

**MINUTES**

of

**SHAUGH PRIOR PARISH COUNCIL****Meeting****Held on****Wednesday 7<sup>th</sup> September 2022**

at

**Shaugh Prior Recreation Hall**

Present: Chairman Cllr Wassell  
Cllrs Stone, Taffurelli, Mrs Burkill, Mrs Proctor and Mrs Tyler

Sgt Ryan Canning and PC Tim Wills  
Andrea Roberts (Dartmoor Ranger)

7 Members of the public

Apologies: Cllr Hart, Cllr Spencer

Minute Number		Action
103/22	<p><b>Open Forum</b></p> <p>Julia Sanders mentioned that the notice board at Lee Moor was now in a bit of a mess and really needed replacing at some point. This was noted by the Clerk. There was still no update from DCC on the installation of the speed activated 20mph signs. The Chair agreed to look into possibly erecting the mounting plate on the existing pole so the sign could go up.</p> <p>Cllr Mrs Tyler wished to go on record and thank Oakley Coaches for their bus service over the past few years, with Plymouth Citybus having now won the contract to run the service.</p> <p>A local resident Mr Pope raised on-going concerns regarding harassment that he had experienced and that he wanted to put this in the public domain. Cllrs were concerned to hear some of the incidents reported by Mr Pope whilst these matters had been raised with the Police, Sgt Canning agreed to call in and see Mr Pope in the following days.</p> <p>Mr Clewer mentioned that during the summer, cones had been put out which had effectively prevented HGV's from parking in the informal layby area on the B3417. However with the cones having now been removed, lorries were once again parking in the layby, restricting access to the bridleway. It was not clear who had placed the bollards</p>	Cllr Wassell

	<p>in the first instance (possibly DCC)?</p> <p>Angie Scott of Tungsten West gave an update on matters relating to Hemerdon Mine. A recent update had been emailed to Cllrs and there had since been a Local Liaison Meeting where the issue of lorries parking on the B3417 had been discussed. It was noted that Sue Penaluna from DCC was currently looking into this. TW had now re-started recruitment whilst their planning consultant was now reviewing the 400 responses that had been received in respect of the recent Section 73 planning application. Many of the LOR's received were opposed to the uplift in HGV movements. The application current has a determination date of December 2022. Cllr Mrs Tyler said that dust was a major issue for Parishioners during the warmer summer months. It was also highlighted by Angie that TW were looking into the siting of a CCTV camera at the entrance to the mine site in order to monitor vehicles as they exit the mine, thereby ensuring that HGV's travel on the roads back into Plymouth rather than through Shaugh Prior and onto the moors.</p> <p>Dartmoor Ranger Andrea Roberts gave a brief update on matters relating to the National Park. The introduction of evening security guides (funded by various organisations) had been very successful over the summer and it was very-much hoped this could be repeated next year if budgets allow. Areas that were supervised by such staff included Cadover and Shaugh Bridge. It was noted that the restrictions on barbeques at Cadover (due to the warm weather) had been a success and that we had been very lucky not to experience any major fires. The review of bye-laws is on-going and will be presented to Members in October. One such law being considered will be keeping dogs on leads during lambing season.</p> <p>Meetings had taken place with various landowners (including Sibilco) regarding off-road biking on the moors. As a result of the actions of Rangers and the Police it was noted there had been a reduction in such although if people do see such incidents taking place then registration details should be taken and passed to Sgt Canning.</p>	
104/22	<p><b>Declarations of Interest</b></p> <p>As a result of the application submitted to the Shaugh Prior Community Fund by Shaugh Prior Parish Magazine (Min Ref 8/22(b)), Cllr Taffurelli declared a personal interest in this matter as he acts as the Treasurer for the Parish Magazine.</p>	
105/22	<p><b>Police Report</b></p> <p>Prior to the Clerk reading out his report, Sgt Canning gave a quick verbal update. He highlighted he was currently working with the rural affairs team in respect of dog attacks on livestock. Many hours were spent on Dartmoor over the summer months enforcing the 'No Barbeques rule with some fines being issued. There remain on-going concerns regarding children jumping off Cadover Bridge and the danger this not only causes to them but also traffic on the main road.</p> <p>Between the 1<sup>st</sup> August and the 5<sup>th</sup> September there were 8 calls for</p>	

