

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL**Meeting****Held on****Wednesday 1st November 2023**

at

Lee Moor Public Hall

Present: Chairman Cllr Stone
Cllrs Sims, Chater, Mrs Francis-McLeod, Mrs Boulting, Mrs
Burkill and Mrs Tyler

District Cllr Oram

3 Members of the public

Apologies: Cllr John Hart, Sgt Ryan Canning, Cllrs Mrs Proctor and
Spencer

Minute Number		Action
134/23	<p>Open Forum</p> <p>In the absence of the Chair for the start of the meeting, the Vice Chair Cllr Mrs Burkill opened the meeting (the Chair joining the meeting after Agenda item 8 – Matters Arising and for which he wished to apologise for missing the start of the meeting).</p> <p>No issues were raised during the Open Forum.</p>	
135/23	<p>Declarations of Interest</p> <p>The Clerk confirmed that none had been received.</p>	
136/23	<p>Police Report</p> <p>In his absence, the Clerk read out a report received from Sgt Ryan Canning:</p> <p>Just 6 calls for service via 101 / 999. Amongst which were: 04/10 Report of a Drink Driver – not located. 04/10 A further RTC involving Livestock which occurred during the PC Meeting.</p>	

137/23	<p>07/10 Male lost on Dartmoor and 'stuck in a bog'. Located by family and taken back to vehicle. 25/10 Issue between neighbours/ASB. 29/10 Report of intoxicated/distressed female at Blackaton Cross Car Park. Located by PC Wills – safe and well. There were no recorded Crimes for October 23.</p> <p>PC Tim Wills will be at the meeting regards Livestock strikes – 28/11 2.30pm. Shaugh Prior Hall.</p> <p>County and District Councillor Reports – SHDC Changes to Refuse Collections</p> <p>In Cllr Hart's absence there was no County Cllr Report.</p> <p>Cllr Oram provided the following report in relation to District Council matters:</p> <p><u>Waste Container Roll-Out</u> In just nine days, we have managed to complete the waste container rollout and deliver new recycling and waste containers to 8,000 homes in the South Hams. We originally allowed five weeks for the deliveries to take place but due to the hard work of the teams, this has only taken a fortnight, so it has been a massive success. I'd like to pay tribute to the entire team for their hard work on the rollout. Their preparation, enthusiasm and efforts have clearly paid off. We will continue to keep you updated on all progress with the waste and recycling service.</p> <p>Now that we've completed the delivery of new recycling containers to around 8,000 homes in the South Hams on blue and clear sack collections, we're asking residents who might be missing full sets or food caddies to contact us, so we can make sure everybody has a full set of containers before we make any changes to the service. Residents can order containers online here: https://waste.southhams.gov.uk/containerorder</p> <p><u>Dog Control Consultation – Have your Say</u> We want your views in a public consultation about Public Space Protection Orders for dog control in the District. A Public Space Protection Order (PSPO) deals with potential anti-social behaviour in an area which could have a harmful effect on the quality of life for those in the local community. It can ban certain things, or need specific things to be done, in this case the control of dogs in public areas. We know that most dog owners properly control their dogs and abide by the rules. However, they want to encourage every dog owner throughout the South Hams to be responsible and these PSPOs help with that.</p> <p>PSPOs last for three years before they need to be reviewed and the current orders run out in March next year. We now need to consult on the next set for the following three year period. The current review affects all existing PSPOs within the District, such as when it is currently necessary for owners to keep dogs on leads in certain areas.</p>
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<p>138/23</p>	<p>In some places dogs are excluded, for instance in children’s play areas, bowling greens or tennis courts. They may have limited access such as on beaches out of season or at certain times of the day. We are also consulting on a new proposal in the following area for changes to the current order. The consultation runs until 14 November 2023. https://shdc-dogcontrol.commonplace.is/</p> <p><u>Care Leavers Weeks</u> From the 25 October to 1 November 2023 was national Care Leavers Week. In September, we agreed to give a Council Tax discount to young people who have left the care system up to the age of 25. The move is designed to help care leavers make the transition to adulthood, offering a form of financial assistance that other young people may get through help from their parents. But the tax discount is just one of the steps that we’re taking to support care leavers living in the District. We’re putting in place a programme to help support care leavers into employment. This includes offering a two to four-week paid work experience placement, reserving some apprenticeship opportunities for care leavers and offering guaranteed interviews for those meeting minimum requirements, with support available from workplace mentors. The Council is also supporting physical health and wellbeing by offering children in care (plus a carer), and care leavers up to the age of 25 a leisure pass that offers free access to the district’s four council-owned leisure centres at Totnes, Kingsbridge, Ivybridge and Dartmouth. These passes are being offered in partnership with Fusion Lifestyle. We’re also putting into place a new collaborative approach to housing. For most young people leaving care, the pathway is straightforward, well planned and supported.