

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL**On-Line Zoom Meeting****Held on****Wednesday 7th October 2020**

Present: Chairman Cllr Wassell
 Cllrs Friendship, Hitchins, Taffurelli, Norman, Mrs Burkill and
 Mrs Tyler

County Cllr Hart
 District Cllr Spencer and Cllr Smerdon (DNPA)

Apologies: Cllr Stone

2 members of the public in attendance (on-line)

Minute Number		Action
97/20	<p>Open Forum</p> <p>Local resident Tim Thomas gave an update on the proposed surface water highway drainage works. He kindly thanked those who turned up to the meetings held on both the 4th September and 2nd October. A plan of action had now been drawn-up with DCC, Maristow Estate and the PC and it was hoped that the agreed works could commence shortly. It was agreed that a special grant of thanks should be expressed to Joe Hess of Maristow Estates. The Clerk confirmed that Cllr Hart had agreed to make a financial contribution towards the cost of the works.</p> <p>Julia Sanders mentioned that there had been a recent case of privately-owned ponies being let out onto the moors whilst the pony drift was planned in the coming weeks with the intention of the moors being cleared by the end of October. The sheep would then follow. It was also noted that 2 sheep had recently been killed on the Cadover road.</p> <p>Reference was also made people claiming to be from BT Openreach knocking on doors in the area. It was noted that whilst BT were working in the area, residents should refrain from opening their doors to such persons who may claim to be from BT. In most cases it is highly unlikely that BT would need access to individual</p>	Clerk

98/20	<p>properties as part of the survey work, they are undertaking relating to improved broadband in the area. Cllr Spencer mentioned that a meeting was due to take place on the proposed broadband improvements in the area and that he would raise this issue with BT at that meeting.</p> <p>Declarations of Interest</p> <p>Cllr Hitchins highlighted his on-going declaration regarding Minute XX/20 (Planning) and in particular any discussion on the Woolwell application. It was agreed that Cllr Hitchins would take no part in any discussion on this matter.</p>	Cllr Spencer
99/20	<p>Police Report</p> <p>The Clerk referred to the email he had received from the new Sgt at Ivybridge Ryan Canning which he had circulated to Cllrs prior to the PC meeting. It was agreed by all Cllrs that it was good to see Sgt Canning expressing a keen interest in the on-going issues the Parish face, particularly in relation to livestock deaths on the local roads and the problem with speeding traffic on the new section of Lee Moor Road. Julia Sanders kindly prepared a detailed response to the email from Sgt Canning and the Clerk agreed to use this email as the basis of the response to Sgt Canning.</p>	Clerk
100/20	<p>County and District Cllrs Report</p> <p>In absence of Cllr Hart there was no County Cllr Report.</p> <p>District Cllr Spencer gave a brief round-up on matters from a District Council perspective. Whilst a number of cluster groups had been set-up in respect of supporting the response to Covid-19, many of those staff were now returning to their substantive posts although clearly this could change again. At present there are no staff working at Follaton House and this won't change until May 2021 with most staff currently working from home. Covid-19 has had a major impact upon Council funding with SHDC now looking at a shortfall of £1.3m. A recovery renewal plan is currently being drafted.</p> <p>Fly-tipping continues to be a major problem in the area and whilst SHDC are doing what they can, there is a considerable backlog of cases they are working through. Cllr Spencer reminded Cllrs and residents to use the 'Report-It' facility on the SHDC website if they come across incidents of fly-tipping. Alternatively, either let Cllr Spencer or the Clerk know and we could report it on their behalf.</p> <p>Cllr Spencer mentioned that he continues to meet with Barwood in respect of the Woolwell planning application and that things are still progressing. There is still the intention for a public consultation exercise to take place in the autumn although clearly Covid-19 continues to have a major impact on the final timings of such. It had originally been hoped that this would have happened before the end of September.</p> <p>The Climate Change Emergency Group continue to meet, with SHDC having set aside £400k in their budget to support initiatives</p>	

