

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL

Meeting

Held on

Wednesday 3rd July 2019

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
Cllrs Norman, Stone, Hitchins, Taffurelli, Mrs Tyler and Mrs
Burkill
District Cllr Barrie Spencer

Apologies: County Cllr Hart
PCSO Diana Summers

2 members of the public in attendance

Minute Number		Action
85/19	<p>Open Forum</p> <p>Chris Herbert of Aggregate Industries gave a brief presentation regarding an application which was due to be submitted shortly for extending Tip T1, taking it down to 228m AOD which will allow working to continue until 2049-2050. Chris confirmed that they would primarily be mining sand. An application will be submitted to DCC shortly and a recent screening opinion has confirmed that an EIA will not be required. They will however be looking at issues relating to dust, noise, traffic and ecology.</p> <p>Many of the Cllrs were pleased to see the impacts of dust would be looked at in detail as this has been an issue for many residents based in Lee Moor and Wotter (particularly the latter). Cllrs expressed concerns regarding the issue of stockpiling material in elevated positions which resulted in major dust issues during spells of dry warm weather. It was also mentioned that HGV's should be sticking to the recognised HGV routes which, for clarification, includes the route from Cadover Bridge. However, it was agreed by all that the more appropriate route is from Plympton along Lee Moor Road. Chris confirmed that a public exhibition was due to be held at Lee Moor Hall the evening following the PC</p>	

	<p>meeting.</p> <p>Whilst Chris was in attendance the Chairman also wished to pass his thanks to Aggregate Industries for providing the aggregate for the base to the new play area at Lee Moor.</p>	
86/19	<p>Declarations of Interest</p> <p>The Clerk confirmed that none had been received.</p>	
87/19	<p>Police Report</p> <p>In the absence of PCSO Diana Summers the Clerk read out the report kindly forwarded by Diana prior to the meeting:</p> <p>There had been 4 crimes reported during the month of June. One being a common assault at Cadover which occurred earlier in the year but has only just been reported and is under investigation. Other crimes were a dog causing injury in a private place at Wotter, criminal damage at Imerys (no viable lines on enquiry) and finally a theft from a motor vehicle at Wotter (again no lines of enquiry).</p>	
88/19	<p>County and District Cllrs Report</p> <p>In the absence of County Cllr Hart there was no County Report.</p> <p>Cllr Spencer mentioned that June had been a busy month. Sophie Hoskin of SHDC had met with new leaders of organisations in Devon and it was noted that several Councils have no overall majority in terms of control and that the message coming out is that Authorities need to work together. Key issues currently under discussion are Climate Change (with a target to reduce carbon by 40% by 2030) and the sharing of back-room services. These will be debated at the next SHDC meeting. Other matters to discuss include a review of the SHDC corporate risk register and discussion on issues relating to waste collection and disposal.</p> <p>SHDC are looking to ramp-up on customer satisfaction issues, understanding what went wrong and what went well. A total of 17 SHDC staff have been trained by Police to assist in dealing with anti-social behaviour issues. The District Council are also currently considering the Capital Strategy which includes a potential hotel in Kingsbridge, employment space in Sherford and a well-being centre at Townstal.</p> <p>Barrie wished to remind Cllrs of the open invitation to attend the planning training session that has been arranged by Bickleigh PC taking place on Monday 8th July at the Woolwell Centre starting at 7pm.</p> <p>Barrie confirmed that he hadn't been made aware of any further issues regarding waste collections for Dartmoor Cottages although he stressed if residents were still experiencing issues then they should contact him direct using his personal email address.</p> <p>Finally, Barrie confirmed that he had been made aware of the</p>	

89/19	<p>noise problem arising from dogs barking at a local farm. The Clerk confirmed that he had been contacted by several residents on this matter and had advised them to raise this with the Environmental Health Officers at SHDC who look into noise complaints (which can include barking dogs). Barrie confirmed that he would chase this matter up.</p> <p>In relation to a recent email received by residents from St Aubyn Terrace regarding an application made to SWW for the First Time Sewerage application, the Clerk confirmed to Barrie that the PC had provided a written letter of support to SWW on this application.</p> <p>DNPA Report</p> <p>The Chairman welcomed Cllr Peter Smerdon to the PC meeting who had been elected as the new representative for the National Park for our Parish (taking over at the May Elections from Cllr Hitchins). Peter gave a brief presentation on his background, being a farmer living in Rattery and having been a SHDC Cllr since 2011. Peter said he planned to come to some meetings but for the time being Cllr Hitchins would certainly be better informed in respect of knowing all that is going on at the National Park.</p> <p>The Annual Meeting of DNPA took place on the 14th June 2019 and Pamela Woods was elected as the new chair with Peter Harper as deputy. On the 26th July a meeting will take place where a Climate Change Declaration could be made for the National Park. The Team Dartmoor Day will be looking at peat bogs whilst the successful Moor Otters Project will be re-run next year (this time the sculptures being the Otter and Cub).</p> <p>The consultation on the Dartmoor Local Plan is still on-going with the examination in public due to take place sometime next year. Cllr Smerdon mentioned if anyone had any issues relating to the National Park then they should not hesitate to contact him.</p>	Cllr Spencer
90/19	<p>Minutes of the Meeting held on Wednesday the 5th June 2019</p> <p>Following a slight amendment to the draft minutes raised prior to the meeting by Cllr Mrs Burkill, it was agreed that the amended minutes were an accurate reflection of the June meeting and were duly signed by the Chair after being proposed by Cllr Taffurelli and seconded by Cllr Norman.</p>	
91/19 8/19(a)	<p>Matters Arising</p> <p>Highway Matters</p> <p>On the traffic calming measure at Wotter (which was discussed at the previous PC meeting), the Clerk confirmed that he was still awaiting a plan from Nick Colton of DCC Highways. The Clerk agreed to chase Nick for this plan so that some costings could be obtained. The Clerk confirmed that Cllr Hart had provided him with</p>	Clerk

