

Shaugh Prior Parish Neighbourhood Plan - Comms/Questionnaire Group

Minutes of the meeting 19th February 2025 - 2pm

Present - Ian Cleaver, Jason Ellmers, Paul Vann, David Dudytsch, Barrie Spencer, Cathie Boulting

IC updated JE - general discussion around Marketeer and the need for community engagement. The need for a flyer/document to be created and ask Adam Sims contact to mock up for presentation to NPSG to review.

ACTION - DD stated his cousin may be able to assist and agreed to make contact. JE agreed we need to come up with wording for the initial flyer. It was generally agreed that this needs to remain simple at this stage, not too wordy.

There was a general discussion by all involved about the need for an initial flyer to go out to the community then a couple of weeks later a further publication is circulated giving more information and dates of meetings. The second would be the same design.

ACTION - add DD to comms group

ACTION - IC to agree date of next meeting - done

ACTION - CB to invite comms and questionnaire group to agreed meeting date

JE discussed the need for working backwards having 4 meetings, evenings and afternoons at both Lee Moor Public Hall and Shaugh Prior Village Hall, 2/3 weeks apart. April was identified as an optimum time for community events. The flyer needs to be circulated 5 weeks prior to that. BS confirmed the funding had been received today and it needs to be spent. BS has spoken to Deborah McCann (the chosen NP professional consultant) and she confirmed that she can invoice ahead of time. IC agreed this was a key area of expenditure and asked that the Consultant could take a look at the Questionnaire, JE agreed, prior to the tech build. BS confirmed that D McCann is engaged until 31st March (end of the funding period).

BS stated the next application for funding will be June/July.

Action - invite Adam Sims and Simon Francis to the next meeting which is Thursday 27th February 2025 at 1400 hrs at the White Thorn.