

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL**Meeting****Held on****Wednesday 6th April 2022****at Shaugh Prior Recreation Hall**

Present: Cllrs Wassell, Stone, Hitchins, Pearce, Mrs Tyler, Mrs Proctor and Friendship

2 Members of the public

Apologies: Cllrs Taffurelli and Mrs Burkill
County Cllr Hart
District Cllrs Spencer and Smerdon
Sgt Ryan Canning

Minute Number		Action
33/22	<p>Open Forum</p> <p>Mr Clewer raised on-going concerns regarding the lack of a response from DCC Highways on the issues regarding the anti-social behaviour experienced on the use of the B3417. The Clerk confirmed to Mr Clewer that there was no County Cllr Report from Cllr John Hart. It was noted that 11 months have now passed since the matter had first been raised and there was still no progress on an acceptable solution, particularly in relation to the location of the bridleway and the more recent issue of HGV's blocking access to it. The Clerk confirmed that he had requested an update from Cllr Hart on the issue of the outstanding RSA Stage 4 and would chase Cllr Hart for a response. It was also highlighted that perhaps going to the press (as stated in the March PC minutes) may be counter-productive and simply encourage greater use of the road by motorcyclists.</p> <p>On a separate matter Mr Clewer also expressed his concern at the PC's stance regarding the Lee Moor Wind Turbine proposals and how the local community should be consulted (through a referendum) on whether or not there would be support for a Neighbourhood Plan. It was suggested that this could be achieved either a public meeting or the above-mentioned referendum. It was noted that time was fast running out in respect of getting measures in place to tackle climate change.</p>	Clerk

	<p>Julia Sanders confirmed that South Dartmoor Community Energy Company were looking to secure additional external funding for the Local Energy Planning Workshop which had been discussed at the last meeting of the Steering Group. It was hoped that the workshop would be held at Lee Moor Hall. Julia also mentioned that there had been recent correspondence regarding the 20 mph speed signs for Shaugh Prior which would be funded through the Vision Zero grant funding she had successfully secured. It was hoped that matters would be concluded prior to the May PC meeting in terms of sign details and location.</p>	
34/22	<p>Declarations of Interest</p> <p>Cllr Hitchins wished to raise his on-going declaration in relation to Planning (Minute 40/22) and any potential discussion on the planning application at Woolwell. Cllr Wassell also wanted to highlight that he was a member of Dartmoor Speedwatch should any detailed discussion take place on the 20 mph speed limit signs under 'Highway Matters'.</p>	
35/22	<p>Police Report</p> <p>In his absence the Clerk read out a report provided by Sgt Ryan Canning:</p> <p>Crimes - On the 9th of March there was a dog attack on two sheep in the Shaugh area. The dog owner was identified and has been issued with a DCO (Dog Control Order) One of the sheep was killed.</p> <p>On the 30th March, we recorded a Crime of Arson after the Fire service deemed that several Moorland fires had been deliberately set. On two occasions, a Black Pick-Up Truck was seen in the immediately area prior to Fire being called.</p> <p>There were 12 incidents reported, of note are three reports of Moorland fires which have developed in to crimes. There were also reports of off-road bikes back in the area of Cadover/Shaugh.</p> <p>Across the force area, we have seen a rise in the theft of domestic fuel. Worth reminding residents to ensure fuel supplies are secured.</p>	
36/22	<p>County and District Councillor Reports</p> <p>In Cllr Hart's absence there was no County Cllr Report.</p> <p>Whilst not able to attend the meeting, Cllr Spencer provided the Clerk with a detailed report which included reference to the following:</p> <p>Ukraine – SHDC have so far donated £10k towards the Disasters Emergency Committee to support those who are currently suffering in the country.</p> <p>Waste Collections – The garden waste collection service has now resumed and whilst there have been one or two hiccups, FCC have done what they are engaged to do.</p> <p>Broadband Update – Having acceptable levels of broadband is key to SHDC thinking and they have engaged a specialist to support the roll-out. The role is currently evolving and further details are on my FB page. Julia Sanders is the nominated broadband Champion for your</p>	

