

**MINUTES**  
**of**  
**SHAUGH PRIOR PARISH COUNCIL**  
**Meeting**  
**Held on**  
**Wednesday 6<sup>th</sup> September 2023**  
**at**  
**Shaugh Prior Recreation Hall**

Present: Chairman Cllr Stone  
Cllrs Sims, Chater, Mrs Francis-McLeod, Mrs Proctor, Mrs Boulting and Mrs Tyler

Cllr John Hart  
PC Tungate

2 Members of the public (inc Andrew Nisbet from TW)

Apologies: Cllr Mrs Burkill, Cllr Spencer, Cllr Oram and Sgt Ryan Canning

| Minute Number |   | Action             |
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| 103/23        | <p><b>Open Forum</b></p> <p>Andrew Nisbet of TW gave an update on Hemerdon Mine. The Section 73 planning application relating to relaxation of the condition relating to tonnages of aggregate which can be taken off-site, has now been submitted to DCC and the application was in the process of being validated. The PC will be consulted on this application in due course. All documents for the Mineral Processing Facility had now been submitted to the EA and will be uploaded onto their website in due course. The EA will go out to public consultation on their draft decision in due course. During April and May various redundancies were made and as a result of further financing issues, further job losses are expected which could include Hayley Holt's post. If this is the case then communications between Hemerdon Mine and the local community are likely to be badly impacted by the loss of this post in the TW organisation. It was hoped that once all permits were in place, further finance would be released allowing some of those persons, who have been made redundant, to be re-employed by TW.</p> <p>Cllr Chater raised a concern about orange dust coming from the mine recently. Andrew agreed to take this away and report back at the next PC meeting. He confirmed that the most recent dust monitoring results would be sent to the PC in the next few days.</p> | Andrew Nisbet (TW) |

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|        | <p>Cllr Mrs Tyler also raised a concern about dust recently coming from the China Clay Works. Cllr Mrs Tyler also wished to raise concerns regarding proposed changes from SHDC to the current waste recycling arrangements (the existing bags being phased-out and replaced with containers) and how we could once again experience issues with livestock getting into the containers. It was agreed that the Clerk would email Cllr Oram on this matter seeking clarification.</p>  | Clerk |
|        | <p>Colin Taffurelli wished to thank the Commoners for their efforts in recently cutting back vegetation next to the main road. It was noted that the 40 mph sign at Bowling Green had been knocked-down and needed reporting. Furthermore Colin also highlighted that the bus shelter outside the Moorland Hotel needed cleaning. Colin finally confirmed that the works to refurbish the former BT phone box (which houses the defib) had been completed. The Chair wished to thank Colin for all of this hard work both on the refurbishment works and the recent fund-raising efforts where it was confirmed that he had managed to raise a further £300 towards these works. Many thanks Colin!</p>   | Clerk |
| 104/23 | <p><b>Declarations of Interest</b></p> <p>The Clerk confirmed that none had been received.</p>  |       |
| 105/23 | <p><b>Police Report</b></p> <p>PC Dave Tungate read out the monthly Police Report provided by Sgt Canning:</p> <p>There were 7 calls for service via 101/999 during August:</p> <p>10/08 - Report that a child had located ammunition near to Cadover Bridge. PC Wills attended and it was found to be a spent rifle round.</p> <p>15/08 – Report of a rave – PC Wills attended where it transpired to be a properly licenced music event.</p> <p>18/08 – Report of inconsiderate driving close to the Moorland Hotel. The involved a blue Ford Fiesta being driven inconsiderately next to a family (one of which was riding a horse).</p> <p>19/08 – Report of a serious dog bite at a farm at Bickleigh Bridge. Injury deemed as minor.</p> <p>22/08 – Report of a male causing a nuisance at fishing lakes at Cadover. Police attended and the male left.</p> <p>28/08 – Report of multiple flares being set-off in the Cadover Bridge area. Likely military exercise. No further Police action.</p> <p>It was also highlighted that there has been a general increase in the theft of agricultural equipment across the East area of Devon and that people should remain vigilant. This also includes a rise in fuel theft.</p> <p>The Police were made aware of the recent concerns raised regarding a car rally event held in the Parish. It was noted that these events are Highway Code compliant and are therefore neither licenced or endorsed by the Police. It is hoped letters sent from the motoring club to residents will avoid any repeat of the incidents experienced.</p> |       |

