

Minutes of the meeting of Shaugh Prior Parish Council held on Wednesday 1st April 2026, 7pm in Shaugh Prior Village Hall.

Present – Cllr. Stone (chairman); Cllr. Burkill; Cllr. Chater; Cllr. Tyler; Cllr. Proctor; Cllr Clewer; Cllr. Thomas; Maddy Williams (Police); District Cllr. Steele; 8 members of the public. Penny Clapham (Locum Clerk); County Cllr. Carson.

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Parishioner asked about agenda item 5. Cllr. Thomas responded by reading from his notes. Cllr. Stone responded, regarding an incident last July 2025, also reading from his notes.

Further discussion and altercations took place until the Clerk reminded the Chair of the business in hand. An apology has been given by Cllr. Stone.

Parishioner raised concerns about the traffic up and down the old mine track. Noted that a sheep was being chased by a landrover. People's garden walls are bowing and these drivers are splashing water into gardens. Mentioned a planning application pertinent to this track.

Cllr. Thomas responded regarding the planning application.

2) Apologies For Absence: District Cllr. Abbott.

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change. None declared.

4) Police report – welcome to Maddy Williams. A low call out in the first quarter of this year. Some stock has been hit. Thanked for her report to the Council, very useful.

5) Motion of No Confidence in the Chair – Cllr. Thomas proposed, seconded by Cllr. Tyler. Second proposal of support. Proposed by Cllr. Burkill seconded by Cllr. Proctor. Vote taken on No Confidence. Four in favour, four against. Chairman's casting vote in favour. Motion dismissed.

6) Matters raised by the Chairman (for information).

7) District and County Councillor Reports –

County Cllr. Carson provided his report prior to this meeting. Increase in an ageing population. Devon are committed to being a child friendly county. Biggest change is in SEND. Meeting at Tungsten West, significant change in the activity levels. The school consultation is finished; noted objection from council to its closure, going to cabinet in May for a decision. Cllr. Burkill talked about the 'B' road issues, requesting confirmation of any changes.

Trying to negotiate with Devon County to pay for a speed limit and installation of signage and then write it into the S106 agreement at a later date to be refunded.

Cllr. Thomas brought up the issue of potholes that still need to be filled. At Shaugh bridge.

District Cllr. Steele, standing in for Cllr. Abbott reported that this is a quiet time, LGR being the hot topic of the day.

8) Minutes –the Minutes of the meeting held on the 4th March 2026 were agreed and signed by the Chair as a true record.

9) Asset Register – checked and agreed prior to completion of the annual return. Thanked Cllr. Chater and Cllr. Stone for checking all the assets.

10) Policies – to be agreed – Council resolved to adopt these policies together.

- i. Asset Register Policy
- ii. Retention and Disposal of Data Policy
- iii. Information on Data Protection
- iv. Inventory of Data Schedule
- v. IT Policy

11) PLANNING

Planning Applications - District Council has asked for observations from the Parish Council on the following planning applications:

12) FINANCE

Expenditure	Restore – shredding obsolete papers	£78.00
	Locum clerk expenses – March	£798.65
	DALC – Councillor training	£144.00
	Chair’s allowance for year ended 31/03	£450.00 less tax = £360.00
	HMRC Q4	£278.93
	DALC – annual subscription	£351.96

Income Sale of salt spreader £130.00

Bank Reconciliation and Statement not available for this meeting due to not receiving a statement from TSB bank.

Council resolved to accept the accounts as listed above. Proposed by Cllr. Burkill, seconded by Cllr. Chater, all in favour by show of hands.

13) Open spaces –

- i. Fencing and bench already approved for repair. Assorted small items plus signage, to receive a quote from JS friend Contracting. To agree actions and associated expenditure.
Park signs x 4 = £107.20. Self closures @ £120 each + VAT. Council approved this expenditure.

14) Community Asset Transfer – to consider this policy from the district council. To agree actions if required. Still to check these assets.

15) Clerk's report (for information only) –

- a) Sparkwell and Shaugh Prior CIC AGM Chairman’s report (circulated prior to this meeting)

16) Councillor's reports and External Meetings attended (for information only)

Cllr. Burkill reported on the CIC as a director. Consider asking for a grant for VAS signage. May agenda. Cllr. Clewer, neighbourhood plan update, now have a draft plan but there are now complications. Next steering group meeting at the end of April.

Cllr. Thomas held an LGR meeting with a presentation.

Items for Information - The next council meeting will be on 13th May 2026, 7pm in Shaugh Prior Village Hall. This will be the Annual Council Meeting.

The Annual Parish Meeting will be held on 3rd June 2026 6.45pm in Shaugh Prior Village Hall followed by the Council Meeting.

Email Circulation

DALC Bulletin 13 (sent 06/03)

DALC LGR Bulletin 2 (sent 13/03)

DALC LGR Bulletin 3 (sent 20/03)

Changes to planning application notifications DNPA (sent 06/03)

DALC Bulletin 13 (sent 19/03)