	<p>service within the Parish. On the 3<sup>rd</sup> August there was a broken-down motorcycle outside the Moorland Hotel which initially generated 2 logs as it was thought to be a dumped stolen machine. On the 12<sup>th</sup> August a further report of speeding motorcyclists on the B3417. It is noted that the PC have written to DCC to request a lowering of the speed limit and this is supported by the Police. Also, on the 12<sup>th</sup> there was a report of a barbeque at Cadover and on the 13<sup>th</sup> a report of fireworks being let off at the Farmacyard Café.</p> <p>There were two reported crimes in the Parish over the last month. The first related to the theft of a quad bike and the second was in respect of an assault which arose after a member of the public challenged a male, they suspected to be poaching with dogs near to Imerys. The individual is known to the Police and the matter will be taken up with SHDC with a view to serving the male with the first stages of the ASB Escalation process.</p>	
106/22	<p><b>County and District Councillor Reports</b></p> <p>In his absence the Clerk read out a very brief report from Cllr Hart which stated that Sue Penaluna from DCC was still working on trying to resolve the issue of HGV's parking in the layby on the B3417 whilst in their response to the S.73 planning application for Hemerdon Mine, Road Safety Officers at DCC have requested the installation of an electricity supply on the B3417 to be funded through a S.106 Contribution. It was also noted by Cllr Hart that any widening of the road on the section towards Plympton would require Third Party Land.</p> <p>In Cllr Spencer's absence there was no District Cllr report.</p>	
107/22	<p><b>DPNA Report</b></p> <p>In the absence of Cllr Smerdon there was no report although Andrea Roberts did provide an update on DNPA matters during the Open Forum.</p>	
108/22	<p><b>Minutes of the Meeting held on Wednesday 6<sup>th</sup> July 2022</b></p> <p>All Cllrs agreed that they had received a draft copy of the minutes and all were in agreement that they were an accurate reflection of the minutes of the July PC meeting. Proposed by Cllr Mrs Proctor and seconded by Cllr Taffurelli.</p>	
109/22	<p><b>Matters Arising</b></p>	
8/22(a)	<p><b>Highway Matters</b></p> <p>As highlighted in the County Cllr Report, the Clerk confirmed that DCC was looking to secure a S.106 contribution through the Hemerdon Mine S.73 planning application to provide a power supply on the B3417 which could then be used to power a potential enforcement camera, associated with a reduced speed limit for the road as well as educate road-users and help monitor the route.</p> <p>The Clerk mentioned that there were no further updates from DCC in respect of the installation of the speed-activated 20mph sign.</p>	