37/22	<p>parish. Council Tax – The new bills are out now. There is an increase of £5 per year for 2022/23 i.e. 2.85%. Facebook – Just a reminder I have my own FB page and this is often the best place to get up-to-date information from SHDC. I would encourage Cllrs and residents alike to join the group. Could a note regarding this please go in the Parish Magazine (look for Cllr Barrie Spencer – Bickleigh and Cornwood Ward). Sustainable Community Locality Fund – I still have a small amount of funding available for local projects/initiatives. Climate Change Funding – I still have some funding available for local projects which support Climate Change. Barwood Development – Meetings continue to take place with planners and the developer. Planning Enforcement – It has been recognised by SHDC that this area needs strengthening and additional resources have now been employed within the team to assist. It was noted that there are no on-going planning enforcement cases within Shaugh Prior. Hemerdon Mine – I recently attended the Local Community Liaison Meeting (there was no representative from SPPC). The meeting was very technical and I am wondering if the time has come to split the technical side from the community side?</p> <p>DPNA Report</p> <p>Whilst Cllr Smerdon was unable to attend the meeting, he provided a report which was read out by the Clerk which was as follows:</p> <p>National Park Grant - Our formal grant letter regarding National Park Grant for 2022/23 was received on 1 April 2022 (ie after the start of the new financial year). It confirmed what we have previously reported – a flat cash settlement for 2022/23 which means same amount as per 2021/22 which was the same as for 2020/21.</p> <p>New 'We are Dartmoor' website showcases local businesses - Dartmoor businesses are invited to promote themselves on an online directory showcasing the best of the National Park. We Are Dartmoor is a directory showcasing Dartmoor's producers, shops, arts and crafts, trades, businesses and community services. It builds on the successful 'We Are Dartmoor' campaign created by Dartmoor National Park Authority in 2020.</p> <p>Events and Activities planned for National Parks fortnight - Dartmoor National Park Authority is marking Discover National Parks Fortnight – a two-week-long celebration designed to inspire people of all ages and interests to get outside. The festival, celebrated by National Parks across the UK, coincides with the Easter holidays. It runs from 2 – 17 April and Dartmoor is putting on events and activities that'll help people discover the best of the National Park throughout, and up until 24 April. The overall theme is Discovering National Parks so the focus will be on trying something new.</p> <p>Have a say on Devon Carbon Plan - Dartmoor residents have one final chance to give their views on the Devon Carbon Plan before its publication this summer. A final consultation is underway until 14 April and focuses on three vital areas: buildings and transport, which</p>	Cllr Taffurelli
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	<p>account for 70 per cent of Devon's carbon emissions, and onshore wind. The carbon plan has been created by Devon Climate Emergency, a partnership of businesses, public bodies including Dartmoor National Park Authority, and voluntary groups, and is the county's road map to net-zero.</p> <p>Rangers to trial body-worn video cameras - Dartmoor Rangers are to trial the use of body worn video cameras in a bid to deter anti-social behaviour. Recommendations to introduce their use were unanimously approved by Dartmoor National Park Authority at its February meeting and they'll start wearing them once they've completed training. Rangers will trial them for 24 months with a review after 18 months to evaluate their effectiveness.</p> <p>National Park Visitor Centres scoop gold in tourism awards - Dartmoor's National Park Visitor Centres scooped Gold in the Devon Tourism Awards 2021/22. The Authority was among 67 finalists revealed in 24 categories an online ceremony on Thursday 10 March. The centres scooped gold in the 'visitor information service of the year' category and now go through to the regional awards ceremony on April 7 at Sandy Park, Exeter.</p>	
38/22	<p>Minutes of the Meeting held on Wednesday 2nd March 2022</p> <p>It was proposed by Cllr Hitchins and seconded by Cllr Stone that the draft minutes of the March PC meeting were an accurate reflection of the meeting and this was agreed by all Cllrs.</p>	
39/22	<p>Matters Arising</p>	
8/22(a)	<p>Highway Matters</p> <p>The Clerk made reference to emails that had been received from DCC and Julia Sanders regarding the flashing 20 mph signs that would be funded through the successful Vision Zero Grant funding bid. It was noted that DCC Highways had some specific requirements regarding the proposed signs and it was hoped that those requirements would be clarified shortly. In addition, the Clerk also confirmed that he had included Shaugh Prior Parish on the list of those Parishes within DCC that requested a 20 mph zone.</p> <p>Cllr Mrs Tyler asked if the lack of white centreline carriageway markings on the main road through Wotter could once again be highlighted to DCC Highways. The Clerk agreed to raise this with DCC. It was also noted that the surface of the B3417 within the vicinity of Herreschoff Kilns was in a bad state of repair. It was highlighted that DCC had recently informed the PC of highway works taking place in this area which would hopefully address these concerns.</p> <p>Cllr Friendship highlighted that the motorcyclist signs had now been erected on the B3417 but the sign near the cattlegrid was in the wrong location. The Clerk look into this matter and raise it with DCC Highways.</p> <p>Finally, Cllr Mrs Tyler mentioned that the email she sent to Sir Gary Streeter MP regarding HGV's using the Cadover road across the moors had now also been sent to Cllr Hart for consideration.</p>	<p>Clerk</p> <p>Clerk</p>

