

MINUTES

of

SHAUGH PRIOR PARISH COUNCIL**Meeting****Held on****Wednesday 5th June 2024**

at

Shaugh Prior Recreation Hall

Present: Chairman Cllr Stone
 Cllrs Spencer, Mrs Chater, Mrs Francis-McLeod, Mrs Proctor,
 Mrs Boulting, Mrs Tyler and Mrs Burkill

County Cllr John Hart, District Cllr Chris Oram

4 Members of the public

Apologies: Cllrs Sims, Cllr Smerdon

Minute Number		Action
68/24	<p>Open Forum</p> <p>Colin Taffurelli wished to express his thanks to Cllrs and the Parish Council regarding their support for the Parish Magazine, with costs having recently increased as a result of printing. It was noted that an application to the Shaugh Prior Community Fund would be submitted shortly for consideration at the July PC meeting.</p> <p>He also wished to express his concern over the changes coming into operation at Wotter Surgery and the introduction of a new on-line triage service. It was noted that many of our residents are likely to struggle using the new on-line system and whilst having only been in operation for a few weeks, there had already been a number of complaints/concerns raised. After some discussion it was resolved that the PC should seek feedback from residents on the new system over the coming weeks and depending on that feedback, should look to invite a representative from Beacon Medical to the September PC meeting. It was agreed that the Clerk would draft an email to the Beacon Medical Group.</p> <p>Mr Clewer raised the recent fatality on the B3417 Lee Moor Road and noted that an RSA had been undertaken on the basis of a road design speed of 40mph but with speeds now in excess of this figure, would this now result in a change of recommendation in respect of the safety</p>	Clerk

69/24	<p>of the use of the diverted bridleway which runs alongside the B3417? He highlighted the fact that previous concerns had been raised with the DCC PROW department but no substantive response had been received to those concerns. Cllr Hart recommended that the Clerk emailed him on this matter and that he, in turn, would seek a view from officers at DCC.</p> <p>Declarations of Interest</p> <p>No declarations were raised.</p>	Clerk
70/24	<p>Police Report</p> <p>In his absence the Clerk read out a report from PC Rob Pike (who has taken over the running of Ivybridge Police Station) which covered the months of both April and May:</p> <p>There were 4 Crimes in total: Possession of a pointed/bladed article Harassment Dog bite Assault</p> <p>There were 11 Logs in total: 2 Medical incidents including one on the moor Possible rave 3 broken down vehicles 2 road traffic collisions Camping with open fire on the moor 2 motoring offences</p> <p>I also encourage a representative from all our Parish Councils to join the Police Crime Commissioner's 'Councillor Advocate Scheme'. Details of how to sign up are on the PCC website under the 'Join us' tab. This scheme is a great way of building relationships with local policing through our Neighbourhood Inspector Mr Shardlow. You will also receive accurate and consistent policing information on what's going on in your local area as well having the opportunity to voice the views of your community.</p>	
71/24	<p>County and District Councillor Reports</p> <p>Cllr Hart didn't have anything further to add to his report given during the earlier Annual Assembly meeting apart from confirm that he would seek an answer to the question posed during the Open Forum regarding the safety of the use of the bridleway next to the B3417. In view of the decision made by Cllr Hart to stand-down as Leader of DCC and confirmation that he won't be seeking re-election at the next District Council election, District Cllr Oram wished to record his thanks to Cllr Hart for all of his hard work over the years he has stood as well as the kindness and patience he showed to him when he first became elected. All Cllrs were in agreement that Cllr Hart will be very much missed by all and appreciated the support he had given to our Parish over a number of years.</p>	