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|         | <p>Finally a Dutch version of the 'SAS – Who Dares Wins' programme is being filmed in the area from the 22<sup>nd</sup> September 2023.</p>  |  |
| 106/23  | <p><b>County and District Councillor Reports – Changes to Refuse Collection?</b></p>   |  |
|         | <p>Cllr Hart apologised for his lack of recent attendance at PC meetings and hoped to be in a position to attend more in the future. He confirmed that the signing and lining works on Lee Moor Road (as a result of the Stage 4 RSA) had now gone up on-site and the concrete barriers seem to have prevented HGV's from blocking the bridleway access. He did ask if HGV's had moved elsewhere in the Parish and if so that these should be reported to the Clerk so that this can be taken-up with the China Clay Operators.</p> <p>DCC Highways are looking into getting the speed limit of Lee Moor Road reduced from 60 mph to 40 mph.</p> <p>Across the wider Authority, the budget situation for DCC was looking more stable compared to previous years and a lot of work was taking place schools.</p> <p>Cllr Hart confirmed that he was happy, in principle, to support that PC's request for a grant of £1000 towards works at Wotter Play Area. There was also some discussion between Cllr Hart and Parish Cllrs regarding the use of the road over Cadover Bridge by larger HGV's and whether or not this road was still appropriate to be designated as an HGV route.</p> <p>In Cllr Oram's absence there was no District Cllr Report.</p> |  |
| 107/23  | <p><b>DNPA Report</b></p>  |  |
|         | <p>The Clerk confirmed that he had spoken to DNPA earlier in the day and there was still no update on who the new Parish Link Member from DNPA will be. We will hopefully know more at the next PC meeting.</p>  |  |
| 108/23  | <p><b>Minutes of the Meeting held on Wednesday 5<sup>th</sup> July 2023</b></p>  |  |
|         | <p>All Cllrs agreed that they had received a draft copy of the minutes of the July meeting and resolved that they were an accurate reflection of the minutes of that meeting. Proposed by Cllr Mrs Proctor and seconded by Cllr Mrs Tyler.</p>   |  |
| 109/23  | <p><b>Matters Arising</b></p>  |  |
| 8/23(a) | <p><b>Highway Matters – Car Rallies in Shaugh Prior</b></p>  |  |
|         | <p>The Clerk made reference to emails received from local parishioners regarding concerns raised following a car rally held in the Parish by Plymouth Motor Club. From reviewing the responses received from PMC it would appear that they have taken on-board the concerns raised and will look to avoid using these roads in the future.</p> <p>It was agreed by Cllrs that no further action was necessary in relation to this matter and that the PC fully supported the views expressed by local residents regarding the adequacy of the roads used for such</p>  |  |

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|         | <p>events.</p> <p>The Clerk confirmed that Cllr Oram had agreed in-principle to provide the sum of £300 towards converting the speed activated 20 mph sign to solar power (from battery) and will complete the grant application form in due course.</p> <p>It was highlighted by Cllr Mrs Tyler that the gate at the cattle grid at Purps Lane had dropped. The Clerk agreed to raise this with DCC Highways.</p> <p>Cllr Chater wished to raise an issue relating to on-going parking problems both on the service road through Wotter (which was preventing the school bus from getting through) and also at Trethewey Gardens (in respect of the latter it had recently prevented an ambulance from getting through to a patient). It was the view of Cllrs that residents should be taking account of their actions in relation to kerbside car parking and that the Police could become involved if right of access is regularly being blocked. Cllr Chater agreed to put some wording together for inclusion in the Parish Magazine and also on the FB page on this issue and how people should park more appropriately. The Clerk also agreed to raise this matter with DCC Highways.</p> <p>Finally, the Clerk made reference to an email received from DCC Highways referring to the new stakeholder liaison team who will act as the first point of contact in relation to scheduled highway works. The stakeholder relations officer for our area is Phil Durrant.</p> | <p>Clerk</p> <p>Clerk</p> <p>Cllr Chater</p> <p>Clerk</p> |
| 8/23(b) | <p><b>Shaugh Prior Community Fund</b></p> <p>No applications for grant funding have been received this month.</p>  |   |
| 8/23(d) | <p><b>Tribute to Cllr Norman</b></p> <p>The Clerk confirmed that he had consulted the National Trust and was waiting to hear back from them.</p>   |   |
| 8/23(e) | <p><b>Shaugh Prior Community Climate Change and Biodiversity Group</b></p> <p>A meeting of the group has been arranged for the 20<sup>th</sup> September 2023 starting at 7.30pm at Shaugh Prior Hall (everybody is welcome to attend).</p>  |   |
| 110/23  | <p><b>Planning</b></p> <p>A brief discussion took place between Cllrs regarding the recent planning application received for the provision of a timber garden office at Bella Vista, Shaugh Prior (app no 0305/23). Whilst it was noted that the response from the PC was one of 'no objections' it had been suggested that perhaps a condition should have been attached which restricted occupation of the offices so that they are ancillary to the main dwelling. However, several Cllrs considered that this wasn't necessary.</p>  |   |
| 111/23  | <p><b>Chairman's Business</b></p>  |   |

