

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL**Meeting****Held on****Wednesday 1st June 2022**

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Wassell
 Cllrs Hitchins, Mrs Burkill, Mrs Proctor and Mrs Tyler
 County Cllr Hart
 Cllr Smerdon (DNPA)

2 Members of the public

Apologies: Cllrs Taffurelli and Stone
 District Cllr Spencer
 Sgt Ryan Canning

| Minute Number | | Action |
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| 67/22 | <p>Open Forum</p> <p>In relation to B3417, Cllr Hart confirmed that DCC Highways were in the process of implementing the recommendations set-out in the Stage 4 RSA. No confirmation could be provided in relation to the timing of such. Cllr Hart also confirmed that he had spoken to Tungsten West (TW) and whilst they were not prepared to relocate the bridleway, they were willing to have a conversation to determine what could be done to address the on-going safety issues.</p> <p>With regards to parked HGV's blocking access to the bridleway, the Clerk confirmed that he had recently spoken Sue Penaluna of DCC Planning and that she had written to all operators within the area asking for copies of their Environmental Management Plans and reminding them of their duties to ensure that they operate in accordance with such documents. This would include providing adequate parking on-site for HGV's and deterring such from taking place within the local area. In order to build-up a case of evidence, Sue has asked for pictures/images of lorries parking in laybys/parking areas in the Parish which can be sent through to her via the Clerk.</p> <p>Mr Clewer confirmed that he had recently spoken to James Anstey of DCC Highways who mentioned that the section of the B3417 was now</p> | |

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| | <p>one of the most dangerous stretches of road in Devon. He asked if the Parish could write to Mr Anstey requesting clarification on whether or not a reduced speed limit will be implemented on the B3417 (reduced to 40 mph) as it was not clear from Cllr Hart whether or not this would be the case. It was agreed that the Clerk would seek clarification from Mr Anstey. As a general comment it was highlighted that DCC was taking action elsewhere in the County regarding impacts upon the safety of equestrian activities and therefore this should be no different in this location.</p> <p>As neither Angie West or Alex Dawson from TW were able to attend the meeting, there was no update on the Tungsten Mine.</p> | Clerk |
| 68/22 | <p>Declarations of Interest</p> <p>Cllr Hitchins wished to declare his long-standing declaration regarding the Woolwell planning application (Min Ref 74/22) and agreed to take no part in any discussion on this matter.</p> | |
| 69/22 | <p>Police Report</p> <p>In his absence the Clerk read out a brief report received from of Sgt Ryan Canning:</p> <p>Whilst there had been no crimes reported during the past month, on the 28th May 2022 Sgt Caning responded to another issue relating to anti-social behaviour on the B3417. Whilst no offences were recorded it would appear that bikers from St Austell had been visited the road with a view to undertaking time trials along the road. As a result it was confirmed by Sgt Canning that even more routine patrols will take place along the road over the coming months.</p> | |
| 70/22 | <p>County and District Councillor Reports</p> <p>During the Annual Parish Meeting held prior to the PC meeting Cllr Hart confirmed that the Freeport at Sherford and Langage was still moving forwards as was the Devolution Bid. Cllr Hart also mentioned that consultation from the DfT on noise cameras had finished some 2-3 weeks earlier meaning these could not be considered for installation on the B3417 (as requested previously). In response to a question posed by Cllr Mrs Tyler, Cllr Hart confirmed that there were no further updates in respect of the roll-out of improved broadband within the Parish.</p> <p>In his absence the Clerk gave a brief summary of the report provided by Cllr Spencer which included the following:</p> <p>Ukraine - Recognising the seriousness of the situation in Ukraine the Council has donated £10,000 of funding to the Disasters Emergency Committee to help support victims of the current problems. In addition, we have been able to support the taking in of some of Devon's refugees and provide them with homes and other support. There has been a considerable delay in getting information from Central Government but it is slowly filtering through.</p> | |

