

MINUTES FROM MEETING HELD AT MOORLANDS HOTEL
Tuesday 8 July 2025 19:00

ATTENDEES

Barrie Spencer BS (Chair)
 Lesley Nel (LN)
 Tim Clewer (TC)
 Simon Francis (SF)
 Julia Sanders (JS)
 Dave Dudytsch (DD)
 Tim Thomas (TT)
 Vanessa Tyler (VT)
 Robbie Bird (RB)

APOLOGIES

Cathie Boulting (CB)
 Paul Vann (PV)

Item	Minutes
1.	Recap
	1.1: Minutes from SG meeting 30/06/25 to be issued
	1.2: In the absence of minutes, DD provided an overview of what was agreed at the meeting 30/06/25 and the purpose of this meeting.
	1.3: BS confirmed that 48 people attended the 6 Community Engagement sessions.
2.	Post Community Engagement Session Plan
	<p>2.1 Next event</p> <p>Further to the decision taken at the last Steering Group meeting to host a further community engagement session on a specific topic, it was agreed 'Housing', which was covered within the community engagement sessions, would be an emotive subject, and would hopefully improve community engagement and create greater awareness of the Neighbourhood Plan.</p> <p>It was suggested that we push for further engagement of the community through short 'pop-ups' at local events.</p> <p>The 'pop-ups' will promote the Housing event as well as asking people to complete the questionnaires (see 2.3).</p> <p>2.2 Housing Engagement Session</p> <ul style="list-style-type: none"> Planned date: Wednesday 20 August 2025 Time: 7 pm to 8:30 pm Venue: TBC Action: Venue enquiries JS Members to present/host: TC to introduce supported by LN & TT. Meeting Structure: 10 minute presentation followed by Q&A Session <p>2.3 Work to be done prior to Housing Engagement Session</p> <ul style="list-style-type: none"> Dates of all parish events to be passed to TC – Action: DD TC offered to review events held regularly in the Parish, identify people who attend or lead events and ask them to provide a simple 60 second message that a Housing Engagement Session will be held Wednesday 20 August 2025 – Action: TC

	<ul style="list-style-type: none"> • Key events identified: <ul style="list-style-type: none"> ○ Friendship Group (Lee Moor Hall) ○ Bingo Night (Lee Moor Hall) ○ Quiz Night (White Thorn) ○ Coffee Morning (Shaugh Prior Hall) ○ Bowls Club (Lee Moor) • TC to share events that are not covered by someone and advise at the next Steering Group meeting, or before via email to all to allow individuals to be identified who can provide the simple message at start of event – Action: TC • It was agreed that information/data obtained from the 6 engagement sessions in relation to housing be reviewed and used as part of the Housing presentation. In addition, it was agreed that TC, LN and TT produce a simple presentation regarding house – Action: LN, TC, TT – meet 18 July 2025 to review data and work upon presentation and present to next Steering Group.
3.	Community Commercial Stakeholders
	<p>3.1 Commercial Stakeholders</p> <p>Previously identified in 'Community Communication Engagement Plan'. A review of stakeholders to be undertaken at next Steering Group meeting</p> <p>3.2 Meeting with Stakeholders</p> <p>Proposed that stakeholders are invited to a closed meeting Date of meeting TBA Time of meeting TBA Venue of meeting TBA Members host / present: Proposed as BS, JS TC, TT</p> <p>3.3 Work to be done prior to meeting:</p> <p>Identify Stakeholders – Action: all at next Steering Group Meeting Invite letter to Stakeholders: - Action: BS to draft Prep meeting / presentation: TBA – to be discussed at next Steering Group Meeting</p>
4.	Next Steering Group Meeting
	<p>4.1 Proposed date</p> <p>Request next meeting Week commencing 21 July 2025 – Action: CB to arrange</p>