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| 112/23 | <p>There was no business to raise from the Chair.</p> <p><b>Emergency Plan</b></p> <p>The Clerk confirmed that a recent grant funding application made to Devon Communities for the sum of £200 had been successful. These funds could be used to cover the cost of room hire for meetings or for printing leaflets etc. It was agreed that an initial meeting will be arranged at one of the halls in October/November. Cllr Sims also agreed to join the Emergency Plan Sub-Committee to assist.</p>   | Clerk |
| 113/23 | <p><b>Reports from Committees</b></p> <p>There were no committees to report back on.</p>   |       |
| 114/23 | <p><b>Correspondence</b></p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> <li>• Letter from SWW regarding consultation on a First Time Sewerage Scheme at St Aubyn Terrace, Lee Moor.</li> <li>• Email correspondence from a local parishioner regarding road rallies taking place in the Parish (raised and discussed under Minute 8/23(a) above.</li> <li>• Email from South Hams Community and Voluntary Services (CVS) providing an update on what is currently happening within the group.</li> <li>• Email from SHDC inviting Cllrs to a briefing on Monday 2<sup>nd</sup> October in the Carey Room at Follaton House on the cost of living crisis and how its' impacting upon people</li> <li>• Letter from SHDC including the Play Area Agreements for Lee Moor and Wotter. The costs for this year are £222.50 + VAT per play area.</li> <li>• Email invitation from DALC to attend the AGM taking place on Weds 27<sup>th</sup> September at Exeter Racecourse.</li> <li>• Email invitation from South Devon and Dartmoor Community Safety Partnership to an on line bite size session on Thursday 26<sup>th</sup> October detailing what the group does, priorities, case studies etc.</li> <li>• Email from David Bocock of Dartmoor NPA regarding updated broadband coverage maps in the area.</li> <li>• Email from a local resident regarding a loud music event held at Higher Bughill Farm. This matter was discussed by Cllrs and it was noted that the resident had done the correct thing in terms of informing Environmental Health at SHDC. It was also noted that the issue of noise from dogs barking was once again becoming a problem which needed to be monitored.</li> <li>• E-Bulletin from DALC.</li> <li>• Email newsletter from NALC</li> <li>• Email newsletter from SLCC</li> </ul> |       |
| 115/23 | <p><b>Finance</b></p>  |       |

