

Shaugh Prior Parish Council



Clerk: Mr N. Doran, 2 Woodfield Crescent, Ivybridge, Devon, PL21 0FB.

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To Members of Shaugh Prior Parish Council,

You are hereby summoned to attend a Meeting of Parish Council, to be held **on 7 October 2026 at 7.30pm at Lee Moor Village Hall** for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Nigel Doran

Nigel Doran
Clerk to the Council

AGENDA

1) Welcome – including Cllr Cantelo

2) Cllr resignation

3) Apologies For Absence

4) Open Forum

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

5) Minutes – to approve and sign the Minutes of the meeting held on Wednesday 2 September 2026.

6) Matters Arising

Doctor's surgery - Wotter
Code of Conduct complaint

7) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change.

8) Police report

9) DNPA report

10) Tungsten West report

11) District and County Councillor Reports

12) Malcolm Norman memorial bench update

13) LGR Update

14) Neighbourhood Plan update

15) Template Committee Terms of Reference (TOR) for adoption

16) Policies for adoption

Co-option

Freedom Of Information

Anti-bullying and Harassment

Equal Opportunities

17) Parish Emergency Plan

18) Highways matters

19) Shaugh Prior Primary School (closed)

20) Planning

21) Consider the final external auditor report for 2025-26

22) Decide on appointment of internal auditor for 2026-27

23) Finance

Grant application from Parish News

Direct debit form for SHDC

Payments made since last agenda

31 August 2026	Unity Trust Bank – fees	£7.00
3 September 2026	PKF Littlejohn – external auditor fee	£252.00
3 September 2026	Colourbridge – NP printing	£742.28
3 September 2026	A Deptford – defibrillator supplies	£444.00

3 September 2026	EDF Energy – Wotter defibrillator	£135.85
3 September 2026	Westernweb – Accessibility audit	£54.00
3 September 2026	Nigel Doran – Clerk’s expenses	£57.06
3 September 2026	J Widdicombe – June & July invoices	£211.20

Monies received since last agenda

8 September 2026	SHDC – 2 nd portion of precept	£8,744.00
10 September 2026	Newnham Solar Fund – grant for NP printing	£661.90

Bank balances as of 29 September 2026

Current a/c	£14,198.07
Instant access a/c	£10,025.64

24) Purchase of 14th edition of Local Council Administration, Charles Arnold Baker, £144 (SLCC members price)

25) Payments to be authorised (list circulated separately)

Please note this list includes a replacement defibrillator battery as this was required – Wotter (authorised by Cllr Clewer).

26) Correspondence (list circulated separately)

27) Matters raised by the Chairman

28) Councillor’s reports and External Meetings attended

Items for Information - The next council meeting will be on Wednesday 4 November 2026 starting at 7:30pm at Lee Moor Village Hall.