8/22(b)	<p>Shaugh Prior Community Fund</p> <p>Prior to the PC meeting the Clerk had circulated, to Cllrs, details of an application submitted by Shaugh Prior Recreation Hall for a grant of £200 to help fund various events relating to the Queens Platinum Jubilee Celebrations. It was noted by the Clerk that all necessary information had been submitted including bank statements etc.</p> <p>It was proposed by Cllr Mrs Tyler and seconded by Cllr Hitchins that the grant application for the sum of £200 be approved by the PC and this was agreed by all Cllrs.</p>	
8/22(c)	<p>Wind Turbines on Lee Moor</p> <p>As highlighted in the Open Forum, the South Dartmoor Community Energy Company are currently in the process of trying to secure further grant funding of up to £5k in order to allow them to host the awaited Local Energy Planning Workshop. As a result there was nothing further to report at the current time.</p>	
8/22(d)	<p>Tribute to Cllr Malcolm Norman</p> <p>There was no further update on this item.</p>	
8/22(e)	<p>Shaugh Prior Community Climate Change Emergency Group</p> <p>Cllr Pearce gave an update on the meeting of the SPCCCEG which had taken place on Thursday 31st March 2022 and had been the first meeting held since February 2020. Unfortunately, only a small number of people were able to attend the meeting although apologies had been received from several people who wished to remain involved with the group which was encouraging.</p> <p>Several projects were discussed during the meeting including the PC's Platinum Jubilee Tree Planting Scheme and the proposed Wind Turbines Project on Lee Moor and how there was the real likelihood of a larger company coming in at some point in the future to install wind turbines if the South Dartmoor Community Energy Company are unsuccessful in securing local support for their project. It was the view of the group that it was essential that the Energy Workshop takes place sooner rather than later and it was agreed by Cllrs that the Clerk seek an update from SDCEC regarding such. It was also highlighted that a Neighbourhood Plan would be required to enable the Wind Turbine Project and where in the Parish renewable energy could be considered acceptable. It was hoped that the next meeting of the SPCCCEG would take place later in April (in order to keep-up momentum) and that meeting would be held at Lee Moor Hall. It was suggested that consideration be given to providing climate change articles in the Parish Magazine – Cllrs agreed that this was a good idea.</p>	Clerk
8/22(f)	<p>Queens Platinum Jubilee Celebration Tree Planting and Beacon Lighting</p> <p>The Clerk confirmed that he had sought a cost from a local supplier for</p>	

40/22	<p>Platinum Jubilee mugs for all of the children that live in the Parish but those costs were very high. It was agreed that the Clerk look at alternative suppliers in order to obtain a more cost-effective quotation. Whilst there was some discussion over whether or not providing mugs for all of the children was something that would be appreciated, it was noted that general support for the idea was very strong and this had been popular when done previously for other events (such as the Apple Day). It was highlighted that both the White Thorn Pub and both halls were arranging various events and that a poster advertising those events had been produced by the White Thorn.</p> <p>Cllr Mrs Proctor confirmed that the NT had given permission in-principle for the lighting of the beacon and they would be looking to clear the pathway to the beacon over the coming weeks.</p> <p>Planning</p> <p>The Clerk mentioned that there was nothing to report this month in relation to Planning matters.</p>	Clerk
41/22	<p>Chairman's Business</p> <p>There was no business to raise from the Chair.</p>	
42/22	<p>Reports from Committees</p> <p>The Clerk reported that whilst there had been no specific committees to report back from, there had been a recent Hemerdon Mine Local Liaison Meeting where there had been no representative from the PC. The Clerk therefore agreed to email TW to ensure that the Clerk is copied into any future email invites to such meetings in order to ensure that the PC is adequately represented. It was also highlighted that dust surveys were currently being undertaken by TW in relation to Hemerdon Mine and that it would be prudent for the PC to request details of the findings of such surveys. It was not clear how the locations for the dust surveys had been determined.</p>	Clerk
43/22	<p>Correspondence</p> <p>The Clerk made reference to the following correspondence received:</p> <ul style="list-style-type: none"> • Email from DALC (monthly newsletter) • Email update from NALC • Email from Zurich Municipal regarding renewal of insurance policy • Email from DALC re membership renewal • Email from PKF Littlejohn regarding the AGAR 2021/22, the submission deadline for such being Friday 1st July 2022. 	
44/22	<p>Emergency Plan Update</p> <p>The Clerk confirmed he had received a number of Emergency Plans from other PC's and was currently in the process of reviewing them. It was agreed that a meeting of those Cllrs involved in updating the EP would be planned for early July 2022.</p>	

