

**MINUTES**

of

**SHAUGH PRIOR PARISH COUNCIL****On-Line Zoom Meeting**

Held on

**Wednesday 4<sup>th</sup> November 2020**

Present: Chairman Cllr Wassell  
Cllrs Friendship, Hitchins, Stone, Taffurelli, Mrs Burkill and Mrs Tyler

District Cllr Spencer and Cllr Smerdon (DNPA)

Apologies: County Cllr Hart

3 members of the public in attendance (on-line)

| Minute Number |  | Action |
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| 111/20        | <p><b>Open Forum</b></p> <p>Planning consultant Rick Bright gave a brief presentation on the consultation taking place at present in relation to the planning application due to be submitted for Tip T2 at Lee Moor. The idea behind the application is to ensure Tip T2 has its' own detailed consent rather being tied to the Lee Moor consent and will ultimately reduce the height of Tip T2 and detail the reinstatement works (returning the area to heathland). Most of the aggregate taken from the tip (330,000t per annum) will go to Ocean Blocks with the remainder being sold on the open market. The timeframe for the extraction works is 27 years which will tie-in with the existing Lee Moor permission. Around 8-10 new jobs would be created and if possible, they would look to employ local people. Several Cllrs raised concerns about dust (especially during warm weather when there are strong easterly winds) and traffic (large HGV's using the Cadover road). Rick confirmed that various reports would be prepared in relation to noise, dust and traffic and that the PC would be a consultee once the application has been submitted to DCC. He did however confirm that the issues raised by Cllrs (particularly in relation to dust) would be taken away and considered in more detail and that he would report back to the Clerk on such matters. Rick also confirmed that the application was due to be submitted to DCC just before Christmas. The general view of Cllrs to the proposals was one of support</p> |        |

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| 112/20 | <p>although much will depend on the content of the detailed reports which will be submitted in support of the application.</p> <p>Various other matters relating to highways and works and maintenance were raised during the Open Forum which are referred to in the relevant agenda items below.</p> <p><b>Declarations of Interest</b></p> <p>Cllr Hitchins highlighted his on-going declaration regarding Minute 118/20 (Planning) and in particular any discussion on the Woolwell application. It was agreed that Cllr Hitchins would take no part in any discussion on this matter.</p> <p>Cllr Taffurelli also declared an interest in relation to Minute 8/20(c) regarding an application from Shaugh Prior Parish Magazine for a grant from the PC (Cllr Taffurelli being the Treasurer for the Parish Magazine).</p>   |       |
| 113/20 | <p><b>Police Report</b></p> <p>Whilst unable to make the PC meeting, Sgt Ryan Canning has suggested setting up a Zoom meeting to run through some of the issues impacting upon residents in the Parish. It was agreed that the Clerk accept the kind offer of such a meeting from Sgt Canning and would get a date in the diary. It was agreed that the Chair, Cllrs Taffurelli and Mrs Tyler, Julia Sanders and Phil Emony be invited to attend the on-line meeting along with the Clerk. In respect of large quarry HGV's running motorists off the road, it was suggested that perhaps the Police could visit the various commercial operators in the area to ask them to speak to their haulage contractors regarding the need to drive with care in the local area.</p>  | Clerk |
| 114/20 | <p><b>County and District Cllrs Report</b></p> <p>Whilst he was not able to attend the meeting, Cllr John Hart provided the following report in response to the Prime Ministers' announcement that there would be another local lockdown:</p> <p>None of us wanted another lockdown but I fear it had become inevitable. The support of the vast majority of people in our county and the wider South West has meant that we have seen some of the lowest incidence of cases throughout this crisis, even with millions of visitors in the summer. But we have seen spikes here – at Exeter University for example – and our numbers have begun to rise generally as well, in keeping with the rest of the country. We have obviously not been reaching the numbers that would have seen our area go into a local lockdown. But the figures that the Government produced show that our NHS services could have become overwhelmed. So, I believe that this temporary measure was necessary even here. And I urge people to continue to follow the guidance and wear a face mask indoors, keep your distance and wash your hands. I very much welcome the extension of the furlough scheme but our economy relies massively on small and medium companies and the tourism and hospitality industries and</p> |       |

