

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL**Annual General Meeting**

Held on

Wednesday 4th May 2022

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
 Cllrs. Stone, Taffurelli, Hitchins, Mrs Burkill and Mrs Proctor
 County Cllr Hart
 District Cllr Spencer

3 Members of the public

Apologies: Cllr Smerdon, Cllr Mrs Tyler
 Sgt Ryan Canning

Minute Number		Action
	<p>Minutes of AGM held on Wednesday 5th May 2021</p> <p>The Clerk referred to the minutes of the AGM held on Wednesday 5th May 2021 which were circulated to Cllr's prior to the meeting. It was proposed by Cllr Stone and seconded by Cllr Taffurelli that the Minutes should be accepted as being a true record of the AGM and this was agreed unanimously.</p> <p>Election of Chairman and Vice-Chairman</p> <p>The Clerk reported that he had received no applications for either the post of Chairman or Vice-Chairman. Cllr Wassell confirmed that he was willing to continue as Chairman and this was proposed by Cllr Hitchins and seconded by Cllr Mrs Burkill. Upon the vote this was agreed unanimously and Cllr Wassell was duly elected as Chairman.</p> <p>For the election of Vice-Chairman, Cllr Stone confirmed that he was willing to stand and this was proposed by Cllr Mrs Proctor and seconded by Cllr Hitchins. Upon voting this was agreed unanimously and Cllr Stone was duly elected as Vice-Chairman.</p> <p>Election of Committee's</p>	

51/22	<p>Prior to the election of Cllr's to various committees, the Clerk made reference to the receipt of emails from Cllrs Pearce and Friendship confirming that they wished to stand-down as Cllrs from the Parish Council with immediate effect. The Chair and fellow Cllrs expressed their disappointment at losing two very well-respected Cllrs from the PC and wished that the Clerk write to them both thanking them for their involvement in the PC over the past couple of years. It was also noted that Cllr Pearce wished to remain involved in the SPCCCEG which was very-much welcomed.</p> <p>It was proposed by Hitchins and seconded by Cllr Taffurelli that the following Committees and Cllrs were agreed en-bloc:</p> <p>HR Sub-Committee Cllr Wassell, Cllr Mrs Burkill and Cllr Stone.</p> <p>Emergency Plan Committee Cllr Wassell, Cllr Stone, Cllr Mrs Burkill and Cllrs Mrs Proctor. It was highlighted that the Emergency Plan leaflet would need a refresh this year.</p> <p>Appointment of Representatives</p> <p>It was agreed that the following Cllrs would represent the Parish Council on the following groups/organisations en-bloc and this was proposed by Cllr Mrs Proctor and seconded by Cllr Stone:</p> <p>Imery's Liaison Group Cllr Mrs Tyler, Cllr Taffurelli</p> <p>Hemerdon Mine Local Liaison Group Cllr Wassell</p> <p>I&DALC Cllr Taffurelli</p> <p>DNPA Cllr Mrs Burkill</p> <p>Newnham Solar Panels Community Interest Company Cllr Mrs Burkill</p> <p>Shaugh Prior Community Climate Change Emergency Group Cllrs Mrs Burkill and Mrs Tyler.</p> <p>Open Forum</p> <p>Mr Clewer asked if there had been any further progress in relation to addressing the issues of parked HGV's blocking access to the bridleway on the B3417 Lee Moor Road and questioned whether or not it was legal for HGV's to do so? If it is legal then facilities would be required for drivers. If not then what will DCC do about addressing this</p>	Clerk
-------	--	-------