45/22	<p>Review of Standing Orders</p> <p>Prior to the meeting Cllrs were supplied with a copy of the updated Standing Orders (which the Clerk noted had not been reviewed for several years). It was highlighted that the majority of the changes related to the Planning Protocol (included as Appendix 1). It was proposed by Cllr Hitchins and seconded by Cllr Friendship that the updated SO's be adopted by the PC and this was agreed by all Cllrs.</p>	
46/22	<p>Review of Financial Regulations</p> <p>The Clerk confirmed that there had been no changes to the previously adopted Financial Regulations and it was a case of reviewing and making sure that they were still fit for purpose. It was proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Proctor that the current Financial Regulations were still appropriate and this was agreed by all Cllrs.</p>	
47/22	<p>Finance – Insurance Renewal</p> <p>The Clerk reported that on the 1st April 2022 there was the sum of £13,829.30 in the Treasurers Account. It was agreed that the Clerk would produce a Bank Reconciliation and circulate it to Cllrs.</p> <p>The Clerk mentioned that a renewal reminder had been received from Zurich Municipal in respect of our annual insurance policy. The price of insurance for 2022/23 with Zurich would be £599.60 (an increase of just £7.68 compared to the previous year). It was therefore proposed by Cllr Hitchins and seconded by Cllr Stone that the PC proceed with the insurance quotation from Zurich Municipal and this was agreed by all Cllrs.</p>	Clerk Clerk
48/22	<p>Payments and Receipts</p> <p>It was agreed to make the following payments:</p> <p>£13.00 direct debit payment to EDF (Electricity for Wotter Defib) £66.00 cheque to WesternWeb Ltd (2-year renewal of domain webspace) £187.67 cheque to DALC (renewal of annual subscription 22/23) £180.00 cheque to J and MJ Widdicombe (Parish Lengthsman) £914.44 cheque to Scott Smy (3 months clerks wages) £228.80 cheque to HMRC (PAYE for 3 months Clerks wages) £150.00 cheque to Lee Moor Public Hall (hire of hall for PC meetings) £44.79 cheque to Scott Smy (reimbursement for printer ink, postage and memory card) £132.00 direct debit payment to SHDC (payroll services 2021/22)</p> <p>Receipts None</p>	
49/22	<p>Works and Maintenance</p> <p>The Clerk confirmed that he had instructed Mr Vanstone to proceed with the replacement fencing works at Lee Moor Play Area on the</p>	

<p>50/22</p>	<p>basis of the estimate provided (£5,983.00 inc VAT). Mr Vanstone confirmed that he hoped to commence the works during the first week of May. The Clerk also confirmed that he had submitted a grant application for the sum of £2,500 to the Newnham Solar Fund (to help with the cost of the fencing works) whilst Cllr Hart had also agreed to provide the sum of £1,000 towards the works from his Locality Budget. It was agreed that the play area would need to be closed whilst the works are taking place.</p> <p>The Clerk also confirmed that recent inspections of the play area had highlighted gaps in the rubber safety surfacing under the sets of swings and therefore he was currently looking into options for the repair of such.</p> <p>Date and Place of Next Parish Council Meeting</p> <p>The next meeting of Shaugh Prior Parish Council is the Annual General Meeting (AGM) which will take place on Wednesday 4th May 2022 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 8.35pm</p> <p>Signed:.....Chairman</p> <p>Date:</p>	<p>Clerk</p>
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