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|        | <p>it is vital that the Government also provides support for these sectors. It is also vital that the Government provides financial support for local government so we can continue the vital work we did during the first lockdown.</p> <p>With regard to District Council matters, Cllr Spencer mentioned that SHDC's recovery plans had been put on-hold since the announcement of the second lockdown and they are now looking at supporting residents. Covid-19 numbers in the South Hams were still well below the national average.</p> <p>The Woolwell planning application continues to be worked-on by officers although many of the updated reports are still to be submitted by Barwood. Cllr Spencer agreed to keep everyone updated on such.</p> <p>All SHDC meetings continue to take place on-line and thus far staff working from home has been very successful. Prior to the lockdown the District Council had provided various support grants to Fusion Leisure who run some of the leisure venues in the South Hams (such as Ivybridge Leisure Centre). However, as a result of the latest lockdown these venues are now closed once again. It is hoped that the problems that were experienced when these venues opened up after the first lockdown won't be repeated this time.</p> <p>With regard to waste collections in the area, Barrie confirmed that whilst there had been no change in the collection day, times may now vary. He asked anyone who has any issues with missed waste collections to use the Report-It facility on the SHDC website or alternatively email him direct.</p> <p>SHDC have provided a response on the new proposed changes to planning regulations and these can be supplied by Barrie if anyone wants to view them. Barrie also mentioned he had received a request for a grant from Shaugh Prior Parish News which he was happy to support subject to the necessary paperwork being submitted. Cllr Taffurelli confirmed he had sent this to SHDC. The Clerk confirmed that the PC may also be seeking financial assistance towards the bus shelter works.</p> <p>Finally, in relation to broadband, an email Barrie had received from BT highlighted that they were still on target for roll-out at the end of 2020.</p> |  |
| 115/20 | <p><b>DNPA Report</b></p> <p>Rather than provide a report, Cllr Smerdon asked if those attending the meeting if there were any DNPA issues they wanted to raise with him? The on-going issue of bikers using the Moors was raised by several Cllrs. Cllr Smerdon said he would speak to Cllr Spencer directly on this matter as it necessitated some cross-boundary working. It was noted that the area around Big Pond was currently very popular with bikers. It was also highlighted that prior to the latest Covid-19 lockdown that some staff had returned to Parke. However, the latest lockdown meant all staff had returned to working from home.</p>   |  |
| 116/20 | <p><b>Minutes of the Meeting held on Wednesday the 7<sup>th</sup> October 2020</b></p>  |  |

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| <p>117/20</p> <p>8/20(a)</p> <p>8/20(b)</p> | <p>All Cllrs at the meeting confirmed receipt of the minutes of the October meeting and it was proposed by Cllr Taffurelli and seconded by Cllr Stone that the draft minutes be accepted which was agreed by all.</p> <p><b>Matters Arising</b></p> <p><b>Highway Matters</b></p> <p>The Clerk confirmed that the drainage works at Shaugh Prior had now commenced although there were some issues to address with the landowner and tenant farmer regarding highway surface water flowing onto private land. Julia Sanders confirmed receipt of an email from Tim Thomas thanking the PC for their efforts on this matter.</p> <p>It was noted from the FB page that a number of complaints had been made in relation to a damaged cattlegrid on Lee Moor Road. Julia Sanders confirmed that this had been reported to DCC Highways and that they were aware of this.</p> <p>Cllr Taffurelli made reference to a blocked cattlegrid on the lane (known as Galva Road) that runs along the rear of the Tungsten Mine. He mentioned that Wolf Minerals used to clean-out the cattlegrid but without regular cleaning it had become blocked, allowing sheep to cross over it. Whilst there was some discussion over ownership, it was agreed that the cattlegrid falls within Sparkwell and therefore the Clerk agreed to raise this with the Sparkwell PC Clerk.</p> <p>The Clerk confirmed he was still waiting to hear back from DCC in relation to the possible diversion to or works to the Bridleway between Lee Moor and Wotter following the recent incident of a lady falling from her horse.</p> <p>Cllr Stone made reference to a recent incident of a cow being hit on the cattlegrid at the top of Shaugh Prior (near the Bowling Green). It was suggested that perhaps some fencing provided on either side of the cattlegrid on the approach to it from the Wotter direction would help improve the situation. The Clerk agreed to raise this matter with DCC Highways and the Landowner Maristow Estate.</p> <p>The reported finger post which had been knocked down on the Cadover Road still hasn't been re-erected. The Clerk agreed to check progress on this matter.</p> <p>Finally, the Clerk confirmed he was still to action the issue of HGV's parking near the cattlegrid on Lee Moor Road (which results in mud being dragged out onto the highway). Some photos of the area had now been taken and he hoped to be in a position to take this forward over the next few weeks.</p> <p><b>Newnham Solar Fund</b></p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
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|         | <p>Cllr Mrs Burkill confirmed that a meeting had taken place regarding the distribution of funds, with £33k available which is going to be increased by a further £11k. The audits of the halls within Sparkwell and Shaugh Prior had now been completed and grants were expected from the halls for various improvements arising from those energy audits. It was noted that Sparkwell Hall had been successful in securing a grant of £12k.</p> <p>A further meeting was due to take place in the second week of December. Whilst there was support from the group for the PC moving the defib at Wotter it was confirmed that these works would not be funded by the Newnham Solar Fund and therefore other funding opportunities for these works, should be explored. It was noted that David Cobbold agreed to contact Western Power on behalf of the PC to see if they would undertake these works as a gesture of goodwill.</p>               |       |
| 8/20(c) | <p><b>Shaugh Prior Community Fund</b></p> <p>The Clerk confirmed that a grant application for the sum of £100 had been received from Shaugh Parish Magazine to help with printing costs. It was confirmed that all of the necessary paperwork (bank statements) had been submitted to support the grant application. It was proposed by Cllr Mrs Burkill and seconded by Cllr Mrs Tyler that the grant payment be made and this was agreed by all Cllrs.</p>   |       |
| 8/20(d) | <p><b>2019 Parish Council Elections</b></p> <p>The Clerk was referred to receipt of an application for one of the current Cllr vacancies from a local resident Lidia Pearce who lives in Lee Moor. Lidia had kindly provided a brief report about herself and why she was putting herself forward as a Parish Cllr and this application was forwarded to Cllrs prior to the meeting.</p> <p>Many Cllrs commented upon Lidia's application being excellent, with lots of detail provided. It was proposed by Cllr Hitchins and seconded Cllr Stone that Lidia be voted onto the PC and this was agreed unanimously. The Chair welcomed Lidia to the PC and the Clerk confirmed that he would contact Lidia after the meeting in relation to completing her Acceptance of Office and Register of Interests forms. Lidia also agreed to provide some wording on Parish Council issues for inclusion within the next edition of the Parish Magazine.</p> | Clerk |
| 60/20   | <p><b>Parish Emergency Plan</b></p> <p>In view of all that was currently going on in the Parish with a second lockdown etc, it was agreed by Cllrs that this item would be looked at in the Spring when the Clerk and Cllrs could put more time towards it. Cllr Mrs Burkill also made reference to an updated protocol as a result of Covid-19 regarding the use of defibs and the application of CPR.</p>  |       |
| 95/20   | <p><b>Wotter Defib Relocation and Signage</b></p>  |       |

