

SHAUGH PRIOR PARISH COUNCIL

Minutes of the Annual Parish Meeting

Date: Wednesday 27 May 2026
Time: 19:15
Venue: Shaugh Prior Village Hall, Shaugh Prior, PL7 5HA

Attendance and Administration

Present:

- Cllr Clewer (Chair)
- Cllr Thomas (Vice-Chair)
- One member of the public

Administration: The Chair asked Cllr Thomas to take the notes for the meeting.

1. Welcome by the Chair of the Parish Meeting

The Chair welcomed the member of the public to the meeting.

Given that only one member of the public was in attendance, it was agreed to hold a more informal discussion, using the agenda as a framework.

2. Apologies

Apologies Received: Cllr Tyler, Cllr Carson (DCC), Cllr Abbot (SHDC), Peter Smerdon (DNP), and Sgt Williams (D&C Police).

Invited (No Response): Representatives from Shaugh Prior Village Hall, Lee Moor Public Hall, Tungsten West, and Newnham Solar Funds.

3. Minutes of the Previous Annual Parish Meeting

The minutes of the previous Annual Parish Meeting were not available.

4. Matters Arising

As the previous minutes were unavailable, no matters arising were reported.

5. Report from Shaugh Prior Parish Council

The Chair provided a comprehensive report covering recent council activities and administrative updates:

- **Council Composition & Recruitment:** Updates were given regarding recent changes to the makeup of the council following the Annual Council Meeting (ACM), alongside an update on the appointment of a new Clerk.
- **Casual Vacancies & Co-option:** An application has been received for the current casual vacancy, and the council retains the ability to co-opt to this vacancy.

Regarding the remaining 5 vacancies, the current notice allowing parishioners to request an election is set to expire on 16 June. Subject to the outcome, South Hams District Council (SHDC) will notify the council whether it can co-opt or if an election has been formally requested. The council remains hopeful it can co-opt and intends to advertise the positions following the notice's expiry.

- **Finance:** The budget for the 26/27 financial year was formally agreed upon by the full council during the previous financial year. Additionally, the council has disposed of an unused salt spreader, and the proceeds from the sale have been successfully banked.
- **Community Roles & Committees:** As the council rebuilds its team, it hopes to appoint a Snow Warden and a Flood Warden. Furthermore, following the ACM, the council aims to appoint additional members to its various committees, including Finance, HR, Transport, Planning, and Open Spaces.

6. Reports from District and County Councillors and Other Invited Representatives

Cllr Thomas provided a summary of the various reports received from Devon County Council (DCC), South Hams District Council (SHDC), Dartmoor National Park (DNP), and Devon & Cornwall Police.

7. Community and Parish Affairs

The Chair formally thanked both Shaugh Prior Village Hall and Lee Moor Public Hall for their continued support and for allowing the council the use of their halls.

8. Questions from Parishioners

There were no questions raised by the parishioner in attendance.

9. Any Other Business (AOB)

No items were raised under any other business.

10. Date of Next Annual Parish Meeting

The date of the next Annual Parish Meeting is to be confirmed.

11. Closure of Meeting

The Chair closed the meeting at 20:00.

Signed: _____

Cllr Tim Clewer, Chair of Shaugh Prior Parish Council