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| 71/22 | <p>Waste Collections – As you know SHDC have outsourced their waste collection arrangements to a company called FCC Environment. It is no secret that all is not well with the waste collection contract which also includes other services such as sharps collection, container deliveries, fly tipping etc. It seems that poor collection has been at the heart of our community for a significant period of time. The position seems to be reasonable in respect of the collection of recycling where most collections are now being made but the reintroduction of the brown bin service has deteriorated such that thousands of collections per day are reported. The contract with FCC is currently being discussed on an almost daily basis. Every contract has its ins and outs and this one is particularly complicated. All I can do is to reassure everyone that matters are being actively pursued and matters are at an advanced stage.</p> <p>Better Lives for All - I reported in my last report that the Council has published a report on its strategy for the next twenty years. At its meeting on 23 September 2021, it was adopted by the Full Council. The report deals mainly with the tourism aspect and the major towns. I would like to see some input from the Parish Council regarding what you feel about the next twenty years and what you feel the report should address. I have informed the District Council that I will be keeping a very careful eye out for the more rural, but not less important areas of South Hams.</p> <p>Affordable Homes - For the first time in a generation, South Hams District Council is building its own affordable homes for local people. Eight affordable homes will be built at St Ann's Chapel. They will be high quality, energy efficient homes and will be low cost to heat and run. Air source heat pumps and low water use fittings form part of the design, along with electric car charging points. With the current energy crisis, this will be great news for future tenants to keep their bills low and manageable.</p> <p>Step On Scheme - Step On is an incentive scheme from South Hams District Council for social housing tenants who are looking to buy a shared ownership property. There is a shortage of affordable housing in the South Hams. As part of our Housing Crisis declaration and our Better Homes, Better Lives Strategy, the Council is keen to help people who want to buy a shared ownership home. This will help free up social housing for other people who are waiting for it. Social Housing Tenants can claim a one-off payment of £5,000 towards the deposit on a shared ownership property. More information can be found at: https://www.southhams.gov.uk/step-on</p> <p>Barwood Development (Woolwell Expansion) – I continue to have meetings with planners from SHDC and the Urban Fringe Team. Discussions are now taking place in respect of S.106 contributions and the associated traffic impacts.</p> <p>DPNA Report</p> <p>It was noted that the report had been provided by Cllr Smerdon during the Annual Assembly Meeting held prior to the PC meeting and as</p> | |
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| 72/22 | <p>such there was nothing further to report.</p> <p>Minutes of the Meeting held on Wednesday 5th May 2022 (AGM)</p> <p>The Chair temporarily lifted Standing Orders to allow Mr Clewer to speak. In respect of the Minutes of the May PC (AGM) Mr Clewer wanted to highlight that in respect of Minute 8/22(c); Wind Turbines on Lee Moor, the workshop about renewable energy would be the opportunity to establish whether or not parishioners were open to having a further discussion about on-shore wind turbines in the Parish and not specifically about determining their views on the Lee Moor Clayworks proposals per-se. The Clerk agreed to make these changes.</p> <p>On the basis of the above, it was proposed by Cllr Hitchins and seconded by Cllr Mrs Proctor to accept the amended minutes of the May PC meeting and this was agreed by all Cllrs.</p> | |
| 73/22 | <p>Matters Arising</p> | |
| 8/22(a) | <p>Highway Matters</p> <p>Whilst discussed during the Open Forum, the Clerk wished to remind everyone to gather any evidence (pictures etc) of lorries parking in laybys or other areas within the Parish which will then be forwarded onto Sue Penaluna at DCC so that this issue can be tackled.</p> <p>The Clerk confirmed that the speed activated SAM 20 mph sign had now been delivered to the Chair and that the PC were now waiting for DCC Highways to install the pole onto which the sign will be mounted. There will also be a need for the existing PC insurance policy to be updated to include the new sign. It was also highlighted by Cllr Mrs Tyler that there are still some blocked gullies in Wotter village which required cleaning.</p> | Clerk |
| 8/22(b) | <p>Shaugh Prior Community Fund</p> <p>No new applications for funding had been received in the past month. Details were still awaited from the White Thorn regarding details of the Parish Plod event and the charity that the event will be supporting. Whilst it is noted that the chosen charity is Children's Hospice South West, details are required in respect of who the cheque needs to be made payable to following the decision made to make a £100 donation to the charity at the May PC meeting.</p> | |
| 8/22(c) | <p>Wind Turbines on Lee Moor</p> <p>The Clerk mentioned that he had contacted Teresa Godfrey at DEC confirming the PC's support to host a renewable energy workshop in the Parish. Such support would help funding the booking of the hall. It was also highlighted that whilst no response had been received from Cornwood PC, a response had been received from Cllr Peacham at Sparkwell PC which suggested that there was little support for the Lee Moor Wind Turbine scheme from that PC at the current time.</p> <p>Standing Orders were then temporarily lifted by the Chair in order to</p> | |