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|        | <p>In relation to the installation of the security lights, the Clerk confirmed that he had emailed Claire Oatway of the Beacon Medical Practice but was yet to receive a response. He agreed to chase her for a response to his email request for the installation of a security light on Wotter Surgery.</p> <p>Cllr Taffurelli said he was continuing to see what grants may be available to help fund the works associated with the relocation of the Wotter defib.</p> <p>The Clerk mentioned the on-going problems with the defib at Lee Moor Hall beeping. Whilst the issue seemed to be intermittent, Cllr Taffurelli confirmed that power to the cabinet had temporarily been disconnected (although the battery-operated defib continues to function). The Clerk confirmed that he had emailed Ryan Best to see if he could have a look at the cabinet to see what was causing the issues but he hasn't heard back from him as yet. However, it would seem as though the issues are with the cabinet rather than the defib itself. The Clerk confirmed no progress had been made on signing as it still wasn't clear where the defib at Wotter would be in 6 or 12 months' time?</p> | Clerk |
| 118/20 | <p><b>Planning – Woolwell Planning Application</b></p> <p>As highlighted during the District Cllrs Report there was no further update in respect of the Woolwell planning application.</p> <p>A Planning Enforcement Case regarding a caravan potentially being used as residential accommodation at Higher Bugle Farm has been closed by SHDC following an investigation.</p> <p>The Clerk made reference to the receipt of a planning application (no 2823/20/HHO) for ancillary accommodation at Brixton Barton. Whilst it was agreed that the application merited a site visit by Cllrs, it wasn't clear if such would be permitted under current lockdown restrictions (as it would involve visiting third party properties). The Clerk agreed to raise this with SHDC to determine the best way to proceed. Such to a site visit taking place, it was agreed that the Chair along with Cllrs Stone, Mrs Burkill and Mrs Tyler would attend.</p>   | Clerk |
| 119/20 | <p><b>Chairman's Business</b></p> <p>The Chairman started by welcoming new Cllr Lidia to the PC and then made reference to the sad news relating to the passing of Cllr Malcolm Norman. Malcolm had devoted a huge amount of time to the PC over many many years and will be very much missed by all of us. All our thoughts are with Chris and her family at the current time. The Chair confirmed that both he and Keith would be attending the funeral. It was agreed that the PC would give some thought to something that we could remember Malcolm by, but that wouldn't be discussed until early in the new year.</p>  |       |
| 120/20 | <p><b>Covid-19 Update/ Free Children's School Meals</b></p> <p>As a result of entering a second period of Covid-19 lockdown, Julia</p>  |       |

