

**MINUTES**

of

**SHAUGH PRIOR PARISH COUNCIL****Meeting****Held on****Wednesday 4<sup>th</sup> December 2019**

at

**Lee Moor Public Hall**

Present: Chairman Cllr Wassell  
Cllrs Stone, Hitchins, Taffurelli, Mrs Burkill and Mrs Tyler

District Cllr Spencer

Apologies: County Cllr Hart, District Cllr Smerdon, Cllr Norman

4 members of the public in attendance

Minute Number		Action
149/19	<p><b>Open Forum</b></p> <p>It was clarified by Julia Sanders and Cllr Mrs Burkill that the removal of the Post Box at Shaugh Bridge reported last month was a potential case of theft but it is now back in place.</p> <p>No other issues were reported.</p>	
150/19	<p><b>Declarations of Interest</b></p> <p>The Clerk confirmed that none had been received.</p>	
151/19	<p><b>Police Report</b></p> <p>In the absence of PCSO Diana Summers the Clerk read a report provided prior to the meeting and reported that there had been 3 crime incidents reported during the previous month:</p> <ul style="list-style-type: none"> <li>• Historic Sexual Assault from 1988 - November 2019 at Shaugh Car Park – under investigation.</li> <li>• Theft by finding – post box at Shaugh Bridge – undetected.</li> <li>• Burglary for a dwelling in Lee Moor – undetected.</li> </ul>	

152/19	<p><b>County and District Cllrs Report</b></p> <p>In the absence of Cllr Hart there was no County Cllr Report.</p> <p>District Cllr Spencer read out his report relating to matters at SHDC which were as follows:</p> <p>SHDC are still busily working on the climate change emergency with a working group having been established. A draft action and sustainable procurement plan are being worked on. More information on this is available on the SHDC website.</p> <p>No further update in relation to the Woolwell Urban extension although Barwood have confirmed that an application will be submitted shortly. The consultation on the JLP SPD was now open and closes at 6pm on the 6<sup>th</sup> Jan 2019. It was also noted that two extra planning enforcement officers had started at SHDC to help clear the existing backlog.</p> <p>Drakelands Mine – Following the previous meeting and confirmation that the mine had now been purchased and was to re-open, Cllr Spencer mentioned that a follow-up meeting had been arranged for the 30<sup>th</sup> January 2020. The financial deal for the purchase of the mine had now gone through.</p> <p>Barrie confirmed that he had met with waste officials regarding bin collections (and the problems that have been raised) and was awaiting a response in relation to the problems he had mentioned. He also commented that further changes to the service were planned in Sept 2020 when it will revert to kerbside collections. Barrie mentioned that he had recently received some correspondence from a local resident regarding potential changes to planning conditions attached to a previous grant of consent. He couldn't provide any further information and therefore agreed to forward the enquiry to the Clerk.</p> <p>SHDC and WDBC are currently looking into improving existing IT and make it more user-friendly. Barrie has been appointed to lead on this. He also confirmed that his new website will hopefully be up and running after Christmas.</p>	Cllr Spencer
153/19	<p><b>DNPA Report</b></p> <p>In the absence of Cllr Peter Smerdon there was no DNPA Report. However Cllr Mrs Burkill mentioned she had recently attended the DNPA Forum and provided an update.</p> <p>Cllr Mrs Burkill mentioned that there was a very interesting presentation on butterflies and it seems we don't have the right ones here! There was also a presentation on tackling crime with police working more closely with rangers. The biggest issue they have is with regard to illegal raves which takes up a considerable amount of resource. It is hoped that improved intelligence systems will help moving forward.</p> <p>There was also a report on the revisions to the Local Plan which are out to public consultation. It was noted that there have been some changes to the rules and the scheme of delegation has changed. This means that applications which are opposed by the Parish Council will no longer automatically go to Planning</p>	

