

**MINUTES**

of

**SHAUGH PRIOR PARISH COUNCIL****Meeting****Held on****Wednesday 1<sup>st</sup> March 2023**

at

**Lee Moor Public Hall**

Present: Vice Chairman Cllr Stone  
Cllrs Sims, Hitchins, Mrs Tyler, Mrs Burkill, and Mrs Francis-McLeod

District Cllr Spencer  
PC Martin Perry

4 Members of the public

Apologies: Cllr Hart, Cllr Wassell, Cllr Proctor

Minute Number		Action
17/23	<p><b>Open Forum</b></p> <p>Toby Russell from Devon Air Ambulance gave an update on the night-landing site project in Lee Moor and the associated fund-raising efforts, with £1680 having been raised so far largely thanks to the efforts of Caroline and Tommy at Lee Moor Hall. Toby confirmed that the air ambulance would be looking for the PC to submit the planning application (required for the new lighting mast) to SHDC shortly and that the PC would have to cover the costs of such. Toby confirmed that the air ambulance would provide the necessary drawings.</p> <p>Representatives from TW gave an update on matters relating to Hemerdon Mine. It was noted that there had been little change since the last PC briefing. It was noted that the dust-monitoring data would be shared with the PC once the new stations had been installed. It was noted that the hydro-trial project being delivered by RheEnergise was currently subject to a planning application due to be determined by May.</p> <p>Mr Clewer wished to raise his on-going concerns regarding the lack of any action on the issues associated with the use of the B3417 and asked if the PC could get this raised with the Police and Crime</p>	

18/23	<p>Commissioner? Cllr Spencer mentioned that SHDC has a local Cllr (Cllr Nicky Hopwood) who represents matters relating to the South Hams, on the P&amp;CC board. It was agreed by Cllrs that the Clerk would raise this with Cllr Hopwood. Mr Clewer also raised concerns regarding the revisions to the Highway Code and how this did not address the use of bridleways located adjacent to busy roads where vehicles are travelling at high speed. It was agreed that most lanes didn't provide enough width in order to allow for a safe suggested passing distance of 1.5m between vehicles and horseriders.</p> <p>Mr Clewer asked if there had been any further feedback from the EA regarding the environmental permit applications for the Tungsten Mine? The Clerk confirmed that no further correspondence had been received in relation to the permit applications themselves or the concerns raised regarding the public consultation process. Cllr Spencer confirmed that he was still to receive a response on this matter from the EA despite several chasing emails having been sent. TW confirmed that they would be happy to share when EA consultations are taking place through their monthly PC briefings.</p> <p><b>Declarations of Interest</b></p> <p>No declarations were received by the Clerk.</p>	Clerk
19/23	<p><b>Police Report</b></p> <p>PC Perry was in attendance at the meeting and gave the following report:</p> <p>There have been 4 calls for service since the 1<sup>st</sup> Feb, 3 of which being linked to Cadover Bridge:</p> <ol style="list-style-type: none"> <li>1. Report of dangerous driving/excess speed in poor weather.</li> <li>2. Dog attack on a sheep – sadly the sheep had to be put down. The dog was taken to the vets and put down.</li> <li>3. A dispute over fishing rights and general behaviour at the fishing ponds at Cadover.</li> </ol> <p>Crime reports for the month so far: Dog dangerously out of control (as highlighted above).</p> <p>Theft of power cable – Operation Langstone is the response and investigation into the very high risk series of power cable thefts that we have been experiencing. If any members of the Parish see any suspicious activity around power lines then please call 999 immediately. If you find a downed cable then please stay well clear and call National Grid on 105 (their emergency number).</p>	
20/23	<p><b>County and District Councillor Reports</b></p> <p>In Cllr Hart's absence there was no County Cllr Report.</p> <p>Cllr Spencer provided the following report from a District Council perspective:</p>	

