left with a good impression of Dartmoor. The conclusions of the review may end up in a reduction in the number of Cllrs. The consultation period on these changes will commence in October.</p> <p>A new planner had been appointed at the NP and a members' workshop was due to take place shortly at Postbridge Visitors Centre. The memorial stone for Stan Finemore was being worked upon and should be available at the next PC meeting.</p> <p>Bill mentioned that he was not be standing again at elections due to take place in May 2019. Everyone agreed that they would be sad to see Bill go and thanked him for all the support he has given to the PC over the years.</p> <p>Minutes of the Meeting held on Wednesday 4th July 2018 2018</p>	
110/18	<p>It was agreed that the draft minutes circulated to Cllrs were an accurate record of the minutes of the July PC meeting and were duly signed by the Chairman.</p> <p>Matters Arising</p>	
8/18(a)	<p>Highway Matters</p> <p>The Clerk confirmed he had not received any further update on the design works taking place for the speed reduction scheme for the section of road running through Wotter. He agreed to chase-up BradleyTech for an update for the next PC meeting. Reference was made to a lady from Plymouth wanting to get involved in the scheme. It was suggested that the best way of achieving this would be for her to join the Dartmoor Speedwatch Group.</p>	Clerk
	<p>Cllr Stone confirmed that the issues with the cattlegrids filling-in had now been resolved. However there was an issue with a missing public rights of way sign at the top of The Dungeon close to Purps Lane. It was agreed that the Clerk would raise this with DCC PROW. Cllr Stone also mentioned that there were many blocked gullies in the parish which needed cleaning before more inclement weather arrives in the Autumn/Winter. The Clerk noted this for action by DCC Highways.</p>	Clerk
8/18(b)	<p>Finally Cllr Wassell asked if DCC Highways could remove men at work and road closed signs on completion of highway works as various signs are scattered around in the parish on verges etc.</p> <p>Newnham Solar Panels Community Benefit Scheme</p> <p>The Clerk mentioned that he had written to David Cobbold asking why so little progress had been made in respect of getting the community benefit scheme properly established (so that bids for funding could be made to the scheme) and he read out the response received. All Cllrs expressed their concerns about the lack of progress being made and Cllr Spiers confirmed that it was</p>	

<p>8/18(c)</p>	<p>likely that the meeting arranged for September would not take place. It was also highlighted that no reference was made in the response from David Cobbold to how much money there currently was sitting in the fund.</p> <p>Broadband</p> <p>This matter was discussed at the start of the meeting (see above).</p>	
<p>8/18(e)</p>	<p>Lee Moor Play Area Improvements</p> <p>The Clerk highlighted that no meeting of the Play Area Sub-committee had taken place as there wasn't anything that could really be discussed until the PC had received some designs for the alterations to Lee Moor Play Area. It was therefore agreed that the Clerk would obtain 3 design quotations from play area suppliers as per our financial regulations. It was agreed that the budget would be similar to that agreed for the changes at Wotter (£20k).</p>	
<p>50/18</p>	<p>Stan Finemore Memorial</p> <p>As mentioned during the DNPA Report, the stone mason at DNPA has been commissioned to prepare a granite memorial plaque which will go next to the tree planted in Stan's memory and this should be available at the next meeting. Cllr Mrs Burkill mentioned that the newly planted tree was looking a little poorly (possibly due to the very hot summer) and agreed that she would ask Stella Tracey to have a look at it on behalf of the PC.</p>	
<p>65/18</p>	<p>GDPR</p> <p>In order to accord with the requirements of the GDPR, prior to the meeting the Clerk circulated the following documents for viewing by the Cllrs:</p> <p>Privacy Notice for Public Privacy Notice for Cllrs and Staff Data Protection Policy</p> <p>No issues were raised with any of the documents circulated and it was proposed by Cllr Taffurelli and seconded by Cllr Mrs Tyler that these documents be adopted by the PC and this was agreed by all. The Clerk confirmed that he would now upload these documents onto the PC website.</p> <p>One of the requirements going forward would be for each Cllr having their own email address that they would use for PC-related business rather than their own personal email accounts. The Clerk agreed that he would ask Barry Isaacs of WesternWeb to get these set-up and would email the instructions on how to do this to each Cllr.</p> <p>The Clerk also confirmed that he had completed the audit of personal data held by the PC and this had resulted in much information which we no longer have to withhold being destroyed.</p>	<p>Clerk</p> <p>Clerk</p>