</p> <p><u>Council Tax Reduction Consultation</u> The consultation on the proposed changes to our Council Tax Reduction Scheme for 2024/2025 is now open. Residents can have their say until 28 November. Please encourage your communities to take part at counciltaxreductionsouthhams.commonplace.is</p> <p><u>Corporate Strategy</u> The Executive agreed to moving to the formal consultation phase for developing our new corporate strategy. The online consultation portal is live and can be found here: ourcorporatestrategy.commonplace.is/ This is a strategy for the whole district and so it’s really important that you get an opportunity to feed your views into the consultation.</p> <p>We know that many of our residents are experiencing financial hardship because of the cost of living crisis. We are using the Household Support Fund to support those who need help with food, energy, water and other household bills and essentials. If you could use some financial support during these tricky times, apply online on the South Hams District Council website.</p> <p>It was noted that Cllr Oram needed to be supplied with a monthly copy of the Parish Magazine. Julia Sanders kindly agreed to arrange this.</p> <p>DNPA Report</p>	<p>Julia Sanders</p>
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139/23	<p>The Clerk confirmed that following the meeting he had received confirmation that Peter Smerdon would be continuing as our DNP Parish Member and he hoped to be in attendance at future PC Meetings. He also provided a copy of the briefing note for the latest DNPA Forum meeting taking place on the 10th November 2023 which was circulated to Cllrs.</p> <p>Minutes of the Meeting held on Wednesday 4th October 2023</p> <p>The Clerk referenced a minor change to the draft minutes in relation to agenda item Works and Maintenance where it was confirmed that the Chair had been informed on the tree works reported in the draft minutes.</p> <p>All Cllrs agreed that they had received a draft copy of the minutes of the October meeting and resolved (following the above-mentioned amendment) that they were an accurate reflection of the minutes of that meeting. Proposed by Cllr Chater and seconded by Cllr Mrs Boulting.</p>	
140/23	<p>Matters Arising</p> <p>Highway Matters – Livestock Fatalities</p> <p>A meeting has been arranged at 2.30pm on Tuesday 28th November at Shaugh Prior Hall to discuss the on-going problems regarding the deaths of livestock on our local roads and what can be done to try and prevent them from happening. Invitees to the meeting include local landowners/farmers, Police, DCC Highways, Dartmoor Livestock Protection Officer and DNPA. The Clerk agreed to report back at the next PC meeting.</p> <p>With regard to the response received from a local resident regarding parking in Trethewey Gardens, the issues raised in that response were noted by Cllrs and it was agreed to discuss the original response from the PC during Part 2.</p> <p>Cllr Mrs Francis-McLeod highlighted that a number of the local road signs within the Parish had been 'tagged' with graffiti. It was noted that this had already been raised with DCC Highways.</p> <p>It was agreed that the Clerk would once again raise concerns regarding the condition of the road near to the entrance to Herreschoff Kilns whilst several Cllrs raised concerns about recent road works taking place in the Parish where the road was advertised as being closed but wasn't actually closed to traffic. It was agreed that more notice boards need to be provided informing drivers of future works and closures on the actual dates those works take place.</p>	
8/23(a)	<p>Highway Matters – Livestock Fatalities</p> <p>A meeting has been arranged at 2.30pm on Tuesday 28th November at Shaugh Prior Hall to discuss the on-going problems regarding the deaths of livestock on our local roads and what can be done to try and prevent them from happening. Invitees to the meeting include local landowners/farmers, Police, DCC Highways, Dartmoor Livestock Protection Officer and DNPA. The Clerk agreed to report back at the next PC meeting.</p> <p>With regard to the response received from a local resident regarding parking in Trethewey Gardens, the issues raised in that response were noted by Cllrs and it was agreed to discuss the original response from the PC during Part 2.</p> <p>Cllr Mrs Francis-McLeod highlighted that a number of the local road signs within the Parish had been 'tagged' with graffiti. It was noted that this had already been raised with DCC Highways.</p> <p>It was agreed that the Clerk would once again raise concerns regarding the condition of the road near to the entrance to Herreschoff Kilns whilst several Cllrs raised concerns about recent road works taking place in the Parish where the road was advertised as being closed but wasn't actually closed to traffic. It was agreed that more notice boards need to be provided informing drivers of future works and closures on the actual dates those works take place.</p>	
8/23(b)	<p>Shaugh Prior Community Fund</p> <p>The Clerk confirmed that a number of applications had been received which were as follows:</p> <p>Ivybridge Ring and Ride request for funding. The Clerk highlighted</p>	Clerk