	<p><b>Waste Collection Arrangements</b> Waste collections still seem to be going well and there isn't anything further to add at the current time.</p> <p><b>Pre-election period (Purdah)</b> In my previous report I stated that the pre-election period starts on 27 March; this was incorrect. It starts on 23 March 2023. Many apologies for this error.</p> <p><b>Sustainable Community Locality Fund</b> Since there will be no further chance to access these funds after 23 March 2023, I put out a FB message to all the local groups I could find. I have recently received a request for some funding for research into a community shop. I am awaiting further details before I can progress further with this.</p> <p><b>Woolwell to the George (WTTG) Road Scheme</b> Works have started with attendant delays. More information is on my FB page including a link to the PCC website.</p> <p><b>Barwood Development – expansion of Woolwell</b> Discussions continue regarding the development of 2,000 houses on the edge of the existing Woolwell settlement but in the Bickleigh &amp; Cornwood Ward. A long-awaited viability report was received before Christmas and is now being independently assessed. Once this has happened there will be some further consultation. Time scales are not yet known. Cllr Nicky Hopwood and myself continue to hold regular meetings with the planners with the next hopefully being in February. This will open the door to the developers of the extension to Woolwell and residents seeing some 400 homes built initially without further road improvements using the newly constructed roads. The other 1,600 houses as part of the Woolwell extension will follow on.</p> <p>The Plymouth Live report can be found by following this link – <a href="https://www.plymouthherald.co.uk/news/plymouth-news/tavistock-road-widening-plan-agreed-7852616">https://www.plymouthherald.co.uk/news/plymouth-news/tavistock-road-widening-plan-agreed-7852616</a></p> <p>I have been asked to do another presentation to residents in Bickleigh &amp; Roborough. You are welcome at that meeting on the 20<sup>th</sup> March at 7pm at Roborough Recreation Hall. The meeting will cover background, plans and current position.</p> <p><b>Hemerdon Mine</b> I have asked the EA who was notified and they said that there distribution list was based on the Liaison Group list. I have also asked them to name the contacts on that list for SP. I have yet to receive that information. I have chased for a response.</p> <p><b>Voters ID</b> Just a reminder that from 4<sup>th</sup> May 2023, voters in England will need to show photo ID to vote at polling stations in some elections (including the forthcoming elections).</p> <p>Find out more about accepted forms of photo ID, how to apply for a</p>	
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	<p>free Voter Authority Certificate, and what to expect on polling day.  <a href="#">Voter ID   Electoral Commission</a></p> <p><b>Council Tax</b>  You may well have heard that Council Tax will be increased by £5 per annum; this is below the maximum that we could have imposed and represents a 9.6p per week increase on a band D property. I know that no Council Tax rise is ever going to be popular but the current Council is determined to maintain services.</p> <p><b>Fusion – Seated Exercise</b>  Karen Dent has arranged some initial taster sessions at Cornwood Village Hall on Wednesday, 8<sup>th</sup> March at 10.30am to 11.30am. All welcome from Shaugh, Lee Moor, and Wotter. More details on my FB page.</p> <p><b>So called ‘Super Council’ as reported in PlymouthLive</b>  I have attached some notes on this. The report is not entirely truthful. In summary Devon, Plymouth and Torbay is one of ten areas in England selected by the Government to negotiate the next round of Devolution Deals, seeking to support the area to Level Up. A Deal offers the opportunity for additional powers and funding to be given to local partners to tackle priorities such as more affordable housing, better public transport and providing skills our economy needs. Unlike previous Devolution deals however, the approach announced by Government in 2022 does not require any change in local structures or the provision of an elected Mayor to secure additional power. Instead, powers can be devolved to a partnership body made up of local Councils to deliver on behalf of the area, working within and alongside existing Councils and stakeholder bodies. Leaders from Devon, Plymouth, Torbay and the Devon districts have been in discussions with Government around how we might take forward such a partnership locally. However, no decisions around next steps have yet been made by either Government or local partners, with any proposal subject to Constituent Council agreement in due course.</p>	
21/23	<p><b>DPNA Report</b></p> <p>In Cllr Smerdon’s absence there was no DNPA Report.</p>	
22/23	<p><b>Minutes of the Meeting held on Wednesday 1<sup>st</sup> February 2023</b></p> <p>All Cllrs agreed that they had received a draft copy of the minutes and all were in agreement that they were an accurate reflection of the minutes of the February PC meeting. Proposed by Cllr Mrs Burkill and seconded by Cllr Sims.</p>	
23/23	<p><b>Matters Arising</b></p>	
8/23(a)	<p><b>Highway Matters</b></p> <p>The Clerk mentioned he had exchanged correspondence with DCC</p>	