84/18	<p>Shaugh Prior Community Fund</p>	
111/18	<p>The Clerk mentioned that no applications had been received this month.</p> <p>Planning</p> <p>The Clerk referred to receipt of a planning application from DCC relating to extending the operating hours at Ocean Blocks and Aggregates Ltd at Lee Moor (app no DCC/4082/2018). It was agreed that if there were any impact in respect of noise (as the working hours are being increased into the evenings along with Saturday working) this would be felt by the owners/occupiers of the properties at Broadoak Cottages. It was therefore agreed that the Clerk would draft a letter to all of these properties informing them of receipt of this application and how they could comment upon it. It was suggested that perhaps a trial period could be considered in order to address any potential noise concerns with the longer working hours?</p> <p>A further application relating to the creation of two dormer windows at the bungalow Bella Vista in Shaugh Prior (app no 0423/18) was also mentioned by the Clerk. It was the view of Cllrs that the creation of 2 dormer windows would have little impact from a visual perspective and that a site visit was not warranted. It was therefore agreed to recommend in support of the application and that the Clerk respond on this basis.</p> <p>The Clerk reported that conditional planning permission had been granted by DNPA for an extension to The Boulders at Shaugh Prior (app no 0225/18) and also to Imerys in respect of the approval of new operating conditions for Reviews of Old Mineral Permissions at Lee Moor Quarry. A similar notice relating to the review of Old Mineral Permissions had also been received from DCC relating to the same.</p> <p>The Clerk mentioned that he had contacted the planning case officer in respect of the application submitted for Oversound House confirming that the PC did not know whether or not a previous planning permission had been implemented as a result of a material start on-site. This was considered sufficient by the planning case officer and no further action was considered necessary.</p> <p>Details relating to on-going enforcement cases in the Parish had been received by the Clerk (not for public viewing) whilst a previous enforcement case at Broad Oaks Cottages had now been closed.</p>	<p>Clerk</p> <p>Clerk</p>
112/18	<p>Chairman's Business</p> <p>The Chairman had nothing new to raise.</p>	
113/18	<p>Reports from Committees</p>	

114/18	<p>No committee meetings had taken place since the last PC meeting so there was nothing new to report. Cllrs Taffurelli and Small confirmed that they were both going to attend the next meeting of the I&DALC meeting taking place on Wednesday 26th September 2018. The Chair also confirmed that he would not be able to attend the next Tungsten Mine Local Liaison Meeting as he would be on leave.</p> <p>Correspondence</p> <p>During the past month, the following correspondence has been received by the Clerk: -</p> <ul style="list-style-type: none"> • Email from SLCC regarding membership renewal. • Newsletter from Wolf Minerals. • Disciplinary and Grievance Policies from Sparkwell in respect of SPPC acting as an appeal body. This was agreed by all. • Email from Devon and Cornwall Police on the Annual Community Scrutiny Forum. • Noise and Vibration Management Plan update from Wolf Minerals. • Email regarding start of consultation on Local Government Finance Settlement. The Government intends to continue the deferral of setting referendum principles for town and parish councils. 	
115/18	<p>Finance</p> <p>The Clerk confirmed on the 27th August 2018 there was the sum of £17,302.68 in the Treasurers Account.</p> <p>The Clerk mentioned that he had received a request for a grant of £400 from St Edwards Church to help towards the annual costs of cutting the grass. He confirmed that all necessary supporting information had been provided and on this basis Cllr Taffurelli proposed that the grant payment be made by the PC and this was seconded by Cllr Small and agreed unanimously.</p> <p>Furthermore it was agreed that the Clerk be given authorisation to pay the fee's associated with renewal of the annual subscription to the SLCC (£84).</p>	Clerk
116/18	<p>Payments and Receipts</p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u> £660.00 cheque to Dan Searle for Wotter Play Area Fencing Works. £39.47 cheque to Scott Smy for backdated pay from 1st April 2018. £100.00 cheque to Scott Smy (2nd Clerks expenses payment) £150.00 cheque to Shaugh Prior Hall (hall hire for meetings) £400.00 cheque to St Edwards Church (grant for grass cutting)</p>	

<p>117/18</p>	<p>£84.00 cheque to SLCC (renewal of annual membership)</p> <p><u>Receipts</u> None</p> <p>Works and Maintenance</p> <p>Cllr Taffurelli asked for permission to purchase the paint necessary for maintenance to the red phone box in Wotter which was adopted by the PC and now used as a library. It was agreed that Cllr Taffurelli should proceed and the PC would reimburse him for the cost of the purchase of the specialist paint required.</p>	
<p>118/18</p>	<p>Date and Place of Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place on Wednesday 3rd October 2018 at Lee Moor Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.15 pm.</p> <p>Signed:.....Chairman</p> <p>Date:</p>	