

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL

Meeting

Held on

Wednesday 3rd April 2019

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
Cllr's Norman, Stone, McIver, Taffurelli, Small, Mrs Tyler and
Mrs Burkill
District Cllr Hitchins

Apologies: Cllr Spiers
PCSO Tamsyn Dingley

2 members of the public in attendance

Minute Number		Action
36/19	Open Forum The Chairman started by wishing to thank Cllr Hitchins for all the support he has given to the Parish Council over the years following his decision to not seek re-election at the forthcoming District Council Elections in May. This view was shared by all Cllrs and he was duly presented with a thank you card on behalf of the PC. Julia Sanders also wished to thank the PC for the flowers she had received earlier in the day which was in recognition of all of the hard work she does on behalf of the PC in respect of the website.	
37/19	Declarations of Interest The Clerk confirmed that none had been received.	
38/19	Police Report In the absence of PCSO Tamsyn Dingley the Clerk read out the report kindly forwarded by Tamsyn prior to the meeting: There had been one reported crime which occurred on the 30 th	

39/19	<p>March and involved the arrest of a drink driver who was found to be double over the legal limit. They were interviewed and charged to court. There were no other logs of note.</p> <p>County and District Cllrs Report</p> <p>In the absence of County Cllr Hart there was no County Report.</p> <p>With regard to District Council matters, Cllr Hitchins mentioned that the major matter arising was in relation to the formal adoption of the Plymouth and South West Devon JLP which will now set the pattern of development up to 2034. Details of the JLP can be found on the PCC website.</p> <p>The South Hams Capital Programme for 2019/20 has received approval and includes £60m for acquisitions and development over the medium-long term. Works include new-builds in Kingsbridge, Totnes, Dartmouth and Salcombe along with the construction of a new decked car park in Salcombe, a chalet scheme in Beesands and £8.5m for community housing.</p> <p>The Council is currently experiencing some contamination issues with its' waste recycling which causes a budgetary issue for the Authority. Finally, SHDC has received a Bronze award for its' success in the transition field of IT.</p>	
40/19	<p>DNPA Report</p> <p>Cllr Hitchins mentioned that the proposed Visitor Centre at Postbridge had moved a step forward when the Development Management Committee approved a plan to extend the facility to house a Bronze Age focus display. The scheme now awaits approval of the Duchy.</p> <p>The emerging Local Plan for Dartmoor is in its' final stages leading to adoption and will set alongside the now adopted JLP.</p> <p>There have been 2 important recent discussions, the first being with Julian Glover focusing on the future of National Parks and AONB and the second with the NFU Chair (Minette Batters) regarding farming and the environment.</p> <p>DEFRA has produced a new template to amend terms and conditions that will apply to SoS nominations as members of the Authority.</p> <p>National Parks UK (a body which represents all 15 Park Authorities) has registered its own charity foundation which should enable it to receive contributions from large corporations.</p> <p>Cllr Hitchins mentioned he has been working with Shaugh Commoners Association to address their issues of well-being, health and safety. The road between Shaugh and Cordwood has the highest number of livestock fatalities anywhere on the Moor. The issue of the treatment of bracken with herbicide using a helicopter has been discussed in further detail and progress has been made in respect of moving this forward.</p>	
41/19	<p>Minutes of the Meeting held on Wednesday 6th March 2019</p>	