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| | <p>allow Mr Tim Clewer to speak. Mr Clewer mentioned that he had also spoken to the Chairs of both Sparkwell and Cornwood PC's and the response he received from both Cllrs was quite positive (contrary to the response received by the Clerk in respect of Sparkwell) and that both PC's were looking into the provision of on-shore wind generation and that this was due to be discussed at the next meeting of both PC's. Mr Clewer was also of the opinion that the community energy workshop would not necessarily be the correct forum to provide an answer on the Lee Moor proposals and instead a public meeting/discussion could be held on behalf of the PC (possibly by SPCCCEG) to determine whether or not there is appetite within the Parish for onshore wind turbines in the Parish. If there was general agreement to such then a 1 item Neighbourhood Plan could be developed which could be funded by external sources of grant funding. It was agreed that this event would also have to include Cllrs and Parishioners from Sparkwell and Cornwood as well. In view of there being some confusion over the exact purpose of the public meeting/discussion, it was agreed that the Clerk would email the SPCCCEG to seek clarification on this matter in relation to what would be discussed and what outcomes were hoping to be achieved from it. It was also suggested that perhaps the title of this item should be changed on the PC agenda?</p> | Clerk |
| 8/22(d) | <p>Tribute to Cllr Norman</p> <p>The Chair confirmed that there was no further update on this item at the current time.</p> | |
| 8/22(e) | <p>Shaugh Prior Community Climate Change Emergency Group</p> <p>Cllr Mrs Burkill gave a brief update on actions following the last meeting of the SPCCCEG. It was confirmed that Cllr Glen Peacham from Sparkwell PC would soon be joining the group and it was hoped that his counter-part in Cornwood would follow suit. Cllr Mrs Burkill wished to thank Mr Clewer for moving matters forward in relation to the on-shore wind turbines although it had to be remembered that the SPCCCEG is looking at a host of different projects and initiatives and not just on-shore wind. Liz Nicolls has had some constructive feedback regarding improved public transport linkages to and from the Parish and was looking to set-up a meeting with local operator Oakleys very shortly. It was also highlighted that articles were now being produced by the SPCCCEG for inclusion within the parish magazine. Whilst some of these changes highlighted in such articles could be considered relatively small-scale, they all help to address climate change. The next meeting of the SPCCCEG was due to take place on the 12th July 2022.</p> | |
| 8/22(f) | <p>Queens Platinum Jubilee Celebration Tree Planting and Beacon Lighting</p> <p>Confirmation on the outcome of the grant funding application for the Celebration Tree Planting bid submitted by the SPCCCEG was still awaited from SHDC. The Clerk agreed to speak to Cllr Spencer on</p> | Clerk |