	<p>District Cllr Oram kindly provided a report to Cllrs prior to the meeting which included the following points:</p> <p>Cryptosporidium outbreak The outbreak of Cryptosporidium in the Brixham, Hillhead and Kingswear areas continues. SHDC have already expressed their views on the handling of the issue and will no doubt take further action later down the road. This is not an issue that effects residents in Bickleigh & Cornwood Ward.</p> <p>Could your home be more energy efficient? We are helping South Hams' residents to improve the energy efficiency their homes, one of our top priorities. Along with partners South Dartmoor Community Energy, Dartmoor Energy Ltd and Correct Contract Services Ltd, we are helping future proof some of the most poorly performing energy rated properties across the district. From solar panels, better insulation, greener heating, improved ventilation and more, we are helping residents lower their bills and give them more control of their energy use.</p> <p>South Hams District Council elects its new Chairman We've announced our new chairman for the next 12 months at this year's Annual Council meeting on 23 May. Cllr Bernard Taylor, ward member for Charterlands, will be the chairman for the coming year.</p> <p>Household Support Fund Help is at hand for South Hams residents struggling with day to day living costs such as food, energy costs or essential household items from South Hams District Council's Household Support Fund. New funds are now available for those most in need. With limited finances available, we will prioritise residents with the lowest incomes first.</p> <p>Free decarbonisation support for businesses We're supporting local businesses and helping them to become more energy efficient through a new decarbonisation scheme. As part of our efforts to support both the economy and natural environment, we're providing funding for a specialist business consultancy, being run by Libraries Unlimited.</p> <p>PCC election results The votes are in for the Police and Crime Commissioner elections. Congratulations to Alison Hernandez of the Conservative Party for her re-election as the PPC.</p> <p>Community Safety Partnership update The end of the financial year is always a busy time for the CSP team, as it is for so many people. At the beginning of March, we hold our annual priority setting meeting, where we get together with our lead members and partners from a number of agencies to take a look at the intelligence we have and agree what the priorities of the CSP should be for the coming year. These priorities include a mix of statutory duties such as the Domestic Homicide Reviews, along with additional local priorities. Sadly, the intelligence shows us Devon has seen a rise in suicides. As a result of this, suicide prevention and</p>	
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72/24	<p>awareness will be one of our priorities for the coming year. You will also see we have recently been publicising the need to be aware of rogue traders. This has been as a result of some recent incidents in Devon, and we will also be looking at carrying out more awareness work around rogue traders and the online space. Our overarching priorities for the coming year are domestic violence and sexual abuse, violence prevention and violence against women and girls, problem drinking and drug use, exploitation and hate crime, changing youth culture and anti-social behaviour.</p> <p>Plans for major arts festival Plans are afoot to create a district-wide arts festival for the South Hams next summer. In partnership with South Hams District Council, NDP Circus is working on delivering a festival across the district in the summer of 2025.</p> <p>DNPA Report</p> <p>In his absence the Clerk read out the following report received from Cllr Smerdon:</p> <p>Summer tour dates for Higher Uppacott Places are available on tours of DNPA-owned Higher Uppacott. Higher Uppacott is a medieval farmhouse (longhouse) in which both people and cattle were accommodated. Guide-led tours cost £6 per person and should be booked in advance. All tours start at 10.30am unless stated otherwise. Dates are: Saturday 1st June & Saturday 22nd June (noon); Saturday 6th July & Sunday 21st July; Saturday 3rd August, Sunday 11th August, Wednesday 14th August (6pm), Sunday 18th August, Wednesday 21st August (2pm) and Monday 26th August. Book a place by contacting Princetown Visitor Centre on 01822 89041.</p> <p>Summer opening hours: National Park visitor centres The opening times for the National Park visitor centres at Haytor, Postbridge and Princetown are 10am until 5pm every day from 1 July – 30 September.</p> <p>Make a date: upcoming events With summer nearly here, DNPA is getting ready to put on two of its flagship family fun days. History Hunters Day returns on Saturday 20 July at Postbridge Visitor Centre and Meldon Wildlife Festival takes place on Tuesday 20 August at Meldon Old Quarry.</p> <p>History Hunters Day This is a free family event which runs from 10.30am until 4pm and is based around Postbridge Visitor Centre. There will be crafts, activities and things to make and take home bringing to life the Brilliant Bronze Age, the Magnificent Middle Ages and Vibrant Victorians. There's no need to book to attend – just come along and enjoy!</p> <p>Meldon Wildlife Festival The popular Meldon Wildlife Festival is being held on Tuesday 20</p>	
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	<p>August from 10.30am until 4pm. This annual visit gives everyone an opportunity to learn more about nature. Many well-known wildlife organisations are returning to the event with activities designed to help children become wildlife champions. There'll be games, river dipping, walks, minibeast hunts and more. These two events are part of a summer-long programme aimed at helping people explore Dartmoor. Check www.dartmoor.gov.uk for up-to-date information.</p> <p>Celebration of Dartmoor's Youth Rangers Young 'Rangers in the making' were recognised for their enthusiastic hard work and passion for conserving Dartmoor National Park. Teenagers involved in DNPA's Youth Ranger scheme were celebrated at a special event at Parke earlier in the spring. DNPA has been delivering events for young people for several years through the Ranger Ralph and Youth Ranger programmes. Dartmoor Youth Rangers is for 12 – 17-year-olds. Through a programme of accessible events and practical conservation it offers opportunities for participants to understand, appreciate, and enjoy Dartmoor and the ability to develop environmental skills and knowledge which leads to positive action for nature.</p> <p>Minutes of the Meeting held on Wednesday 1st May 2024 (AGM)</p> <p>All Cllrs agreed that they had received a draft copy of the minutes of the May meeting (AGM) and resolved that they were an accurate reflection of the minutes of that meeting. Proposed by Cllr Mrs Boulting and seconded by Cllr Mrs Chater</p>	
73/24		
74/24	<p>Matters Arising</p>	
8/24(a)	<p>Highway Matters</p> <p>Cllr Mrs Tyler referred to an issue of some loose gravel on the B3417 Lee Moor Road on the bend close to the entrance Herreschoff Kilns. The Clerk confirmed that it was easier for Cllrs to simply report such matters on the DCC website using the Report-It function.</p> <p>Cllr Mrs Burkill confirmed that Cllr Sims had now installed the solar power conversion kit on the speed activated sign in Shaugh Prior but there seemed to be an issue with the batteries not holding their charge. Resolved by Cllrs purchase a set of replacement batteries at a cost of £110.00. Proposed by Cllr Mrs Tyler and seconded by Cllr Mrs Proctor.</p>	
8/24(b)	<p>Shaugh Prior Community Fund</p> <p>No applications received this month although it was noted that an application was expected in July from Shaugh Prior Parish Magazine.</p>	
8/24(c)	<p>Tribute to Cllr Norman</p> <p>Peter Davies has now confirmed that he would now be dealing with this matter on behalf of the NT and as a result a meeting on-site will be arranged with Peter very shortly.</p>	Clerk