	<p>issue?</p> <p>It was noted that the long-awaited Stage 4 RSA had been circulated and Mr Clewer wished to find out from DCC Highways when the recommendations included in the RSA (including signing and lining works as well as reducing the speed limit) would be implemented? It was also highlighted by Mr Clewer that it would have been more helpful if the RSA site visit had taken place during a weekend when anti-social behaviour issues could have been seen at first-hand. At present the DfT are trialling new innovative noise cameras at several sites across the UK and asked if this site could be considered (including support for such from Sir Gary Streeter MP)?</p> <p>It was also noted that several accidents had occurred over the Easter period, again the majority involving motorcyclists.</p> <p>Angie Scott and Alex Dawson of Tungsten West gave their monthly update relating to matters at Hemerdon Mine. Angie introduced herself to the meeting and confirmed she would be the primary point of contact in respect of community engagement. As highlighted recently in the local press/media, it was confirmed that the re-opening of the mine has been temporarily paused in respect of the current turbulent economic environment caused by rising construction and fuel costs. TW are currently looking at all of the feedback received from the consultation undertaken for their proposed Section 73 application and were looking to submit that planning application in June 2022. At present there were 84 people employed on the site and further details on employment numbers would be provided at future meetings. Angie also confirmed that the drilling that had been planned to take place this summer will no longer be going ahead.</p>	
52/22	<p>Declarations of Interest</p> <p>Cllr Hitchins wished to declare his long-standing declaration regarding the Woolwell planning application (Min Ref 58/22) and agreed to take no part in any discussion on this matter.</p> <p>In addition the Clerk highlighted that one of the planning applications for consideration under Min Ref 58/22 was in relation to the premises of the former late Chair of the PC who was well-known by both the Clerk and the Cllrs and this was therefore duly noted as a declaration.</p>	
53/22	<p>Police Report</p> <p>In his absence the Clerk read out the following report received from of Sgt Ryan Canning:</p> <p>April – there were 19 incident logs for the Parish throughout the month.</p> <p>One log was a request for an ambulance to help extract an injured horse rider to the east of Cadover. It is believed the rider suffered a broken leg.</p> <p>There were further reports of anti-social driving/riding on the B3417, notably near to Tungsten West. On one occasion I was on duty and went straight to the location to discover a number of vehicles parked on the Bridleway, causing an obstruction. The occupants of the</p>	

54/22	<p>vehicles were sitting on the grass bank. My presence obviously brought a halt to whatever had been going on. I suspect that they were engaged in time-trials (racing).</p> <p>B3417 Once again on the 25th April 2022 there was yet another RTC involving a motorcycle. On this occasion a young male suffered a broken arm and had to be transported to Derriford by family as there were no ambulances available.</p> <p>I am aware that the Stage 4 RSA has finally arrived – I’ve had a brief read of it and intend to return to it over the weekend in order to fully digest although it is immediately clear that it raises some very serious issues with this small section of road.</p> <p>Crime Reports – In Lee Moor we received report of a turkey being stolen from a secure enclosure. In Wotter there was the theft of a purse from a female whilst she attended a local café. Imerys at Lee Moor report that some metal railings have been stolen. Quite distinctive as they are bright yellow.</p> <p>County and District Councillor Reports</p> <p>Cllr Hart confirmed that the RSA Stage 4 for the B3417 had been undertaken and had been circulated to everyone. It was his view that there was nothing wrong with the road itself; it was the behaviour of the motorcyclists using it. It was also noted that the biker warning signs had now been erected. John also mentioned that he had written to TW about potentially diverting the bridleway across their land but to date hadn’t received a response. He agreed to chase TW on this matter. In respect of the issue of lorries parking and restricting access to the bridleway, he was not sure how this could be overcome. It was noted that it was a wider issue throughout the Parish and perhaps contact could be made with businesses in the area in order to come-up with a longer-term solution? Boulders had been proposed previously but had to be removed due to safety concerns.</p> <p>Cllr Mrs Burkill highlighted that the issues relating to the B3417 had been on-going for some considerable time and therefore could Cllr Hart provide a timescale for when the recommendations included in the Stage 4 RSA would be implemented? Cllr Hart agreed to take this action away and come back with a response. It was noted that the signs that had recently been erected hadn’t deterred motorcyclists as hoped.</p> <p>Cllr Hart also provided an update in respect of devolution bid and how DCC were working with other Local Authorities although their bid did not include a mayoral system. Work was also on-going at DCC in respect of the Freeport proposals at Langage which is a joint venture between DCC, SHDC and PCC. When fully developed it could generate as many as 4,500 jobs and will include new highway infrastructure at the Deep Lane junction. Finally, he confirmed that Covid-19 rates in the County were falling rapidly and if you do get the option to get a 4th job then please do so if you are able to.</p> <p>With regard to District Council matters, Cllr Barrie Spencer provided the following update:</p> <p>Ukraine - SHDC continues to support Ukraine migrants as best it can. We have successfully issued financial welcome payments to all of the Ukrainian guests that we have been notified of arriving and we are</p>	<p>Cllr Hart</p> <p>Cllr Hart</p>
-------	---	-----------------------------------