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| 74/22 | <p>this matter. All events had now been organised which included the lighting of the beacon and a village fun day at Lee Moor.</p> <p>Planning</p> | |
| 75/22 | <p>The Clerk stated that no planning applications had been received and that there were no planning-related items that required action. A copy of the new updated Local Plan for Dartmoor had also been received.</p> <p>Chairman's Business</p> | |
| 76/22 | <p>The Chair had nothing further to raise following his detailed report during the Annual Assembly Meeting held prior to the PC meeting.</p> <p>Parish Cllr Vacancies</p> | |
| 77/22 | <p>The Clerk mentioned that he had now provided the notices required to advertise our two current Cllr vacancies and had been provided to Julia for inclusion on the PC notice boards. The deadline for responses (whether an election would be required) is the 23rd June 2022.</p> <p>Report from Committees</p> | |
| 78/22 | <p>There were no reports. It was also highlighted that the Tungsten West Local Liaison Meeting due to take place on the 8th June 2022 had been cancelled.</p> <p>Correspondence</p> | |
| 79/22 | <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> • Email from DCC regarding consultation to changes on Traffic Regulations and Off-Street Parking Orders • Email monthly update/newsletter from DALC • Email update from Tungsten West (confirming that the next planning Local Liaison Meeting had been cancelled). • Email update from NALC • Email newsletter for SLCC • Email from Sue Penaluna re HGV Parking Issues <p>Annual Return – Annual Governance Statement 2021-22</p> | |
| | <p>The Clerk read out each of the statements in Section 1 of the 2021/22 AGAR (Annual Governance Statement). A 'Yes' response was to questions/statements 1-8 and a 'N/A' in relation to statement 9. Following a proposal by Cllr Hitchins to agree the responses provided which was seconded by Cllr Mrs Burkill, Cllrs collectively agreed to the Annual Governance Statement for 2021/22 and the form was duly signed by the Chair and counter-signed by the Clerk.</p> | |

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| 80/22 | <p>Annual Return – Approval of Accounting Statements for 2021-22</p> <p>The Clerk gave a run-down of the Annual Accounting Statement for 2021/22 which forms part of Section 2 of the AGAR. It was highlighted that the figures provided matched the end of year Bank Reconciliation for 2021/22 which had been reviewed and signed by Cllr Mrs Burkill prior to the PC meeting. It was highlighted that the closing balance for PC funds was £13,829.00. It was proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Proctor that the Accounting Statements for 2021/22 be approved and this was agreed by all Cllrs and the form duly signed by the Chair.</p> | |
| 81/22 | <p>Annual Return – Certificate for Exemption 2021-22</p> <p>The Clerk highlighted that as a result of both the income and expenditure of the PC being less than £25k during the financial year 2021/22, the PC was able to exempt itself from a limited assurance review. On this basis and following agreement from Cllrs, the Chair signed the relevant section of the AGAR form. Following the PC meeting the Clerk agreed to upload all signed forms to the PC website.</p> | Clerk |
| 82/22 | <p>Finance – Bank Mandate</p> <p>The Clerk confirmed that on the 1st June 2022 there was the sum of £16,832.20 in the Treasurers Account which included reimbursement of the cost of the purchase of the SAM speed activated sign from Dartmoor Speedwatch.</p> <p>The Chair confirmed that as a result of Cllr Friendship having resigned as a Cllr, there was need for the current bank mandate to be updated and that he was currently dealing with TSB bank on this matter.</p> | Cllr Wassell |
| 83/22 | <p>Payments and Receipts</p> <p>It was agreed to make the following payments:</p> <p>£180.00 cheque to IAC Audit & Consultancy Ltd (payment for internal audit for 2021/22). £200.00 cheque for Shaugh Prior Recreation Hall (grant payment for Jubilee Celebrations approved at April PC Meeting)</p> <p>Receipts £1860.00 payment from Dartmoor Speedwatch (payment for purchase of speed activated sign)</p> | |
| 84/22 | <p>Works and Maintenance</p> <p>The works to replace the fencing around Lee Moor Play Area were due to commence in the next week and should be completed within a week.</p> <p>The Clerk highlighted a major concern (following play area inspections) regarding gaps in the safety tiles under the two sets of</p> | |

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| 85/22 | <p>swings in Wotter Play Area and also (although to a lesser extent) at Lee Moor Play Area. Whilst it was agreed that the Clerk would obtain quotations for options on what could be done to address the problems, it was agreed that the swings would temporarily be taken out of action in the interim period until repairs had been undertaken. Cllr Wassell agreed to do this.</p> <p>Date and Place of Next Parish Council Meeting</p> <p>The next meeting of Shaugh Prior Parish Council will take place on Wednesday 6th July 2022 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p>The meeting closed at 8.50pm</p> <p>Signed:.....Chairman</p> <p>Date:</p> | Clerk Cllr Wassell |
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