	<p>Prior to the meeting Cllr Mrs Burkill highlighted two inaccuracies in the draft minutes. The first was that the grant for flooring from the Newnham Solar Fund was in relation to Shaugh Prior Recreation Hall and not Lee Moor Public Hall. The secondly the issue of the Implementation of HR Policies was raised by Cllr Mrs Burkill and not Cllr Mrs Tyler. The Clerk produced a revised set of minutes addressing these points and these were duly signed by the Chairman.</p>	
42/19	<p>Matters Arising</p>	
8/19(a)	<p>Highway Matters</p> <p>The Clerk confirmed that Nick Colton was now addressing the issue of the missing Lee Moor Village sign (Nick confirmed that he had been looking at the wrong sign).</p> <p>Cllrs Wassell and Stone mentioned that they had finally met with Nick Colton to run through some of the outstanding highway issues in the Parish. During the meeting Nick Colton of DCC Highways suggested a cheaper interim alternative for the Wotter Speed Reduction Scheme. Nick mentioned that there was a 'bolt-down' traffic calming narrowing feature which was relatively cheap to install which could be introduced outside the Moorland Hotel as a quick-fix to reducing traffic speeds and this would still not preclude the more extensive speed reduction scheme coming forward at a later date. The costs associated with such would be in the region of around £5k. In view of this option being much cheaper than the scheme that the PC had drawn-up by consultants, it was agreed that the Clerk would write to Cllr Hart asking if this was something which could be funded by DCC Highways?</p>	DCC Highways
8/19(b)	<p>Newnham Solar Fund</p> <p>Cllr Mrs Burkill mentioned that a statement of accounts had now been produced for the Solar Fund CIC and so far only 2 projects had received grant funding (those being the new flooring for Shaugh Prior Hall and the other being new play equipment at Lee Moor which was a grant submitted by our PC). It was also highlighted that there was an admin fee associated with the setting-up of the CIC. The next meeting of the CIC was due to take place in August and it was suggested that we need to get the message out there regarding the Solar Fund and encourage local organisations to apply for funding. This could potentially include the Commoners Association for traffic calming measures on the Moors.</p>	Clerk
8/19(d)	<p>Lee Moor Play Area Improvements</p> <p>The Clerk confirmed that the order for the works had now been placed with Rhino Play and he was just now waiting for confirmation of the on-site start date (which was estimated to be at the end of April). The cheque for the payment of the first instalment would be raised at this meeting. With regard to the colour of the</p>	

	<p>safety surfacing the Clerk provided an image of what it would look like. Whilst some Cllrs thought it needed to be brighter, most Cllrs felt the brown/green combined colour would help blend-in with the existing surroundings and it was therefore agreed to go with this colour. The Clerk mentioned that if there was any spare aggregate left over then this could be used to create a pathway into the play area. Cllr Taffurelli also suggested that we should give consideration to providing a gate into the play area once the works were complete. It was also highlighted that access to the play area would have to be closed-off whilst the new climbing frame was being installed. The Clerk confirmed Rhino Play would arrange this.</p>	
8/19(g)	<p>Shaugh Prior Community Fund</p> <p>The Clerk reported that no applications had been received during the past month although one was expected from Shaugh Prior Hall next month. Cllr Taffurelli also mentioned that due to their accounts being relatively healthy that the Parish Magazine would not be seeking a grant payment this year.</p>	
8/19(i)	<p>2019 Parish Council Elections</p> <p>The results on whether or not our 2019 PC Election will be contested should be known by 4pm tomorrow (4th April). The Clerk confirmed that he would let everyone know as soon as he does.</p>	
30/19	<p>Implementation of HR Policies</p> <p>The Clerk mentioned that he still hadn't made the necessary changes to the documents but will make sure that they are submitted to Cllrs prior to the May AGM for potential adoption.</p>	
43/19	<p>Planning</p> <p>The Chair confirmed that the planning application submitted for the erection of 4 dwellings on land at Lilymoor, Lee Moor had been refused. The refusal reasons were that the development was too cramped (size of the units) and the layout did not respond positively to the context of the site along with further concerns on the impact upon an existing tree which was subject to a TPO. A further area of concern was in relation to the development not contributing towards education infrastructure and play/sports facilities. Cllr Hitchins mentioned that the Officers Report was particularly long</p> <p>The Clerk mentioned that a list of outstanding planning enforcement cases had been received by way of an email from SHDC (not for public disclosure).</p>	
44/19	<p>Chairman's Business</p> <p>The Chair mentioned that his wife had done a considerable amount of litter-picking within both the Parishes of Shaugh and</p>	