154/19	<p>Committee. It was agreed that the Clerk should write to DNPA to clarify the current position in respect of the role of the PC in the overall planning process.</p> <p><b>Minutes of the Meeting held on Wednesday the 6<sup>th</sup> November 2019</b></p> <p>It was agreed that the draft minutes were an accurate reflection of the November meeting and were duly signed by the Chair after being proposed by Cllr Stone and seconded by Cllr Hitchins.</p>	Clerk
155/19	<p><b>Matters Arising</b></p>	
8/19(a)	<p><b>Highway Matters</b></p> <p>With regard to the blocked gullies in the village of Wotter which were reported at the November PC meeting, Nick Colton confirmed to the Clerk that these had been cleaned in September as part of the annual gully cleaning programme which means they won't be looked at again for a further 12 months. However Nick did say that he would have another look at this.</p> <p>Nick also confirmed that the re-marking of the carriageway centre-lines is not considered as part of any Parish re-mark nor considered a defect in our safety inspection manual so these are a low priority for maintenance. However he did say he would see what could be done.</p> <p>Cllr Stone reiterated the concerns regarding the blocked drain outside Bughill Farm resulting in water coming off the moors flowing down the road rather than down the drainage channel. The Clerk agreed to raise this.</p> <p>The Clerk made reference to emails he had been copied into from Tim Thomas regarding flooding of the lane which leads from Shaugh Mill to Shaugh Bridge. Cllrs wished to express their concerns over this matter and would do what they could to assist. It was noted that DCC Highways had cleaned the gullies at Shaugh Mill on the 11<sup>th</sup> June 2019 but clearly they are likely to become clogged again once the leaves start to fall. It was noted that DCC Highways were looking to clear the drainage ditches again during the current financial year.</p> <p>Finally there was no further update in respect of the Wotter Traffic Calming scheme and that the delivery of this scheme would be dependent on significant levels of external funding being secured. It was suggested that perhaps some funding could be secured from the new mine operators once the site was up and running?</p>	Clerk
8/19(b)	<p><b>Newnham Solar Fund</b></p> <p>Cllr Mrs Burkill mentioned that funding had been granted from the scheme to Sparkwell Hall for a new kitchen. She also mentioned that a brief discussion with David Cobbold suggested that funding</p>	

	<p>from the Newnham Solar Fund towards the Wotter Traffic Calming Scheme was unlikely to be successful as it is felt this is something that really should be provided by the County Council. However the Solar Fund could most definitely be a possible source of funding for any environmental improvements that may come about as a result of discussions on climate change (tree planting etc). It was mentioned that the next meeting of the Community Interest Company would take place in February 2020.</p>	
8/19(g)	<p><b>Shaugh Prior Community Fund</b></p> <p>The Clerk reported that no applications for grant funding had been received this month. However the Clerk noted that a sum of £25 had been included in our annual budget for a payment to be made to the South Hams Citizens Advice Bureau. It was therefore proposed by Cllr Taffurelli and seconded by Cllr Mrs Tyler that a cheque for the sum of £25 be raised and this was agreed by all. It was also noted that a Children's Xmas Party was due to be held at Lee Moor Hall which could be eligible for grant funding. The Clerk confirmed that a grant payment could be considered after the event at the Feb PC meeting.</p>	
8/19(i)	<p><b>2019 Parish Council Elections</b></p> <p>There was no further update on the 2 vacant Cllr posts.</p> <p>The Chair was pleased to report that there had been some interest in one of the current Cllr vacancies being filled by someone from Lee Moor and introduced Mr Richard Friendship to the meeting. Richard confirmed that he was happy to consider standing as a Cllr on the Parish Council and was proposed by Cllr Mrs Burkill and seconded by Cllr Hitchins. Richard was duly elected as a Parish Councillor and signed his Acceptance of Office Form in front of the Clerk. The Clerk agreed to send Richard a Register of Interests Form, Code of Conduct and Standing Orders.</p>	Clerk
109/19	<p><b>Access to Wotter Surgery – Defib Relocation</b></p> <p>As a planning application had now been submitted, it was agreed to discuss this item under Planning (Minute 156/19 below).</p>	
141/19	<p><b>Climate Change Emergency</b></p> <p>Cllr Mrs Burkill made reference to the fact that she had received a number of favourable comments and positive feedback from local residents regarding the setting-up of a climate emergency group. It was felt that such a group should really be something which is taken forward by local residents with support/guidance from the Parish Council. It was noted that to date there were no representatives from the villages of Wotter and Lee Moor in respect of sitting on the group which was slightly disappointing and it was suggested that some wording relating to the need for volunteers be included on the PC website and the next version of the parish magazine. It was hoped that the first meeting of the</p>	

156/19	<p>climate emergency group would take place in either Jan or Feb 2020. In addition to Cllr Mrs Burkill, Cllr Mrs Tyler also agreed to be involved with the group.</p> <p><b>Planning</b></p> <p>A planning application for a variation of a condition of a previous consent had been received which related to a change to a garage door at The Boulders, Shaugh Prior (app no 0526/19). It was the view of Cllrs that no site visit was required and the response was one of the support. The Clerk agreed to respond to DNPA on this basis.</p> <p>Further discussion took place on the application submitted to vary the alignment of the path to Wotter Surgery (app no 3399/19/VAR). It was highlighted that the Police Architectural Liaison Officer had now commented on the application and advised that the route should be gated outside of surgery opening hours which would necessitate the relocation of the defib. Whilst the merits of an alternative location on the wall on the front of the development was discussed, it was agreed by all Cllrs that the existing telephone box in Wotter would be an ideal location. It was noted by Cllr Taffurelli that it would be relatively easy to reconnect the power although it was felt that this cost should be borne by the development and not the PC. The Clerk agreed to write to Sam O'Connell on this matter.</p> <p>The Clerk confirmed to Cllrs that the application to construct 4 dwellings on land at Lee Moor (app no 2266/19/FUL) had been withdrawn whilst the application submitted for the lateral extension of tip T1 at Lee Moor had been approved by DCC subject to various conditions being attached relating to various factors including traffic and dust.</p> <p>Finally the Clerk confirmed he had requested an update from SHDC on the on-going enforcement cases reported at Higher Bughill Farm. He reported that a site visit was due to take place shortly which will allow the planning enforcement officer to determine whether or not any breach of planning control has occurred.</p>	Clerk
157/19	<p><b>Chairman's Business</b></p> <p>The Chair had nothing to report.</p>	
158/19	<p><b>Reports from Committees</b></p> <p>Cllr Mrs Burkill confirmed that she had attended the DNPA Forum and this was covered in Minute 153/19 above. No further meetings had taken place.</p>	
159/19	<p><b>Correspondence</b></p> <p>During the past month, the following correspondence has been</p>	