<p>continuing to do all we can to ensure that we rapidly undertake the accommodation checks. We have been notified of 52 host properties successfully matched with Ukrainian guests in South Hams (and the team are also supporting another 34 in West Devon.</p> <p>Waste Collections - I reported last month that FCC collections for green waste had recommenced and were initially looking quite reasonable. I wish I had not said that! The collections soon deteriorated and many thousands of collections are not being made. The position varies week to week. The wording on the SHDC website has been amended from saying that FCC will return by the end of the following day to say that they will not, take your bin back in and represent it at the next normal collection date of two weeks later. Discussions continue beyond these short-term issues and we are still looking at how SHDC and FCC can work together going forward. I am deeply saddened by the whole situation but I am assured that FCC will be brought to task but that this can only be done by following proper procedures.</p> <p>Broadband Update - Having acceptable levels of BB is key to SHDC thinking and they have engaged a specialist to support the rollout, which has been considerably delayed. Julia Sanders is your Broadband Champion. It is vital that the requirements of Gemma Bristow are complied with in order for SHDC to have any chance of pushing for more rapid availability.</p> <p>Council Tax Rebates – Most people should have now received these.</p> <p>Facebook - I see that not all members of the Parish Council are on my Facebook Group. This is the only way I have of distributing news quickly to you, residents and the surrounding community quickly. This is the only way that you can get up to the minute knowledge of what is happening at SHDC. Please join the Group as soon as you can and please also encourage your residents to do so.</p> <p>Sustainable Community Locality Fund – There is still funding available to apply for in respect of local projects.</p> <p>Climate Change Funding – As above there is still funding available for local projects which support the climate change agenda.</p> <p>Barwood Development (Woolwell Expansion) – I continue to have meetings with planners from SHDC and the Urban Fringe Team. Discussions are now taking place in respect of S.106 contributions.</p> <p>Clayworks Wind Farm Project – No further update and still awaiting the renewable energy workshop.</p> <p>Planning Enforcement – There are currently no planning enforcement issues in the Parish.</p> <p>Hemerdon Mine - The mine posted an update on 20 April regarding their success in getting around 400 people's opinions. The following day they issued an update saying that they had decided to review their overall plans in view of unprecedented rises in the costs of consumables. An announcement is awaited by the end of this year.</p> <p>Aldi in Ivybridge - Planning permission has now been submitted for the new Aldi supermarket in nearly Ivybridge. I know that many people have commented on this locally and the parking issues seem to be uppermost in people's minds. The application details will shortly be available on the SHDC website.</p> <p>Next Door - The Council is posting to the platform; people around the world turn to NextDoor daily to receive trusted information, give and get help, get things done, and build real-world connections with those</p>