	<p>that we usually provide a payment of £25 towards this voluntary service and had included this sum in our annual budget. Proposed by Cllr Mrs Tyler and seconded by Cllr Stone to provide a grant payment of £25 and resolved by the PC that this payment be made.</p> <p>St Edwards Church request for a grant of £400 towards the cost of cutting grass/maintaining the churchyard. The Clerk confirmed that this was a matter which needed some further consideration when setting next year's budget as there are potential legal issues regarding PC's providing funding for works on church land/buildings. Cllr Mrs Burkill proposed that the full £400 grant be approved (as this amount had been outlined in the budget) and this was seconded by Cllr Chater. This proposal was defeated at the vote. A counter-proposal was submitted by Cllr Sims to provide a reduced grant of £200 and this was seconded by Cllr Mrs Boulting. This counter-proposal was passed and it was resolved to provide a grant payment of £200. It was agreed that the Clerk would write to St Edwards Church highlighting that there may be the possibility of there being no funding for such works in 2024/25.</p> <p>Lee Moor Public Hall request for a grant of £300 towards the annual pensioners xmas lunch. It was noted that for this year there would still need to be a small donation from those attending the lunch to help towards the costs of providing such in order to ensure that costs were covered. It was proposed by Cllr Mrs Francis-McLeod and seconded by Cllr Chater that the full £300 grant be agreed. Resolved by the PC to provide the full grant requested.</p> <p>Shaugh Prior Recreation Hall request for a grant of £200 for a drinks cooler cabinet. It was highlighted by the Clerk that the cooler had already been purchased and all necessary paperwork had been provided. It was proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Boulting that the grant payment of £200 be agreed. Resolved by the PC to provide the full grant requested.</p>	Clerk
8/23(d)	<p>Tribute to Cllr Norman</p> <p>The Clerk confirmed that he had consulted the National Trust (Peter Davies) and was still waiting to hear back from them.</p>	
8/23(e)	<p>Shaugh Prior Community Climate Change and Biodiversity Group</p> <p>There were no further updates. The Chair temporarily allowed SO's to be lifted to allow Mr Clewer to speak on this matter and give an update. Tim confirmed that a Green Drinks meeting had been held at the White Thorn and this will now take place on the last Weds of each month (with every third date being a full meeting of the group).</p>	
112/23	<p>Emergency Plan</p> <p>As there was no PC meeting in January, it was suggested that a potential date for the EP meeting would be Weds 24th January 2023 at Lee Moor Hall. The Clerk agreed to confirm at the December PC</p>	Clerk

141/23	<p>meeting.</p> <p>Planning</p> <p>The Clerk confirmed that a response had now been sent to Sue Penaluna at DCC in relation to the Section 73 application submitted by Tungsten West and a response was awaited. However, in the meantime a letter had been received by DCC from the consultants working on behalf of TW (Brookbanks). The letter included several recommendations in order to address some of the previous concerns raised by the PC including recommendation of a condition which restricts the use of larger 44t HGV's to no more than 10% per annum. The letter also referred to financial contributions to fund the installation of a power supply on the B3417 and supply/installation of a speed camera. As part of these works (which also includes road widening) there would also be a reduction in the speed limit to 40 mph. Cllrs agreed that the content of this letter was promising although further details were required in relation to camera location, extent of speed limit reduction etc. It was agreed that the Clerk would forward the letter to Cllrs for review before compiling a further response to DCC.</p>	Clerk
142/23	<p>Chairman's Business</p> <p>There was no business from the Chair apart from apologising for being later for the start of the meeting.</p>	
143/23	<p>Reports from Committees</p> <p>There were no committees to report back on. The Clerk highlighted that all meetings of the Hemerdon Mine Local Liaison Group had been cancelled indefinitely.</p>	
144/23	<p>Correspondence</p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> • Email from a resident from Trethewey Gardens responding to the article in the Parish Magazine relating to parking difficulties along the road. It was agreed to discuss this matter during Part 2 of the meeting. • Email from SHDC regarding consultation on changes to Public Space Protection Orders (Dog Control) • Email from TW providing the dust monitoring results for May-August 2023. • Email from Devon and Somerset Fire and Rescue Service regarding consultation relating to potential precept rises for 2024/25. • Email from DNPA regarding the date of the next National Park Forum Meeting on 10/11/23. • E-Bulletin from DALC. • Email newsletter from NALC • Email newsletter from SLCC 	