8/24(e)	<p>Wotter Play Area Improvements Working Group</p> <p>The Clerk mentioned that he had met with the last of the 3 play companies that we have contacted in respect of coming up with designs and prices for the improvements and that he was awaiting their proposals. Once received, a further meeting of the working group will take place where the 3 designs will be considered and a preferred option chosen (which will then be reported back at the PC meeting in September). It was noted that there may be the opportunity to secure some funding for the project from the Newnham Solar Fund.</p>	
8/24(f)	<p>Emergency Plan</p> <p>The Clerk confirmed that simply down to not having enough time at present he hadn't been able to progress the EP but hoped to get a further meeting arranged shortly (likely to be after the summer break).</p>	Clerk
8/24(g)	<p>Neighbourhood Plan</p> <p>Cllr Spencer mentioned that the message about the NP was now getting out to the wider community and as a result more people now want to be involved in the steering group which was good news. It was confirmed that the next meeting would be held at Lee Moor Hall. Whilst funding from Central Government to help PC's etc develop their NP's has been confirmed, everything is now on-hold with the General Election having been called. It was also confirmed that a communication strategy now had to be drawn-up for the NP. It was noted that we require a mix of people from different backgrounds on the steering group so we have a good balance across the entire local community.</p> <p>The Clerk confirmed that he had spoken to WesternWeb Ltd with regards to the changes to the website to include a dedicated area for the NP, with the cost being £275 + VAT. Resolved by Cllrs to proceed with the changes and instruct WesternWeb to agree a specification with the PC for the necessary changes – proposed by Cllr Spencer and seconded by Cllr Mrs Francis-McLeod.</p> <p>The Clerk also mentioned that WesternWeb thought that this might be an opportune time to make sure all Cllrs were set-up with their own dedicated PC email address (in order to ensure that they are not using their own private email addresses which gives rise to privacy and security concerns). It was agreed by all Cllrs that we should look to implement this subject to the process being relatively easy and simple to follow (it was noted that previous attempts had been very problematic). The Clerk agreed to go back to WesternWeb seeking clarification on this point.</p>	Clerk
75/24	<p>Planning</p> <p>The following applications were subject to discussion:</p> <p>Hemerdon Mine Permit Application</p> <p>The Clerk confirmed that he had responded to the EA on the permit application having sent a draft response to Cllrs prior to this.</p>	