	<p>coming forward. Finally, Cllr Spencer made reference to some significant changes coming forward with regards to waste collections. Whilst he was not aware of any changes in collection days for properties in the Parish in the first tranche, there are likely to be changes affecting everyone as part of the second tranche (planned for March 2021). This will involve increased kerbside collections for recycled waste including glass collections. Cllr Spencer agreed to send details of this to the Clerk for circulation. Julia Sanders reported several days where non-recycled waste hadn't been collected from Collard Lane properties. Cllr Spencer agreed to look into this.</p>	Cllr Spencer
101/20	<p>DNPA Report</p> <p>Cllr Smerdon reported that the National Park had been extremely busy once the Covid-19 lockdown restrictions had been lifted. Various problems associated with an increased use of the National Park by visitors had been reported including illegal camping etc. Extra Rangers had been employed to deal with the influx of visitors and he confirmed that this had been successful. As with SHDC, most staff at Parke are working from home. Cllr Smerdon also wished to highlight an issue on Okehampton Common where due to it being a SSSI, that Natural England have told the Commoners to remove sheep from the area. It was noted that this could have implications for other areas of the National Park.</p>	
102/20	<p>Minutes of the Meeting held on Wednesday the 2nd September 2020</p> <p>All Cllrs at the meeting confirmed receipt of the minutes of the September meeting and it was proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Burkill that the draft minutes be accepted which was agreed by all.</p>	
103/20	<p>Matters Arising</p>	
8/20(a)	<p>Highway Matters</p> <p>It was agreed that the on-going issue regarding the highway drainage works had been discussed during the Open Forum and that this needed no further discussion.</p> <p>Following the unfortunate accident involving a lady falling from her horse, the Clerk confirmed that he had contacted DCC PROW regarding the on-going concerns relating to the condition of the existing bridleway between Lee Moor and Wotter. He confirmed that he had received acknowledgement from DCC that the matter was being looked into and would report back once he had heard back from them on this incident.</p> <p>The finger post sign that had fallen down at the junction of the Cadover Road with Brag Lane had been reported to DCC Highways.</p> <p>Cllr Friendship raised concerns regarding large china clay lorries dragging mud and debris onto the new section of Lee Moor Road</p>	Clerk

8/20(b)	<p>when they are parking up on the verge area near the cattlegrid. The Clerk agreed to raise this with DCC Highways along with a query from Cllr Stone regarding the poor road surface going from Harscombe Farm to Bickleigh Bridge.</p> <p>Newnham Solar Fund</p> <p>Cllr Mrs Burkill confirmed that a meeting of the solar fund members was due to take place in the following week where funding applications were due to be discussed. Following the audits that had been undertaken on each of the 4 halls, applications for works/improvements arising from those audits were now awaited. It was noted that at present it was very difficult to get building works undertaken due to builders being so busy and Cllr Friendship mentioned that in respect of works/improvements to Lee Moor Hall that they might undertake the works themselves and recover the fees for materials from the solar fund. Cllr Mrs Burkill also highlighted that the application process for grants of up to £1000 was very simple and not time-consuming in the slightest.</p>	Clerk
8/20(c)	<p>Shaugh Prior Community Fund</p> <p>The Clerk mentioned that there had been no grant funding applications received during the past month. Cllr Mrs Burkill wished to pass on the thanks from St Edwards Church for the grant for grass cutting that they had received the previous month.</p>	
60/20	<p>Parish Emergency Plan</p> <p>The Clerk had not been able to arrange the Zoom meeting with Cllrs that had been identified and was hopeful of getting something in place in November depending on what happens in respect of Covid-19.</p>	Clerk
95/20	<p>Wotter Defib Relocation and Signage</p> <p>Cllr Taffurelli mentioned that he had now received a quotation from Western Power for the re-connection of the electricity supply to the BT phone box in Wotter. A further quotation for the re-siting of the defib by a local electrician was also sent to the Clerk which resulted in a total cost of £2,013.00 (excluding VAT). It was agreed that the BT Phone box was a much better location for the defib but the costs associated with its' relocation didn't represent good value for money considering the current location at Wotter Surgery was considered to be acceptable. Cllr Taffurelli stated that he would be happy to explore opportunities on potential grants which could be used to help fund the relocation of the defib. It was agreed by Cllrs that subject to external funding being secured to help towards the associated costs, the relocation of the defib to the former BT phone box would be a good idea. Cllr Mrs Burkill mentioned that the existing location of the defib was very dark and that this could be improved by the provision of an external security light. It was agreed by Cllrs that the Clerk</p>	Clerk

