

SHAUGH PRIOR PARISH COUNCIL

Chairman: Tel: 07861 477027
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Cllr Keith Stone
Hartstone Farm
Shaugh Prior
Plymouth
Devon
PL7 5EP

The next Meeting of Shaugh Prior Parish Council will be held on Wednesday 4th February at **Shaugh Prior Village Hall** commencing at 7.30pm.

AGENDA

- A. Approval for the engagement of a locum Clerk**
- B. New Councillor Lesley Nel to sign the Declaration of Acceptance of Office**

1. Apologies
2. Open Forum
3. Declarations of Interest
4. Police Report
5. County and District Councillor's Reports
6. DNPA Report
7. Minutes of the Meeting held on Wednesday 3rd December 2025
8. Matters Arising

Minute 8/25(a) Highway Matters

Minute 8/25(b) Shaugh Prior Community Fund – Ivybridge Ring and Ride

Minute 8/25(c) Tribute to Cllr Norman

Minute 8/25(e) Neighbourhood Plan Update

Minute 33/25 Local Government Reform including strategic plan

Minute 120/25 Parish Cllr Vacancies/Election

School Closure consultation

9. Planning - Application 0438/25/PIP – 6000734 (copied to Councillors on 24th January)

10. Chairman's Business
11. Update on progress with the reduced speed limit on B3417 (if not covered in the County Councillors report) – Cllr Clewer
12. Issue of PC meeting Minutes - proposal for them to be issued to all in draft format within 1 week of meeting – Cllr Thomas
13. Proposal to change banking arrangements – Clerk
14. Proposal to provide a dedicated Clerk mobile phone - Clerk
15. Council assets – Cllr Tyler

16. Newnham Solar Farm funding update – Cllr Thomas
17. Reports from Committees
18. Correspondence
19. Emergency Plan Update 2026 – *proposed template circulated with Agenda*
20. Health and Safety policy - *proposed policy circulated with Agenda*
21. Social Media Policy - *proposed policy circulated with Agenda*
22. Clarification on the membership of the HR sub-committee – Cllr Clewer
23. Finance
24. Payments and Receipts including: 1/Approval for the payment of salary and expenses for Lee Grant as Clerk in December 2025 and January 2026.
2/ Approval for the payment of invoice from John Widdicombe
25. Works and Maintenance
26. Date of Next Meeting

Part 2

Wednesday 4th February 2026

at Shaugh Prior Village Hall starting at 7.30pm

Clerk to Shaugh Prior Parish Council

e-mail: clerk@shaughpriorparish.gov.uk

<http://www.shaughpriorparish.gov.uk>

Councillors are reminded that Part 2 requires confidentiality in all matters discussed. In addition, no parishioner or councillor names should be mentioned in relation to complaints.

Part 2 Agenda

1. Resignation of Lee Grant as Clerk and appointment of an interim Clerk
2. Feedback from a new councillor to councillors - first 3 months of observations and experiences – Cllr Thomas
3. Code of Conduct updates