	<p>0997/24/HHO – Moorland View (Beatland corner to Lee Moor, Wotter) Following the last PC meeting where this application was discussed, a site visit was undertaken by Cllrs Mrs Burkill, Mrs Chater and Mrs Boulting. Following that site visit it was agreed to recommend in support of the application and raise no objections.</p> <p>0149/24 – Works to strengthen Blackbrook Bridge, Cadover The Clerk confirmed that this application had been granted conditional approval.</p> <p>The Clerk confirmed that the planning enforcement case had been raised for alleged unauthorised works at Lee Moor (reported at previous PC meetings). It was also confirmed that a further enforcement case on land lying SW of Bugle Farm had been closed to the submission and determination of App No 1589/23/FUL.</p>	
76/24	<p>Chairman’s Business</p> <p>The Chairman had nothing to raise.</p>	
77/24	<p>Reports from Committees</p> <p>Cllr Mrs Burkill mentioned that no further meeting of the Newnham Solar Fund Company had taken place due to the resignation of a number of the Directors. However, she was hopeful that these positions would be filled shortly (they were looking at getting someone appointed from Lee Moor Hall). It was also confirmed that our bid for funding for a new notice board was unlikely to be supported. It was agreed that the Clerk would look at alternative funding options for Lee Moor Notice Board.</p>	Clerk
78/24	<p>Annual Return – Annual Governance Statement 2023/24</p> <p>The Clerk read out each of the statements in Section 1 of the 2023/24 AGAR (Annual Governance and Accountability Return) which relates to the Annual Governance Statement. A ‘Yes’ response was provided in relation to boxes 1-8 and a ‘N/A’ in respect of box 9. It was resolved by Cllrs that the Chair sign the Annual Governance Statement for 2023/24 – proposed by Cllr Mrs Chater and seconded by Cllr Mrs Proctor. The form was also counter-signed by the Clerk.</p>	
79/24	<p>Annual Return – Approval of Accounting Statements for 2023/24</p> <p>The Clerk gave a run-down of the Annual Accounting Statement for 2023/24 which forms Section 2 of the AGAR. It was highlighted that the figures provided matched the end of year bank reconciliation for 2023/24 which had been checked and signed-off by Cllr Mrs Burkill, with a closing balance of £12,069.83. Resolved by Cllrs that the Chair sign Accounting Statements for 2023/24 – proposed by Cllr Mrs Burkill and seconded by Cllr Mrs Chater.</p>	