	<p>Highways relating to the installation of the concrete barriers in order to prevent HGV's from parking in front of the access to the bridleway on the B3417. It would seem that the installation of the barriers will not take place until April at the earliest. It was also noted that signs (erected by DCC Highways informing HGV's of 'No Parking') had been moved and that an order had gone-in for them to be re-provided in this location.</p> <p>Several concerns were raised regarding the existing condition of the roads in the parish (including potholes and a lack of white lining). The Clerk highlighted that the lack of carriageway centre-lining was something that was lacking on a number of roads in the District. It was also suggested that speed limits in some of our lanes needed to be reduced.</p> <p>Finally, concerns were raised from those present at the meeting regarding the lack of communication relating to the Primrose Rally which involved a number of vehicles passing through the parish during the early hours of a Sunday morning and how this had disturbed livestock and horses.</p>	
8/23(b)	<p><b>Shaugh Prior Community Fund</b></p> <p>An application for a grant payment of £200 for a Trim Trail at Shaugh Prior Primary School had been received from the Friends of Shaugh Prior Primary School. It was noted by several Cllrs that Trim Trails are quite expensive to deliver and therefore the PC would want to ensure that the grant is used for a project which is ultimately deliverable. It was proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Francis-McLeod that the grant application be approved and this was agreed by all Cllrs. It was however suggested that the Clerk should seek some assurances on the delivery of this project from those seeking the grant.</p>	Clerk
8/23(c)	<p><b>Renewable Energy Projects/Schemes</b></p> <p>The Vice-Chair temporarily allowed SO's to be lifted in order to allow Mr Clewer to speak on this item. Mr Clewer confirmed a recent meeting had taken place which included a virtual tour of an existing wind farm project. It was suggested that there could be the possibility of implementing a renewable energy project within the Parish at some point, with such meetings looking at the possible options for such (hydro, wind etc). It was also noted that Cornwood have a similar group now set-up. The next meeting was due to take place on the 15<sup>th</sup> March 2023.</p>	
8/23(d)	<p><b>Tribute to Cllr Norman</b></p> <p>In the absence of the Chair there was no further update on this item. It was however noted that permission for the siting of the bench will need to be obtained from the NT as landowner.</p>	
8/23(e)	<p><b>Shaugh Prior Community Climate Change Emergency Group</b></p> <p>The Clerk confirmed he had received a report from Lidia Pearce</p>	