55/22	<p>nearby — neighbours, businesses, and public services. You can find out more by visiting their website www.nextdoor.co.uk</p> <p>This year, the platform is launching its Jubilee Events Map. With plenty of events happening up and down the UK, NextDoor is making it even easier for everyone to celebrate together and have some fun! Through their new map, residents can pin and share the details of a Jubilee or Big Lunch event they're organising, or discover a Jubilee or Big Lunch event happening in their neighbourhood.</p> <p>Years of Office - This month will see my final year of office as your Ward Councillor for this current four-year period. I have one remaining year of my four-year term before the elections in May 2023. It is currently my intention to put myself forward as your candidate for the next four years commencing in 2023, but my election remains in public hands as always.</p> <p>DPNA Report</p> <p>In his absence Cllr Smerdon provided the Clerk with a report which was circulated to Cllrs prior to the meeting. The Clerk highlighted that many of the items included had been included in the DNPA Report provided at the April PC meeting, with the exception of an update on high levels of staff sickness in planning admin and business support as a result of Covid-19.</p> <p>In addition, DNPA recently submitted its response to the Government's consultation on the Landscapes Review. The response includes a 'supporting statement' which addresses some of the wider issues which were not covered by specific questions in the consultation. We understand that Defra are appointing consultants to analyse the responses (over 9,000 so far before the consultation closes on the 9th April). We have started the process of briefing key stakeholders on our response. We engaged with many during the consultation to ensure they were aware of the opportunity to comment.</p>	
56/22	<p>Minutes of the Meeting held on Wednesday 6th April 2022</p> <p>It was proposed by Cllr Stone and seconded by Cllr Hitchins that the Minutes of the meeting held on Wednesday 6th April 2022 were an accurate record of proceedings and were signed by the Chair.</p>	
57/22	<p>Matters Arising</p>	
8/22(a)	<p>Highway Matters</p> <p>The specification for the flashing 20 mph sign in Shaugh Prior village had now been agreed with DCC and the sign was on order. The Clerk confirmed that a cheque for payment will be raised at tonight's PC meeting and the Chair agreed to arrange for the grant funding to be transferred to the PC bank account. Clarification is still being sought from DCC on who will be responsible for the installation of the post required for the sign. Furthermore, the PC insurance policy will need to be updated to reflect taking on future ownership of the sign.</p> <p>It was agreed by Cllrs that an update on matters relating to the B3417 had been addressed through the Open Forum and County Cllr Report.</p>	Clerk

8/22(b)	<p>Shaugh Prior Community Fund</p> <p>There had been two funding bids submitted to the PC for funding. The first was for the sum of £200 and was submitted by the Lee Moor Jubilee Celebration Group who were seeking funding to help with holding a free community fun day as part of the Queen's Platinum Jubilee Celebrations. The Clerk confirmed that all necessary paperwork had been submitted although as the group had no bank account (as it had only been set-up purposefully for the Platinum Jubilee Celebrations) the grant would have to be paid into the bank account for Lee Moor Hall. This was considered to be acceptable by Cllrs. It was proposed by Cllr Taffurelli and seconded by Cllr Stone that the request for grant funding be approved and this was agreed by all Cllrs.</p> <p>A second grant application for the sum of £200 had been received from the White Thorn Inn. This sum was required to help with the costs of hosting the Parish Plod event and had been identified for the purchase of raffle prizes etc. Cllrs raised concerns about providing funding for such purposes and instead suggested that perhaps a donation of £100 could be made to the this year's charity which would directly benefit from the fundraising associated with the Parish Plod. It was proposed by Cllr Hitchins and seconded by Cllr Taffurelli that this alternative approach be taken and this was agreed by all Cllrs. The Clerk agreed to contact Alisha West to find out which charity the event would be supporting this year.</p>	Clerk
8/22(c)	<p>Wind Turbines on Lee Moor</p> <p>The Clerk confirmed that it was still the intention for there to be a renewable energy workshop held but at present there was insufficient funding available to allow such to take place (the associated costs being £5k). He also confirmed that he had emailed Teresa Godfrey of the DEC to see if there was any way of reducing costs of the event but had yet to hear back from her.</p> <p>The Chair temporarily allowed Standing Orders to be lifted to allow Mr Clewer to address the PC on this item.</p> <p>Following recent meetings of the SPCCCEG Mr Clewer explained that the next step in the process was to obtain the view of Parishioners to see if there was appetite within the community for a wider discussion/debate in relation to onshore wind turbines within the Parish. Depending on the outcome of such would determine whether or not there could be a 1 item Neighbourhood Plan. It was agreed that the Clerk would make contact with Sparkwell and Cornwood PC's in respect of setting-up a drop-in session that would allow the views of Parishioners on such to be obtained. It was the view of Cllrs that they would support the provision of an on-shore wind turbine scheme in the Parish if it was supported by Parishioners. It was noted that SHDC could assist if a referendum is required on this matter and that grant funding could be secured for helping to assist with the costs associated with a Neighbourhood Plan.</p>	Clerk
8/22(d)	<p>Tribute to Cllr Norman</p> <p>The Chair confirmed that there was no further update on this item.</p>	