145/23	<p>Finance – 6 Monthly Bank Reconciliation</p> <p>The Clerk confirmed that on the 1st November 2023 there was the sum of £17,618.73 in the Treasurers Account.</p> <p>The Clerk produced the 6 Monthly Bank Reconciliation which was checked by Cllr Mrs Burkill and signed-off by the Chair. On the 1st October 2023 the closing balance for the Cash Book was £18,985.33 and this reconciled to the net bank balance. The Clerk confirmed that the reconciliation would be uploaded to the PC website following the meeting.</p> <p>A date had been agreed with Cllrs Sims, Mrs Proctor and Mrs Francis-McLeod to visit the TSB Tavistock Branch in order to confirm signature identities for the completed Bank Mandate.</p> <p>Prior to the December PC meeting, the Clerk agreed to circulate a copy of the draft suggested budget for comment/consideration.</p>	Clerk
146/23	<p>Payments and Receipts</p> <p>It was agreed to make the following payments:</p> <p>£17.00 direct debit payment to EDF Energy (electricity for Wotter defib)</p> <p>£774.00 cheque to Stocksigns Ltd (solar power conversion kit for 20 mph SAM sign)</p> <p>£600 cheque to B&K Gent Brothers (annual grass cutting of play areas)</p> <p>£120.00 cheque to Shaugh Prior Hall (room hire for PC meetings)</p> <p>£420.00 cheque to Dean Marriott (re-issue of cheque to BM Waste – safety tile removal)</p> <p>£24.00 cheque to Shaugh Prior Hall (room hire for climate change meeting)</p> <p>£25.00 cheque to Ivybridge and District Community Transport Association (grant payment for Ring and Ride)</p> <p>£200.00 cheque to Shaugh Prior Parochial Church Council (grant payment for grass cutting)</p> <p>£300.00 cheque to Lee Moor Public Hall (grant payment for pensioners Xmas Lunch)</p> <p>£200.00 cheque to Shaugh Prior Hall (grant payment for drinks cooler)</p> <p>£28.98 cheque to Scott Smy (reimbursement for purchase of poppy wreath)</p> <p>Receipts None</p>	Clerk
147/23	<p>Works and Maintenance</p> <p>The Clerk confirmed that he had spoken to John Widdicombe and he was happy to start cleaning the bus shelters on his monthly visits to the Parish.</p> <p>Cllr Mrs Francis-McLeod kindly provided details of the form she had</p>	

<p>148/23</p>	<p>produced for the consultation relating to the replacement play equipment at Wotter play area. It was agreed by Cllrs that the form would be circulated electronically rather than taking paper copies for inclusion in the Parish Magazine.</p> <p>Cllr Francis-McLeod also highlighted that the bench which has the plaque dedicated to former Parish Cllr Ena Stacy had collapsed. However, she had removed the said plaque and it was agreed by Cllrs that we should seek a replacement in due course. District Cllr Oram mentioned that some benches were due to be purchased by SHDC and agreed to forward details to the Clerk with regards to a replacement.</p> <p>In relation to the tree works on the area of land owned by the PC (where several of the trees were seen to have Ash Die Back), the Clerk had raised this with WPD. In view of the fact that the trees would have to be removed in any case, WPD seemed reluctant to do this work themselves although they did confirm that when the removal works do take place then the power lines into the village would have to be switched-off due to their close proximity to the trees. The Clerk didn't necessarily agree with WPD's assessment of the situation and agreed to obtain further advice on this matter.</p> <p>Date and Place of Next Parish Council Meeting</p> <p>The next meeting of Shaugh Prior Parish Council will take place on Thursday 7th December 2023 at Lee Moor Public Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.05pm</p> <p>Signed:.....Chairman</p> <p>Date:</p>	<p>Clerk</p>
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