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|        | <p>Sanders confirmed that she had spoken all of the Corona Virus Support Group volunteers and all were happy to help out again if needed. Julia agreed to circulate this message both on the website, FB and in the Parish Magazine.</p> <p>Cllr Mrs Burkill referred to an initiative being led by Cornwood PC regarding the national free school meals movement and how they were looking to provide free school meals for children in their parish during half-term periods and how we as a parish might want to do the same? It was agreed by all Cllrs that we should be supporting such a proposal and it was agreed that a questionnaire, similar to the one Cornwood PC were sending out, should be send to the local primary school to gauge what would be most appropriate. The possibility of the PC running the over 65's Xmas meal was also discussed and it was agreed that Cllr Friendship would ask the Lee Moor Hall Committee if they would consider running this, with the meals being delivered throughout the parish. If this was not possible the Clerk suggested that perhaps the Moorland Hotel would help?</p> | Cllr Friendship |
| 121/20 | <p><b>Correspondence</b></p> <p>Whilst much of the correspondence received during the past month was in relation to advice/guidance relating to Covid-19 (which had been forwarded to Cllrs in any case), the Clerk made specific reference to the following:</p> <ul style="list-style-type: none"> <li>Email from IDALC regarding the date for the next meeting (which would be held using Zoom) on the 17<sup>th</sup> November 2020 at 2.30pm. Cllr Taffurelli confirmed that he would be attending on behalf of the PC.</li> </ul>   |                 |
| 122/20 | <p><b>Finance</b></p> <p>The Clerk confirmed on the 25<sup>th</sup> October 2020 there was the sum of £19,749.04 in the Treasurers Account which included an annual VAT repayment of £4,270.99.</p> <p>The Clerk also confirmed that he had received the completed Bank Mandate from the Chair and would forward this to IAC (internal auditors).</p>   |                 |
| 123/20 | <p><b>Payments and Receipts</b></p> <p>It was agreed to make the following payments: -</p> <p><u>Payments</u></p> <p>£14.39 cheque to Scott Smy (reimbursement for 1 month Zoom subscription)</p> <p>£600.00 cheque to G&amp;K Gent Bros (annual grass cutting)</p> <p>£450.0 cheque to Nick Wassell (Chairman's annual allowance)</p> <p>£100.00 cheque to Shaugh Prior Parish News (grant for 2020/21)</p> <p>£35.00 cheque to Scott Smy (reimbursement for purchase of flowers)</p> <p>£1000.00 cheque to Mike McGrath (third payment for Wotter Bus Shelter)</p>  |                 |

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| <p>124/20</p> | <p><u>Receipts</u><br/>£4270.99 BACS payment from HMRC (VAT return for 2019/20)</p> <p><b>Works and Maintenance – Wotter Bus Shelter and Shaugh Prior Defib Cabinet</b></p> <p>It was agreed that the issues with the defib cabinet had been addressed in Minute 95/20 (see above).<br/>On the issue of sharing the Lee Moor Hall notice board, Cllr Friendship said he hadn't had the opportunity to discuss this yet with the Hall Committee but would do so asap and get back to the Clerk.<br/>The Clerk confirmed that he had spoken to Mick McGrath in relation to the new bus shelter and that the second half of the roof would be going on in the coming days followed by the rendering.<br/>Cllr Taffurelli mentioned that he had spoken to the Gent Bros who undertake the annual grass cutting in the play areas and they confirmed that they would be willing to do the grass cutting again for the annual sum of £600.00 which was agreed by all Cllrs. Furthermore, they also highlighted some damaged fencing around the play area at Wotter which would need attention next year. Also, the gateway into Lee Moor Play Area had become loose and requires attention.</p> | <p>Cllr Friendship</p> |
| <p>125/20</p> | <p><b>Date of Next Parish Council Meeting</b></p> <p>The next Parish Council Meeting will take place on Wednesday 2<sup>nd</sup> December 2020 starting at 7.30pm. This will again be an on-line meeting using Zoom. Dial-in details will be sent out prior to the meeting.</p> <p style="text-align: center;">The meeting closed at 9.20pm.</p> <p>Signed:.....Chairman</p> <p>Date: .....</p>   |                        |