8/22(e)	<p>Shaugh Prior Community Climate Change Emergency Group</p> <p>Cllr Mrs Burkill gave an update following the latest meeting of the SPCCCEG which had resulted in a greater number of people attending. A number of different ideas were discussed at the meeting including an enhanced bus service for Shaugh Prior which was being led by Liz Nicolls. There was also some discussion about including top climate change tips in the monthly Parish Magazine as each of us making a slight change can have a big impact.</p> <p>Despite resigning as a Cllr, Lidia Pearce had kindly agreed to move forward with the tree planting project (associated with the Queens Platinum Jubilee). Cllr Mrs Burkill wanted to stress that the group was about looking at a whole host of climate change projects across the Parish and not just about the Wind Turbine Project at Lee Moor. It was also noted that a presentation to the local schools was something else being considered. It was suggested that it would be good to know if there are similar groups in the neighbouring Parishes?</p>	
8/22(f)	<p>Queens Platinum Jubilee Celebration Tree Planting and Beacon Lighting</p> <p>The Clerk confirmed that the celebration mugs had all been ordered would hopefully be here for the event at Shaugh Prior Primary School taking place on the 20th May 2022. Many of the events had now been organised and a poster had been produced advertising them (including the beacon lighting). Permission had been secured for such from the National Trust.</p>	
58/22	<p>Planning</p> <p>The Clerk made reference to receipt of the following planning applications:</p> <p>0127/22 - Huxton Farm. Replacement of an existing agricultural building (which is beyond repair) on the same footprint. The Clerk confirmed that he had reviewed the application drawings and this was a like-for-like replacement. On this basis Cllrs agreed that no site visit was required and agreed to recommend in support of the proposal.</p> <p>1130/22/VAR – Field North of Hampool Cottages, Bickleigh. Application for variation of Condition 1 (shelter to be removed) of consent 04/0919/07/F. As this proposal results in the removal of buildings Cllrs were content that no site visit was necessary and agreed to recommend in support of the application.</p> <p>0146/22 End-o-Moor, Hele Lane to Brag Lane, Shaugh Prior. Demolition of single skin storey extension and replacement with a slightly larger extension. It was agreed that a site visit was necessary which would be undertaken by Cllrs Wassell, Stone, Hitchins and Mrs Proctor. The Chair agreed to come back to the Clerk with the recommendation of Cllrs.</p>	
59/22	<p>Chairman's Business</p>	