	<p>received by the Clerk: -</p> <ul style="list-style-type: none"> <li>• Email from Power for People regarding a request to support the Local Electricity Bill.</li> <li>• Email on the consultation on school admissions arrangements for 2021/22.</li> <li>• Notes on the meeting of Devon and Cornwall Police Rural Crime Seminar held at Westpoint on 18<sup>th</sup> Nov 2019.</li> <li>• Update on noise enforcement case on-going at Higher Bughill Farm (another visit is planned for one month's time).</li> <li>• Email newsletter from DALC.</li> <li>• Email and Agenda for the DNPA Forum meeting held on the 22/11/19.</li> <li>• Email confirming the start of consultation on the revised SPD in support of the new Joint Local Plan</li> </ul>	
160/19	<p><b>Finance</b></p> <p>The Clerk confirmed on the 25<sup>th</sup> November 2019 there was the sum of £12,848.47 in the Treasurers Account. It was also noted that during Part 2 of the meeting the PC would set the budget and amount of precept needed for the following year.</p>	
161/19	<p><b>Payments and Receipts</b></p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u>  £600.00 cheque to B&amp;K Gent Bros (annual fees for grass cutting)  £816.60 cheque to Mr Scott Smy (3 months Clerks wages)  £204.00 cheque to HMRC (PAYE for 3 months Clerks wages)  £83.88 cheque to Mr Colin Taffurelli (Reimbursement for purchase of Xmas tree and lights)  £20.00 cheque to Mr David Andrews (payment of electricity costs for Xmas lights at Wotter)  £140.00 cheque to Mr Eric Palmer (Installation of new bench at Lee Moor play area)  £25.00 cheque to South Hams Citizens Advice Bureau (annual grant payment)</p> <p><u>Receipts</u>  None</p>	
162/19	<p><b>Works and Maintenance</b></p> <p>The Clerk confirmed that the new bench for Lee Moor Play Area had now been installed and provided Cllrs with some pictures of the new bench in position.</p> <p>A lengthy discussion took place regarding the existing bus shelter at Wotter which had been taken out of action as a result of it being structurally unstable. It was proposed by Cllr Stone and seconded by Cllr Taffurelli that we should proceed with its' demolition as there were health and safety concerns with it remaining in place. This was agreed by all Cllrs. Cllr Friendship confirmed that he</p>	

<p>163/19</p>	<p>could arrange for the shelter to be removed. The Clerk confirmed that the associated costs could be recovered from the PC for these works. The Clerk tabled some information on the cost of a replacement shelter which varied in price from £2,500 up to £8,000. It was the view of Cllrs that a pre-fabricated shelter wouldn't be in-keeping with our rural location and anything we provide needs to be able to withstand the elements, being a Moorland location. It was the view of Cllrs that it would be better to go with a replacement shelter similar to what was there previously (blockwork construction). It was suggested that perhaps we could ask for assistance/donations from local businesses in relation to the materials (Ocean Aggregates for the blocks etc). The Clerk agreed to look into funding opportunities and to get a quote for the cost of constructing a replacement shelter. It was also agreed that the Clerk would provide some wording to Julia for the PC website explaining why the shelter had been removed.</p> <p>Cllr Taffurelli mentioned that a number of the notice boards were looking a little tired and needing some TLC. He kindly provided a list of what works were required to which notice board and it was agreed that the Clerk instruct Mr Palmer to undertake these works.</p> <p><b>Date and Place of Next Parish Council Meeting</b></p> <p>The next Parish Council Meeting will take place on Wednesday 5<sup>th</sup> February 2020 at Lee Moor Public Hall starting at 7.30pm.</p> <p>The meeting closed at 9.01 pm.</p> <p>Signed:.....Chairman</p> <p>Date: .....</p>	<p>Clerk</p>
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