	<p>some details of potential areas/sources of funding. Julia Sanders mentioned that the Moorland Hotel were keen to see something happen outside the entrance to the hotel due to the number of near-misses over the past few years and could Aggregate Industries be contacted about the possibility of providing some funding for these works? The Clerk confirmed that we really needed to know how much the feature would cost before determining where the funding would come from.</p> <p>Cllr Taffurelli raised concerns about the fact that Dartmoor Speedwatch were having to fund the purchase of the replacement batteries for the speed -operated warning signs rather than the PC funding the purchase of the batteries in full. It was agreed that funding should be set aside in the annual budget for future replacement batteries and that options for obtaining external grant funding (such as the Newnham Solar Fund) should be explored wherever possible. The Chair suggested that the PC may be able to fund any difference in funding between grants received and the actual cost of the batteries.</p> <p>Cllr Hitchins confirmed that he had reported the road sign that had been knocked down at Beatland Cross to Nick Colton.</p> <p>Cllr Mrs Tyler mentioned that a considerable number of car parts had been fly-tipped along part of Bragg Lane. The Clerk mentioned that this was a matter for South Hams to look into and agreed to report this through their website.</p> <p>Finally, an issue with blocked gullies near the cattlegrid on Collard Lane was raised. The Clerk agreed to raise this with DCC Highways.</p>	<p>DCC Highways</p> <p>Clerk</p> <p>Clerk</p>
8/19(b)	<p>Newnham Solar Fund</p> <p>Cllr Mrs Burkill mentioned that the last meeting of the Community Interest Company had been cancelled and it had been suggested to her that business could be conducted by email including the submission of bids. This effectively means that there are no longer any deadlines in respect of submitting bids for grant funding. Cllr Mrs Burkill confirmed that Shaugh Hall would be submitting a bid to help towards the cost of delivering the Apple Festival planned for later in the year and she also encouraged Dartmoor Speedwatch to submit a bid for the funding of the replacement batteries (as referred to above). It was also mentioned that there needed to be a new Director for the CIC in relation to a representative from Lee Moor Hall.</p> <p>As reported at the last PC meeting the previous administrator had tendered her resignation and that the CIC was seeking a replacement.</p>	
8/19(d)	<p>Lee Moor Play Area Improvements</p> <p>The Clerk confirmed that the press article for the Plympton,</p>	

	<p>Plymstock and Ivybridge News had now been published and had provided some good publicity for the Newnham Solar Fund to help encourage funding bids. Furthermore, the post installation inspection report for the new climbing frame had been undertaken on the Monday prior to the PC meeting and that the Clerk was just awaiting receipt of it. It was therefore agreed that the scheme had now been delivered and could be removed from future meeting agendas.</p>	
8/19(g)	<p>Shaugh Prior Community Fund</p> <p>The Clerk reported that no applications had been received during the past month.</p>	
8/19(h)	<p>Hemerdon Mine – Dust Issues</p> <p>Cllr Barrie Spencer provided an update. Whilst a sprinkler system had been installed for dampening down, the top layers of soils were drying out and the system put in place couldn't cope with the extreme weather event (near storm force easterly winds). DCC have confirmed that the system that has been installed is considered 'fit for purpose'. It was highlighted that dust was also coming from the Imerys site and not all of the dust issues were as a result of the former Tungsten Mine.</p> <p>No monitoring of air quality/dust is currently taking place and it was suggested that perhaps the monitoring equipment installed by Wolf could be used for this purpose? Barrie confirmed that SHDC are due to carry out a site inspection shortly.</p>	
8/19(i)	<p>2019 Parish Council Elections</p> <p>The Clerk confirmed that he had now received all Cllr Registers of Interests and they now been uploaded onto the PC website. We also still have 2 Cllr vacancies that need to be filled by co-option.</p>	
92/19	<p>Planning</p> <p>Following a site visit it was the view of the PC to recommend in support of the application submitted for a single storey side extension at the property Lee Wood at Wotter (app no 1062/19/HHO).</p> <p>An application for the variation of a condition attached to a previous planning consent relating to the position of a property had also been received by the PC (app no 2037/19/VAR – Lilymoor, Lee Moor). Having viewed the plans and determined that the changes to the siting of the dwelling were very slight compared to what was approved, Cllrs agreed to recommend in support of the application and asked the Clerk to respond on this basis.</p>	Clerk
93/19	<p>Chairman's Business</p> <p>The Chair had planned to raise the issue of the noise problems surrounding the barking dogs but this had already been addressed earlier during the meeting. He also raised a potential concern</p>	