8/23(f)	<p>detailing the Queens Platinum Tree Planting Project. A total of 205 trees were planted as part of the project, with 53 families either living within or connected to the Parish being supplied with free trees. Three free tree stalls distributed trees locally at parish events. Lee Moor and Shaugh Prior Halls planted trees on their community land whilst Shaugh Prior Primary School received a total of 35 trees for planting within the school grounds. Cllrs were unanimous in their wishing to express their thanks to Lidia for all her hard work in delivering this project and were hopeful that the SPCCCEG would consider more projects along a similar theme.</p> <p>It was highlighted by Cllr Mrs Tyler that the next meeting of the SPCCCEG would take place on the 15<sup>th</sup> March 2023 starting at 7.30pm and would be held alongside a meeting of the Renewable Energy Projects Group.</p> <p><b>Parish Cllr Vacancies and 2023 Elections</b></p> <p>Cllr Mrs Burkill confirmed that the HR Sub-Committee had reviewed the application received from Viv Chater for the current Cllr vacancy on the PC and the recommended to the PC that her application should be approved. It was therefore proposed by Cllr Hitchins and seconded by Cllr Sims that Viv be co-opted onto the PC and this was agreed by all Cllrs. The Vice-Chair welcomed Viv to the PC and the Clerk provided Viv with the necessary paperwork for signing at the end of the PC meeting.</p> <p>The Clerk confirmed that in the coming days he was due to receive the Cllr Nomination Papers from SHDC for those Cllrs wishing to stand again as Parish Cllrs at the May Election. Those nomination papers have to be completed and returned (in-person) to SHDC by 4.00pm on Tuesday 4<sup>th</sup> April 2023. The Clerk confirmed that Cllrs didn't need to return the completed forms in person to SHDC individually and one Cllr could return all the forms on behalf of everyone. Both Cllrs Sims and Mrs Burkill confirmed that they would be willing to do this.</p> <p>The Clerk confirmed that once he was in receipt of the Nomination Papers that he would arrange to a suitable pick-up time at Lee Moor Hall one evening in the following week and would email Cllrs with the details.</p>	
8/23(g)	<p><b>Parish Emergency Plan</b></p> <p>It was agreed by Cllrs that this item would be left in abeyance until after the PC Elections in May.</p>	Clerk
24/23	<p><b>Planning – Response to EA Permit Application</b></p> <p>The Clerk confirmed that there was no update from the EA in relation to the permit application relating to the Mine Waste Facility and Process Plant at Hemerdon Mine.</p> <p>A retrospective planning application for the re-siting of a mobile home providing accommodation for farm workers at Higher Bughill Farm (app no 4029/22/FUL) was discussed. It was agreed that a site visit should be undertaken although this could be difficult with the</p>	

25/23	<p>Chairman being on-holiday. It was agreed by Cllrs that if this was not possible then planning conditions should be recommended restricting the use of the accommodation to bone fide farm workers only. It was agreed that the Clerk would email the Chair to see if a site visit could be arranged before the 16<sup>th</sup> March deadline.</p> <p><b>Chairman's Business</b></p> <p>In the absence of the Chair, there was no business.</p>	Clerk
26/23	<p><b>Reports from Committees</b></p> <p>In the absence of any meetings, there were no reports this month.</p>	
27/23	<p><b>Correspondence</b></p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> <li>• Email from SHDC providing further information on the May Elections</li> <li>• Email from Lidia Pearce including the minutes of the last meeting of the SPCCEG and report on the Tree Planting Project</li> <li>• Email from DALC including latest newsletter</li> <li>• Email asking for potential attendees to the next planned meeting of the I&amp;DALC. Cllr Hitchins confirmed that he may be able to attend on behalf of the PC.</li> <li>• Email newsletter from NALC</li> <li>• Email newsletter from SLCC</li> <li>• Email from James Friend Garden Services offering various maintenance services.</li> <li>• Email from Keep Britain Tidy regarding the Great British Spring Clean 2023 which takes place between 17<sup>th</sup> March and the 2<sup>nd</sup> April.</li> </ul>	
28/23	<p><b>Review of Risk Assessment Management for 2023</b></p> <p>The Clerk referred to the Risk Assessment Management document which had been circulated to all Cllrs prior to the PC meeting and which needs to be reviewed annually. It was confirmed that no changes had been made to the document. It was proposed by Cllr Hitchins and seconded by Cllr Mrs Tyler that the Risk Assessment Management document for 2023 be approved and this was agreed by all Cllrs. The document was duly signed by the Vice-Chair.</p>	
29/23	<p><b>Review of Financial Regulations for 2023</b></p> <p>The Clerk confirmed that this was a further document which needed to be reviewed on an annual basis and following the commencement of the annual audit of accounts, some changes had been made to the document which were as follows:</p> <ul style="list-style-type: none"> <li>• Amended details relating to the setting of the Precept during the Dec PC meeting so that the guidelines refer to this being</li> </ul>	