60/22	<p>The Chair wished to express his thanks for everyone chipping-in and assisting whilst he was unable to chair the PC meetings – it was all very much appreciated. He also expressed his disappointment at the decisions of Cllrs Pearce and Friendship to resign from the PC. It was agreed that this matter would be discussed at the next PC meeting.</p> <p>Correspondence</p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> • Email from PKF Littlejohn confirming deadline date for submission of the AGAR for 21/22 is Friday 1st July 2022. • Email from Devon Communities Together regarding invitation to a Free Community Resilience Day at Filleigh Village Hall in North Devon. • Email update from Tungsten West (as referred to in the Open Forum) • Email update/newsletter from DALC. <p>In addition, Cllr Mrs Burkill gave an update from the Newnham Solar Fund. The PC's request for grant funding to help with cost of the Lee Moor Play Area fencing works had been approved on the basis of an offer of £1,500.00. Cllrs agreed that this was excellent news and wished to express their thanks to the Newnham Solar Fund. Furthermore in view of the current cost of living crisis, the Solar Fund has taken the decision to provide some funding to local food banks which are outside the immediate area of Cornwood, Sparkwell and Shaugh Prior (the areas which funding from the Solar Fund is usually restricted to). It was also highlighted that funding would also be provided to support any Ukrainian families moving into the local area who have relocated as a result of the war in Ukraine.</p>	
61/22	<p>Review/Approval of PC Bank Mandate</p> <p>As a result of Cllr Friendship resigning from the PC, the existing bank mandate would have to be amended to remove him as a signatory leaving Cllrs Wassell, Stone and Mrs Burkill. It was the view of Cllrs that 3 signatories would be acceptable and this was proposed by Cllr Hitchins, seconded by Cllr Taffurelli and agreed by all.</p>	
62/22	<p>Review of Asset Register 2022</p> <p>The Clerk referred to the updated Asset Register that had been circulated to Cllrs prior to the meeting. It was noted that the total cost of assets had gone down due to the removal of the Parish Council PC and photocopier (which were no longer usable and needed to be 'written-off'). It was noted that once the new 20 mph flashing speed sign is installed that this would have to be added to our list of assets. It was proposed by Cllr Mrs Burkill and seconded by Cllr Mrs Proctor to accept the updated Asset Register and this was agreed by all Cllrs.</p>	
63/22	<p>Finance</p>	

<p>64/22</p>	<p>The Clerk confirmed that on the 2nd May 2022 there was the sum of £18,793.60 in the Treasurers Account which included the first precept payment from SHDC of £6,683.00. It was also highlighted that the end of year closing balance for 2021/22 was £13,829.30.</p> <p>Payments and Receipts</p> <p>It was agreed to make the following payments:</p> <p>£599.60 cheque to Zurich Municipal (annual insurance renewal) £448.80 cheque to Central Design Ceramics (purchase and supply of Platinum Jubilee Mugs) £100.00 cheque to Scott Smy (first Clerk's annual expenses payment) £200.00 cheque to Lee Moor Jubilee Committee (grant payment for platinum jubilee event) £30.00 cheque to Lee Moor Hall (hire of hall for SPCCCEG meeting) £2,232.00 cheque to StockSigns Ltd (supply of new SAM speed-activated sign)</p> <p>Receipts £6,683.00 BACS payment from SHDC (first Precept payment)</p>	
<p>65/22</p>	<p>Works and Maintenance</p> <p>The Clerk was awaiting confirmation from John Vanstone on the commencement of the fencing works to Lee Moor Play Area (which should be starting in the coming few weeks).</p> <p>It was also noted that recent play area inspection reports had identified some major issues with the safety surfacing at both Wotter and Lee Moor Play Areas. The Clerk agreed to take some measurements and contact local surfacing companies to see if repairs could be undertaken in the interim.</p>	<p>Clerk</p>
<p>66/22</p>	<p>Date and Place of Next Parish Council Meeting</p> <p>The Clerk reminded everyone that the Annual Parish Meeting will take place on Wednesday 1st June 2022 at Shaugh Prior Recreation Hall starting at 7.00pm. This will be followed by the monthly PC meeting.</p> <p style="text-align: center;">The meeting closed at 9.23pm</p> <p>Signed:.....Chairman</p> <p>Date:</p>	