104/20	<p>should speak to the Beacon Medical Practice in order to obtain consent from them for the mounting of a security light to help provide greater illumination for those using the defib. It was also noted that we could also get one for Lee Moor as well.</p> <p>Planning – Woolwell Planning Application</p> <p>As highlighted during the District Cllrs Report there was no further update in respect of the Woolwell planning application.</p> <p>The Clerk confirmed that the retrospective application for an extension to an existing bale storage area used for feed and proposed landscaping scheme at Higher Bughill Farm, Shaugh Prior (app no 2193/20/FUL) had been delegated to officers for determination with a recommendation of approval.</p> <p>The Clerk also referred to an email he had received from Rick Bright of Bright and Associates with regard to a consultation website going live on Weds 7th October regarding the proposed removal and restoration of Tip T2 at Lee Moor. The Clerk agreed to circulate details of the website to Cllrs and asked if Julia Sanders could include reference to such on the PC website – https://tipt2.co.uk.</p> <p>The Chair and Cllr Mrs Burkill made reference to various rumours that had been circulating around the Parish regarding development on National Trust land at Shaugh Prior. Cllr Mrs Burkill confirmed that she had contacted the NT on this matter and confirmed that there were no proposals to build on the land in question and that there was nothing to be concerned about.</p>	Clerk
105/20	<p>Chairman’s Business</p> <p>The Chairman said he had nothing to raise this month.</p>	Clerk
106/20	<p>Correspondence</p> <p>Whilst much of the correspondence received during the past month was in relation to advice/guidance relating to Covid-19 (which had been forwarded to Cllrs in any case), the Clerk made specific reference to the following:</p> <ul style="list-style-type: none"> • Email from SHDC confirming that they would not be able to support the installation of a dog waste bin at the end of St Aubyns Terrace. The Clerk confirmed that the reasons behind this decision were down to the fact that there were no existing bins in the area which were emptied by SHDC and therefore a major detour would be necessary to add an additional bin in this location to the existing bin emptying round. 	Clerk
107/20	<p>Finance</p> <p>The Clerk confirmed on the 27th September 2020 there was the</p>	Clerk

108/20	<p>sum of £18,605.04 in the Treasurers Account which included the second annual precept payment of £6,426.00. It was also highlighted that the Chair was addressing the need of the updated bank mandate (which was a requirement from the Internal Annual Audit).</p> <p>The Clerk also noted that he had received the updated Contract of Employment from Cllr Mrs Burkill and that he would seek to return it with any necessary changes prior to the next PC meeting where it could be discussed under a Part 2.</p> <p>Payments and Receipts</p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u> £1000.00 cheque to Mike McGrath (first payment for Wotter bus shelter replacement) £816.40 cheque to Scott Smy (3 months Clerks wages) £204.20 cheque to HMRC (PAYE for 3 months Clerks wages) £14.39 cheque to Scott Smy (reimbursement for 1-month Zoom subscription – September) £1000.00 cheque to Mike McGrath (second payment for Wotter bus shelter) £252.00 direct debit payment (annual insurance and inspection for Wotter play area 2020/21) £252.00 direct debit payment (annual insurance and inspection for Lee Moor play area 2020/21)</p> <p><u>Receipts</u> £6,426.00 BACS payment (second annual precept payment from SHDC)</p>	Clerk
109/20	<p>Works and Maintenance – Wotter Bus Shelter and Shaugh Prior Defib Cabinet</p> <p>Cllr Taffurelli asked the PC if he had permission to proceed with the purchase of a Xmas Tree and lights for Wotter and also Shaugh Prior (if the latter was seeking one). It was agreed by all that Cllr Taffurelli proceeds with the purchase of the trees.</p> <p>On the issue of sharing the Lee Moor notice board with Lee Moor Hall, Cllr Friendship said he would take this away and report back at the next PC meeting. The Clerk confirmed that the PC had sufficient funding to purchase a new notice board if necessary. Thanks were also expressed to Cllr Taffurelli for providing the blocks which now makes it easier for those posting notices in the notice board at Wotter.</p> <p>The Clerk confirmed that he had received an email from Mr Eric Palmer confirming that he was no longer able to continue cleaning the bus shelters and play areas. After a brief discussion it was agreed by Cllrs that we proceed with no specialist cleaning of the play areas and bus shelters and that this be monitored over the next few months. Cllr Taffurelli kindly agreed to clean the bus</p>	Cllr Taffurelli Cllr Friendship

110/20	<p>shelters in Wotter. It was noted that there was a person in Bickleigh who Bickleigh PC use for cleaning of council-owned property and perhaps we as a PC could use the services of the same person if the need arose? Finally, it was noted that the works for the construction of the replacement of Wotter bus shelter were well underway and it was hoped that they would be completed before the weather deteriorates any further.</p> <p>Date of Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place on Wednesday 4th November 2020 starting at 7.30pm. This will again be an on-line meeting using Zoom. Dial-in details will be sent out prior to the meeting.</p> <p style="text-align: center;">The meeting closed at 9.05pm.</p> <p>Signed:.....Chairman</p> <p>Date:</p>	
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