80/24	<p>Annual Return – Certificate of Exemption 2023/24</p> <p>The Clerk confirmed that as both annual income (£18,121.00) and expenditure (£15,438.00) for 2023/24 were less than the £25k threshold, the PC was able to exempt itself from the limited assurance review. Resolved by Cllrs that the Chair sign the relevant form which exempts the PC from the limited assurance review – proposed by Cllr Stone and seconded by Cllr Mrs Tyler.</p>	
81/24	<p>Correspondence</p> <p>During the past month the following correspondence had been received:-</p> <ul style="list-style-type: none"> • Email from Ron Bailey requesting support from the PC for a campaign relating to the use of lithium batteries and the increased fire issues they pose. After some brief discussion it was the view of Cllrs that the use of lithium batteries will play an important role in terms of reducing carbon and as a result were unable to support the campaign. • Email from NALC confirming that an updated edition of The Good Cllrs guide was now available for download. • Email from Julian Berry of Imerys confirming the date of the next meeting of the Lee Moor Community Liaison Group on Tuesday 2nd July 2024 at Lee Moor Hall starting at 5pm. • Notices received (by email) from SHDC regarding the General Election (Notice of Election etc). • Email from the National Trust confirming works taking place on the permissive footbridge at Shaugh Bridge between the 5th and 7th and 10th and 12th of June 2024 (resulting in a short closure during these times). • Devon Climate Change Emergency Newsletter for June 2024 (circulated to Cllrs) • Email newsletter from NALC • Email newsletter from SLCC • Email Newsletters from DALC 	
82/24	<p>Finance</p> <p>The Clerk confirmed that on the 2nd June 2024 there was the sum of £15,041.83 in the Treasurers Account.</p> <p>The updated bank mandate from TSB is still outstanding and the Clerk confirmed he had chased again recently but to date had received no response. He agreed to continue chasing TSB. He also confirmed that the AGAR had now been completed (following approval of the various sections of the document as minuted above) and these would all now be uploaded onto the PC website, with the period for the Exercise of Public Rights commencing on Monday 10th June 2024 and ending on Friday 19th July 2024.</p>	Clerk
83/24	<p>Payments and Receipts</p> <p>It was agreed to make the following payments:</p>	

<p>84/24</p>	<p>£22.00 direct debit payment to EDF Energy (electricity for Wotter defib) £22.90 cheque to Scott Smy (reimbursement of office postage/sundries) £448.80 cheque to J & MJ Widdicombe (parish Lengthsman drainage works) £44.99 cheque to Scott Smy (reimbursement for purchase of Norton anti-virus software for a further 12 months) £110.00 cheque to Plymouth Battery Centre (replacement batteries for solar power speed activated sign)</p> <p>Receipts None</p> <p>Works and Maintenance</p> <p>The Clerk mentioned that he had visited all of the bus shelters in the Parish and most were clean and in a good state of repair. He suggested that instead of paying someone to clean them monthly that perhaps a rota could be drawn-up for volunteers to clean each bus shelter on a monthly cycle? It was agreed that equipment could be provided for such from SHDC. It was agreed by Cllrs that this was a good idea. Cllr Mrs Francis-McLeod agreed to look after the shelter at Wotter. The Clerk agreed to contact SHDC in respect of obtaining equipment needed for such.</p> <p>Cllr Mrs Tyler provided some details for replacement benches in the Parish as it was acknowledged that many are now beyond repair. It was agreed that benches manufactured out of recycled plastic was certainly more sustainable and would mean reduced maintenance costs.</p>	<p>Clerk</p>
<p>85/24</p>	<p>Date and Place of Next Parish Council Meeting</p> <p>The next meeting of Shaugh Prior Parish Council will take place on Wednesday 3rd July 2024 at Shaugh Prior Recreation Hall starting at 7.30pm.</p> <p style="text-align: center;">The meeting closed at 9.00pm</p> <p>Signed:.....Chairman</p> <p>Date:</p>	