<p>8/22(b)</p> <p>8/22(c)</p> <p>8/22(d)</p> <p>8/22(e)</p>	<p>Cllr Taffurelli raised a concern about the concrete drainage ditch on the sharp bend near Heerschoff Kilns and how a vehicle had recently gone into it in order to avoid an HGV. The Clerk confirmed that he would raise this with Nick Colton at DCC Highways. He also agreed to use the Report-It function on the DCC website to report the lop-sided road sign on the approach to the cattle grid near the Bowling Green.</p> <p><b>Shaugh Prior Community Fund</b></p> <p>Two applications for funding had been received during the past month which were read out by the Clerk:</p> <p>Request for a grant of £400 to help towards costs associated with grass cutting at St Edwards Church received from Shaugh Prior Parochial Church Council. It was confirmed all necessary paperwork had been submitted and following review by Cllrs it was proposed by Cllr Mrs Burkill and seconded by Cllr Stone to agree to approve this grant application and this was agreed by all Cllrs.</p> <p>Request for a grant payment of £200 from Shaugh Prior Parish News (Parish Magazine) to help with publishing and printing costs. The Clerk confirmed all necessary paperwork had been submitted and it was therefore proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Proctor to agree the grant application and this was agreed by all Cllrs.</p> <p><b>Wind Turbines on Lee Moor</b></p> <p>It was noted by the Clerk that there was no further update on this item.</p> <p><b>Tribute to Cllr Norman</b></p> <p>The Chair confirmed that he had found a replacement piece of granite for the bench but there was no further update at this time.</p> <p><b>Shaugh Prior Community Climate Change Emergency Group</b></p> <p>Cllr Mrs Burkill passed on the apologies of Lidia Pearce as she had hoped to attend the meeting tonight to provide an update on matters in respect of the latest meeting of the SPCCCEG. To date no members from either Sparkwell or Cornwood PC's had joined the group and it was noted that numbers attending the meeting were still quite low. As a result of Oakleys having lost the bus service contract for the Parish, discussions with operators regarding links to the park and ride site had not gone any further for the time being.</p> <p>In relation to the tree planting project, Moor Trees in South Brent have been identified as a potential supplier of the 85-100 trees that are likely to be required at a cost of £10 per tree and £5 for the tree protection. It was the intention that the trees would be available from the end of November and that people could sign-up at the Apple Event taking place at Shaugh Hall on the 1<sup>st</sup> October 2022. It was noted that all tree species would be of a type around found in the local area. Details of types will however be confirmed.</p>	<p>Clerk</p> <p>Clerk</p>
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76/22	<p><b>Parish Cllr Vacancies</b></p> <p>The Clerk confirmed that 4 very good applications had been received for the 2 vacant Parish Cllr positions. In order to allow Cllrs to make an informed decision, it was agreed that the Clerk would prepare a set of criteria against which each application could be judged. It was agreed that these criteria would be produced and sent to Cllrs prior to the October PC meeting as well as the 4 applicants. It was also confirmed that the closing date for applications had passed and no new applications could be received although upon receipt of the Cllr criteria, those who have applied could send in an updated application of they so wished.</p>	Clerk
95/22	<p><b>Defib Training</b></p> <p>Cllr Mrs Burkill confirmed that no date had yet been set for the training. Possible suggestions were during a coffee morning at Shaugh Hall in November? This would be clarified shortly.</p> <p>The Clerk confirmed that the new notices had been produced for each of the defibs whilst the battery and software update had taken place on the existing defib at Shaugh Hall and it was now operational again.</p>	
96/22	<p><b>Parish Emergency Plan</b></p> <p>No date had yet been set for a meeting of the Parish Emergency Plan sub-committee. It was agreed that the Clerk would arrange this.</p>	Clerk
110/22	<p><b>Planning</b></p> <p>The Clerk confirmed that he had sent a response, on behalf of the PC, to DCC in respect of the Section 73 application submitted for Hemerdon Mine for an uplift in HGV movements and a further response to the points raised was awaited.</p>	
111/22	<p><b>Chairman's Business</b></p> <p>The Chair wished to confirm to Cllrs that he would be standing down from his position of Chairman at the May AGM and wanted to give Cllrs some prior notice.</p>	
112/22	<p><b>Reports from Committees</b></p> <p>Nothing to report.</p>	
113/22	<p><b>Correspondence</b></p> <p>During the past month the following correspondence had been received: -</p> <ul style="list-style-type: none"> <li>• Email Cllrs Update from TW.</li> <li>• Email from Toby Russell (Devon Air Ambulance Community Landing Sites Development Officer) confirming his attendance at the October PC meeting.</li> <li>• Email from SAAA regarding option of opting-out of the annual</li> </ul>	