45/19	<p>Bickleigh over the past few weeks and noticed that a considerable amount of rubbish seemed to be generated by recruits based at Bickleigh Barracks. It was agreed that the Clerk should contact the Barracks on behalf of the PC and ask if those based there could ensure that their rubbish is properly disposed of and not left on the ground. Cllr Hitchins agreed to pass the contact details for the relevant person to the Clerk.</p> <p>Reports from Committees</p> <p>Cllr Taffurelli gave an update on the recent meeting he had attended of the I&DALC. He had provided the meeting with an update on matters relating to our PC during the past 12 months (Lee Moor Play Area Improvements etc) and had accepted the position of being voted into the position of Vice-Chairman of the I&DALC.</p>	
46/19	<p>Correspondence</p> <p>During the past month, the following correspondence has been received by the Clerk: -</p> <ul style="list-style-type: none"> • Email from Brian Beasley of DNPA confirming that he had given permission for a TPO'ed tree at the Old School House to be removed due to its' poor condition. A replacement tree would have to be planted. • Press release from Newnham Solar Fund regarding the approval of the first grant applications made to the fund. • Minutes of the last I&DALC meeting and agenda for the meeting on the 3rd April 2019. • Email from DNPA regarding nomination of Parish Members to the National Park Authority. The closing date for nominations is the 9th May 2019. • Email monthly news bulletin from SLCC. • Email from Catherine Bowen from WDBC/SHDC setting-out procedures to be followed regarding Standards, Codes and Registers for the new council term. 	
47/19	<p>Finance</p> <p>The Clerk confirmed on the 25th March 2019 there was the sum of £17,320.10 in the Treasurers Account. The Clerk confirmed that this included all cheques which had been written and therefore represented how much funding we have moving forward into the new financial year. This also included a grant payment of £500 from Cllr Hitchins towards Lee Moor Play Area Improvements.</p>	
48/19	<p>Payments and Receipts</p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u> £11,380.20 cheque to Rhino Play (first payment for Lee Moor Play Area Improvements)</p>	

<p>49/19</p>	<p>£132.00 BACS payment to SHDC for Payroll Services 2018-19. £782.41 cheque to Scott Smy (3 months Clerks wages Jan-March) £195.60 cheque to HMRC (PAYE for 3 months Clerks wages) £29.99 cheque to Scott Smy (Reimbursement for purchase of flowers) £192.41 cheque to DALC (Annual subscription 2019-20)</p> <p><u>Receipts</u> £500.00 BACS payment from SHDC (Grant payment from Cllr Hitchins for Lee Moor Play Area Improvements)</p> <p>Works and Maintenance</p> <p>The Clerk mentioned that he had now received the 6 monthly insurance inspection reports from SHDC which had identified a category A defect at Wotter Play Area. He had visited the site with the Chairman and it appeared that one of the steel supports to the swings had come out of its' housing making the swings very dangerous. In view of this he and the Chairman ensured that the swings had been cable-tied together to prevent use. The Clerk confirmed that he had gone back to SHDC on this matter and was awaiting a response from them in terms of the best way of tackling the repair (could SHDC do this on behalf of the PC)? Cllr Taffurelli confirmed that he would arrange for the painting of the BT Box at Wotter which acts as the community library whilst he also mentioned that new Xmas lights would be required this year due to one set no longer working as a result of them being eaten by the local deer population. O deer!</p>	<p>Clerk</p> <p>Cllr Taffurelli</p>
<p>50/19</p>	<p>Date and Place of Next Parish Council Meeting</p> <p>The next Parish Council Meeting (AGM) will take place on Wednesday 8th May 2019 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 8.50 pm.</p> <p>Signed:.....Chairman</p> <p>Date:</p>	