30/23	<p>set during the open part of the meeting and not Part 2.</p> <ul style="list-style-type: none"> <li>• Tender requirement (para 11.1 i) has now changed from £25k to £30k. As annual spend of PC is much less than this, the threshold has been revised down to £10k from £25k.</li> </ul> <p>On the basis of these changes it was proposed by Cllr Sims and seconded by Cllr Hitchins to adopt these updated Financial Regulations and this was agreed by all Cllrs. The updated regulations were duly signed by the Vice-Chair.</p> <p><b>Finance</b></p> <p>The Clerk confirmed that on the 1<sup>st</sup> February 2023 there was the sum of £11,050.90 in the Treasurers Account.</p> <p>The Clerk confirmed that there had been no update on the bank mandate from TSB and this was still being chased by the Chair.</p> <p>The Clerk highlighted that the level of PC reserves had dropped considerably during the past 12 months and therefore some financial restraint will have to be exercised over the next 12-18 months.</p>	
31/23	<p><b>Payments and Receipts</b></p> <p>It was agreed to make the following payments:</p> <p>£13.00 direct debit payment to EDF Energy (electricity for Wotter defib)</p> <p>£118.80 cheque to J &amp; MJ Widdicombe (Parish Lengthsman)</p> <p>£120.00 cheque to WesternWeb Ltd (annual renewal of webspace and licence)</p> <p>£149.40 cheque to Mr Scott Smy (reimbursement for mileage 2022/23)</p> <p>£90.00 cheque to DALC (Being a Good Cllr Training Courses)</p> <p>£210.00 cheque to Lee Moor Public Hall (hire of halls for PC meetings)</p> <p>£200.00 cheque to Friends of Shaugh Prior School (grant payment for Trim Trail)</p> <p>£1290.00 cheque to Andrew Deptford (purchase of new defib at Lee Moor Hall)</p> <p>Receipts</p> <p>£1000.00 BACS payment from SHDC (grant from Cllr Spencer Locality Fund for Wotter Play Area Works)</p>	
32/23	<p><b>Works and Maintenance</b></p> <p>The Clerk confirmed that instructions had gone to Peter Tanner regrading repairs to the swings at Wotter and that the PC were currently awaiting confirmation of completion of the works. It was also confirmed that a grant payment of £1k had been secured towards the cost of undertaking the works from Cllr Spencer's Locality Budget. Cllrs wished to thank Cllr Spencer for his assistance in helping to deliver these works.</p>	



<p>33/23</p>	<p>In respect of the defib at Lee Moor Hall, the Clerk confirmed that the unit had been sent back to the manufacturer who confirmed that the unit had appeared to have been damaged and was now outside of the 8-year warranty. As it wasn't clear how the defib had been damaged, the Clerk confirmed that it would be difficult for the PC to claim a replacement on its insurance policy (particularly as there were no visible signs of damage to the defib; the fact that the lid wouldn't shut appeared to look like a manufacturing issue.</p> <p>On the basis that a replacement defib was required, the Clerk had sought the cost for a replacement unit from Andrew Deptford of AADefib which came in at £1290.00 including VAT. It was agreed by all Cllrs that we could not afford to not have a defib at Lee Moor and therefore agreed to proceed with the purchase of a new replacement unit. The Clerk also confirmed that he would look to off-set some of the associated costs by submitting a further grant application for the sum of £200 to Cllr Spencer's Locality Fund (which he was happy to agree to in-principle).</p> <p><b>Date and Place of Next Parish Council Meeting</b></p> <p>The next meeting of Shaugh Prior Parish Council will take place on Wednesday 5<sup>th</sup> April 2023 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.23pm</p> <p>Signed:.....Chairman</p> <p>Date: .....</p>	<p>Clerk</p>
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