	<p>external review. The Clerk highlighted that opting-out would be likely to generate more work and therefore the decision was taken by Cllrs to continue with the external audit as part of the AGAR process.</p> <ul style="list-style-type: none"> <li>• Email letter from IAC Audit confirming that they are no longer able to provide the Internal Audit service to the PC. The Clerk raised his disappointment at such and will look to secure the services of a new internal auditor.</li> <li>• Email from WesternWeb Ltd regarding the addition of a 'London Bridge Down' facility on the PC website. It was agreed we didn't really have enough 'hits' to our website to warrant the costs associated with such (£75 + VAT).</li> <li>• Email update from NALC</li> <li>• Email newsletter for SLCC</li> </ul> <p>The Clerk also confirmed that prior to the start of the meeting he had received all of the paperwork from Tony Blonden relating to the White Thorn Inn Asset of Community Value.</p>	Clerk
114/22	<p><b>Finance – Bank Mandate</b></p> <p>The Clerk confirmed that on the 1<sup>st</sup> August 2022 (at the time of the meeting the Sept bank statement had not been received) there was the sum of £17,260.90 in the Treasurers Account. He also confirmed that he had sought payment of the £1,500 grant from Newnham Solar Fund relating to the Lee Moor Play Area Fencing Works.</p> <p>The Chair confirmed that he was still awaiting receipt of the updated bank mandate from TSB.</p>	
115/22	<p><b>Payments and Receipts</b></p> <p>It was agreed to make the following payments:</p> <p>£13.00 direct debit payment to EDF Energy (electricity for Wotter defib)</p> <p>£98.00 cheque to SLCC (renewal of annual subscription)</p> <p>£36.00 cheque to WesternWeb Ltd (renewal of web space for emails)</p> <p>£100.00 cheque to Scott Smy (second Clerks annual expenses payment)</p> <p>£37.30 cheque to Scott Smy (reimbursement for purchase of stationary/postage)</p> <p>£252.00 direct debit payment to SHDC (inspection and insurance renewal for Wotter Play Area)</p> <p>£252.00 direct debit payment to SHDC (inspection and insurance renewal for Lee Moor Play Area)</p> <p>£400.00 cheque to Shaugh Prior Parochial Church Council (annual grant payment for grass cutting)</p> <p>£200.00 cheque to Shaugh Prior Parish News (annual grant payment for printing costs)</p> <p>£204.00 cheque to Wel Medical Ltd (payment for replacement defib battery)</p> <p>Receipts</p>	

<p>116/22</p>	<p>None</p> <p><b>Works and Maintenance</b></p> <p>The Clerk mentioned that the most recent play area inspection for Wotter play area had revealed a defect (erosion of one of the supports) with the swings and therefore it wouldn't make sense to replace the safety surfacing underneath them (discussed at the last PC meeting) if the swings needed replacing in their entirety. It was noted that the cost of replacement swings would be likely to run into the thousands and there a funding bid to the National Lottery is likely to be required. It was also highlighted that safety issues (including a category 'A' defect) had also been picked-up at Lee Moor play area as well following the most recent inspection. It was agreed by Cllrs that the Clerk would arrange a site visit with Peter Tanner (who had undertaken repairs on the swings previously) to see what their condition is like and whether or not they would need replacing. This also included addressing the category 'A' defect.</p> <p>Cllr Taffurelli mentioned that Lee Moor Notice Board was in a bad state of repair and needed replacing. It was suggested that the PC purchase a new notice board which could then be sited in the same location as the existing notice board that serves Lee Moor Hall? Then both organisations could use the same notice board. It was agreed that the Clerk would obtain a quotation for a replacement whilst Cllr Taffurelli agreed to raise the matter of the 'sharing' of the notice board with Lee Moor Hall.</p> <p>Finally, it was noted that the existing benches in the Parish needed re-staining. It was agreed that the Clerk would speak to John Widdicombe about undertaking these works.</p>	<p>Clerk</p> <p>Clerk/Cllr Taffurelli</p> <p>Clerk</p>
<p>117/22</p>	<p><b>Date and Place of Next Parish Council Meeting</b></p> <p>The next meeting of Shaugh Prior Parish Council will take place on Wednesday 5<sup>th</sup> October 2022 at Lee Moor Public Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.05pm</p> <p>Signed:.....Chairman</p> <p>Date: .....</p>	