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| 116/23 | <p>The Clerk confirmed that on the 1<sup>st</sup> August 2023 there was the sum of £10,402.21 in the Treasurers Account.</p> <p>He also confirmed that the blank bank mandate form had now been received from TSB and would need to get details and signatures from those Cllrs who are becoming signatories as and when they are available. Once this form has been returned, it could then be used to move to on-line business banking (which is a service TSB can offer). It was also confirmed that TSB had provided the PC with a payment of £50 as a goodwill gesture in view of the length of time it had taken to resolve this issue.</p> <p><b>Payments and Receipts</b></p> <p>As a result of Cllr Mrs Burkill being away, the Clerk confirmed that we only had one cheque signatory present at the meeting for the signing of cheques. It was the view of the Clerk that it was unacceptable for payees to wait a further 4 weeks until the next PC meeting to receive payments for goods/services which had already been provided and this was agreed by Cllrs.</p> <p>The Clerk confirmed that former Cllr Nick Wassell was still a signatory on the bank mandate and therefore suggested that both he and the Chair could sign the cheques subject to agreement by the PC. The Clerk also confirmed that he had checked with the Internal Auditor who had no issue with this subject to this course of action being discussed and agreed by Cllrs. It was therefore proposed by Cllr Sims and seconded by Cllr Mrs Francis-McLeod that the cheques be signed by the Chair and counter-signed by Nick Wassell and this was agreed by all Cllrs.</p> <p>It was agreed to make the following payments:</p> <p>£13.00 direct debit payment to EDF Energy (electricity for Wotter defib)</p> <p>£108.00 cheque to DALC (Being a Good Cllr Training Courses)</p> <p>£36.00 cheque to DALC (Being a Good Cllr Training Courses)</p> <p>£108.00 cheque to WesternWeb Ltd (changes to financial pages on the PC website)</p> <p>£171.60 cheque to J &amp; MJ Widdicombe (Parish Lengthsman works)</p> <p>£7.00 cheque to I&amp;DALC (Annual subscription renewal)</p> <p>£101.00 cheque to SLCC (Annual membership renewal)</p> <p>£100.00 cheque to Scott Smy (second Clerks annual expenses payment)</p> <p>£233.27 cheque to Colin Taffurelli (reimbursement for paint and equipment for Wotter Phone Box works)</p> <p>Receipts</p> <p>£300.00 cheque from Colin Taffurelli (ring-fenced for Wotter Phone Box works)</p> |  |
| 117/23 | <p><b>Works and Maintenance</b></p> <p>Following a recent play area inspection by SHDC, it was highlighted that the safety surfacing tiles that had been taken-up in Wotter Play</p>  |  |

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| 118/23 | <p>Area were becoming a potential health and safety hazard and needed to be removed. It was resolved by Cllrs that the Clerk looks to arrange for the collection and disposal of these tiles without further delay.</p> <p>A discussion then took place between Cllrs regarding the works to replace the existing safety surfacing under the swings at Wotter and whether this was a good use of funds compared to potentially submitting a bid to the National Lottery which would then allow a more comprehensive scheme of improvements to be delivered. The Clerk confirmed that he had spoken to the National Lottery and that the upper limit for the Awards for All Grant was due to increase from £10k to £20k in November 2023. Proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Francis-McLeod that the PC delay the replacement safety surfacing works and instead seek to obtain a grant from the NL for a more comprehensive scheme of improvements to be delivered in 2024. It was agreed that the Clerk would draw-up a consultation questionnaire which could be circulated around the Parish and at the Primary School. Cllr Chater agreed to provide an update for the Parish Magazine to inform residents of this slight change in circumstances.</p> <p>In relation to the safety surfacing under the toddler swings, the Clerk confirmed that the replacement timber edging works were due to be completed later that week.</p> <p>The Clerk confirmed that he had contacted Western Power Distribution and that they were looking into the possibility of getting the existing standing charge for the supply of electricity for the Wotter defib dropped.</p> <p>Cllrs were asked if there would be any objections to Lee Moor resident Mr Ray Collinson power-washing the existing bus shelter. Cllrs agreed that there would be no objections to such.</p> <p>Cllr Chater gave a brief updated relating to the footpath at Wotter Surgery and the suggestion that a higher handrail was needed. It would appear that the route isn't maintained by anybody and therefore if a further handrail was required then this would have to be installed by the PC at their cost. It was suggested that as the surgery raised this issue and it is a path leading to their facility, then it is them who should really be funding these works and not the PC.</p> <p><b>Date and Place of Next Parish Council Meeting</b></p> <p>The next meeting of Shaugh Prior Parish Council will take place on Wednesday 4<sup>th</sup> October 2023 at Lee Moor Public Hall starting at 7.30pm.</p> <p>Whilst still several months away, the Clerk gave the PC notice that he would be unavailable for the PC meeting taking place on the 6<sup>th</sup> December 2023. After some brief discussion it was agreed to move the meeting to Thursday 7<sup>th</sup> December 2023. The Clerk agreed to contact Lee Moor Public Hall to make sure it was available on that evening.</p> | <p>Clerk</p> <p>Clerk</p> <p>Cllr Chater</p> <p>Clerk</p> |
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|  | <p>The meeting closed at 8.55pm</p> <p>Signed:.....Chairman</p> <p>Date: .....</p> |  |
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