94/19	<p>about the possibility of future refuse collections no longer travelling down private lanes to make collections due to the time penalties this incurs (this came about following a recent conversation with someone from the company used by SHDC for waste collection). Considering how many properties in the Parish are accessed from lengthy private lanes/drives, this potential change could cause a number of issues for residents if implemented.</p> <p>Reports from Committees</p> <p>Cllr Taffurelli attended the recent Lee Moor Hall Committee meeting and mentioned that concerns were raised at that meeting relating to financial issues associated with the running of the hall as the numbers of bookings were very low and there was no pantomime planned this year.</p> <p>Cllr Mrs Burkill mentioned that the HR Sub Committee had recently met to conduct the Clerk's annual appraisal and that this would be reported in Part 2 of the meeting.</p>	
95/19	<p>Correspondence</p> <p>During the past month, the following correspondence has been received by the Clerk: -</p> <ul style="list-style-type: none"> • Email from Lidia Pearce of St Aubyn Terrace requesting a letter of support from the PC to SWW to support their application for First Time Sewerage. The Clerk confirmed that he had provided such to SWW. • Letter from Devon and Somerset Fire and Rescue regarding start of consultation on the potential closure of fire stations across the Authority area. It was noted that there were no closures planned which impacted upon our area/parish. • Email from DALC declaring the results of election for County Committee Members from 2019-2023. • Email from Aggregate Industries regarding the exhibition taking place on the 4th July regarding the forthcoming application to extend Tip T1 at Lee Moor. • Email from Cllr Barrie Spencer regarding correspondence sent-out to residents of Dartmoor Cottages regarding refuse collection. • Email from Catherine Poate regarding the South Dartmoor Community Energy Roadshow. 	
96/19	<p>Internal Audit Observations</p> <p>The Clerk confirmed that he had now received the Internal Audit Report from IAC. Whilst some of the points raised were quite minor the most significant was to make sure that the award of major projects or orders being formally recorded in Council Minutes. This was acknowledged by the Clerk who confirmed that all correspondence had been uploaded onto the PC website and that the AGAR Part 2 Certificate of Exemption Form had been sent to</p>	

97/19	<p>external auditor (PKF Littlejohn).</p> <p>Finance</p> <p>The Clerk confirmed on the 25th June 2019 there was the sum of £12,702.62 in the Treasurers Account and this included the second grant payment of £6,500 from the Newnham Solar Fund.</p>	
98/19	<p>Payments and Receipts</p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u> £180.00 cheque to IAC Audit and Consultancy Ltd (Internal Audit 2018-19) £600.00 cheque to Eric Palmer (cleaning of bus shelters/parks) £1,084.00 cheque to Peter Tanner Engineering Ltd (works to swings at Wotter play area) £959.43 cheque to Scott Smy (3 months Clerks wages and back-pay for extra hours worked) £239.80 cheque to HMRC (PAYE for 3 months Clerks wages) £35.95 cheque to Scott Smy (reimbursement of purchase of internet security for PC laptop) £272.73 cheque to Colin Taffurelli (reimbursement for materials relating to painting of BT phone box at Wotter) £78.00 cheque to DTGS Ltd (safety inspection report for new climbing frame at Lee Moor Play Area)</p> <p><u>Receipts</u> £6,500.0 cheque from Newnham Solar Fund (second and final part of grant payment for Lee Moor Play Area Improvements)</p>	
99/19	<p>Works and Maintenance</p> <p>Cllr Taffurelli confirmed that the works to the BT Phone Box at Wotter had now been completed and it was looking very good. Cllrs wished to express their thanks to Cllr Taffurelli for all his hard work.</p> <p>The Clerk mentioned that the works to the swings at Wotter play area had now been completed and they were all ready for use through the summer holidays.</p> <p>Some discussion took place with regarding to the plastic benches the PC are looking to source in recognition of the hard work on the PC undertaken by Cllrs Small and McIver. It was agreed, after some discussion, that the PC would purchase 1 bench but with 2 separate plaques on it. The Clerk agreed to get some costings for the next PC meeting in Sept.</p>	
100/19	<p>Date and Place of Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place on Wednesday 4th September 2019 at Shaugh Prior Recreation Hall starting at</p>	

Clerk

	<p>7.30pm.</p> <p>The meeting closed at 9.15 pm.</p> <p>Signed:.....Chairman</p> <p>Date:</p>	
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