Minutes of the Meeting of Shaugh Prior Parish Council held on Wednesday 4 November 2026, 7pm in Lee Moor Village Hall.

Present – Cllr. Clewer (Chair); Cllr. Thomas; Cllr Chislett; Cllr Luxton; Cllr Cantelo; Cllr H Skelley; County Cllr Carson; District Cllr Abbot; Barnaby Hudson (Tungsten West representative); Nigel Doran (Clerk).

1) Welcome

All were welcomed to the meeting.

2) Apologies for absence

Cllr N Skelley and Cllr Tyler had tendered their apologies – these were accepted. Peter Davies (Tree Warden and National Trust representative) had also apologised that he would be unable to attend the meeting.

3) Open Forum

As there were no Parishioners present there was no Open Forum.

Cllr Clewer exercised his powers as Chair and took item 10) at this point of the meeting.

10) District and County Councillor reports

The report from County Cllr Carson had been circulated previously for the Cllrs to read.

He was asked a question as to whether he knew what DCC's plans were regarding the Shaugh Prior Primary School building.

He responded that he was only aware of the possibility of it being used to provide space for SEND children as the Tavistock unit was full and the new SEND school at Ivybridge was yet to be built. He thought that, if this came to pass, it would be for a minimum of 2 years. A point was raised about whether this could be combined with the proposal from Tungsten West of using the building to provide nursery provision for their employees.

Cllr Clewer raised the issue that the proposed speed reduction for the B3417 had not been on the agenda for the HATOC meeting that took place on 3 November and how would this be dealt with as it would now be 3 months until the next meeting.

County Cllr Carson responded that the matter had not been ready for inclusion on the agenda for the HATOC meeting but that the results of the public consultation had been 14 comments in favour of the speed reduction and 15 against. He will be meeting with the Chair of the HATOC committee in mid-November to consider the matter and they will read the comments that had been made in the consultation and would be deciding regarding this matter.

It was explained that Nick Colton (DCC Highways) had been contacted concerning large HGVs using Shaugh Prior bridge to deliver farm feed. He had stated that the signage was incorrect as the signs should state a 7 ½ tonne limit without "except for access". The signs would be changed but that this would be subject to funding.

The report from District Cllr Abbott had been circulated previously for Cllrs to read.

He added to his report asking Cllrs to report any rough sleepers (including in cars) on Wednesday 11 November (as part of a national survey).

4) Minutes

The minutes for the meeting held on 7 October were duly signed as being accurate proposed by Cllr Cantelo and seconded by Cllr Luxton and confirmed by a unanimous vote of hands.

5) Matters arising

None.

6) Declarations of Interest

Cllr Thomas declared an interest regarding LGR (item 12 on the agenda) as he worked for Plymouth City Council.

7) Police report

A report had been received and was read to the meeting.

5/10 Report of male shooting cans with an Air rifle at Cadover bridge, reporting person left the scene and when Police arrived there was no trace of the male

11/10 Brag Lane, cow hit by car, farmer attended, cow had recovered and was up walking

30/10 Beatland Cross, cow hit by car, cow did not survive, farmer attended and details exchanged

30 /10 Harscombe Farm, male attacked by his own dog, ongoing enquiries at this time

No crimes recorded. Patrols were out at the weekend and liaised with Dartmoor Rangers, bikes were seen across the Moors off roading but no chance of catching them. A silver vehicle made off from Police but disappeared and too far to catch the registration.

Cllr Clewer brought it to the attention of the Cllrs that there was a spate of farm / poaching incidents at present and all should be aware.

8) DNPA report

None had been received.

9) Tungsten West report

It was reported that TW have been operating their "mobile front end" since the beginning of August and have collected data relating to this so they have requested permit variations from the Environment Agency, for making the mobile front end permanent and extending their operating hours to 7AM to 10PM from 9AM to 9PM. There will be a public consultation generated before these variations are allowed.

TW plan to start blasting at the end of November. If people wish to be informed when a blast is to happen there are details of how to request to be added to the notification list in the latest copy of the Parish News.

To mitigate the low frequency noise produced on the site a noise cancelling speaker was being trialled.

Cllr Clewer noted that a brook that passed through the site was measured for water quality on entering the site and on leaving the site and it was cleaner on exit that it had been on entry.

11) Malcolm Norman memorial bench

As Peter Davies was unable to attend the meeting Cllr Clewer reported that he, Peter Davies, had a meeting organised with the family of Malcolm Norman and would forward his proposals (including costs) to the Parish Council after that.

12) LGR update

It was reported to the meeting that the previous proposals had now been cancelled instead of just postponed. It is expected a new suggestion will be brought forward.

13) Neighbourhood Plan update

Cllr Clewer confirmed that the consultation had now been completed. The plan was being re-written to take account of the changes that had been made to the requirements. This will then be submitted to SHDC and the referendum, that will be required, will be organised, by SHDC, in the New Year.

14) Decide on appointment of internal auditor for 2026-27

The proposal to appoint Paul Russell (PATAS) was agreed by all (proposed by Cllr Cantelo and seconded by Cllr Thomas).

15) Finance

The 6-month bank reconciliation was approved (proposed by Cllr Luxton and seconded by Cllr H Skelley).

The grant application from the Parish News was considered. The amount of £250 had been included in the budget for this. A grant of £250 was agreed (proposed by Cllr Thomas and seconded by Cllr Luxton).

The grant application from Ivybridge and District Ring and Ride was considered. An amount of £150 had been included in the budget for this. A grant of £150 was agreed (proposed by Cllr Thomas and seconded by Cllr Chislett).

It was agreed by all that Cllr Luxton be appointed to the Finance Committee (proposed by Cllr Clewer and seconded by Cllr Thomas).

16) Purchase of 14th edition of Local Council Administration, Charles Arnold Baker, £144 (SLCC members price)

This was agreed by all (proposed by Cllr Thomas and seconded by Cllr Luxton).

17) Payments to be authorised

The following payments were agreed (proposed by Cllr Thomas and seconded by Cllr H Skelley).

Nigel Doran – Clerk expenses	£3.18
Moorland Hotel – Neighbourhood Plan (to be re-imbursed)	£168.00
Parish News – grant	£250.00
Ring & Ride – grant	£150.00

It was noted that

EDF Energy (paid by direct debit)	£84.54

and received

30/9	Interest – Unity Trust Bank	£49.28

18) Planning

Cllr Thomas reported that the Planning Committee had met and had decided that a response of "no comment" should be returned in respect of planning application DCC/4474/2026. This planning application had been changed, and this revision was considered by the Council. It was decided (proposed by Cllr Thomas and seconded by Cllr Cantelo) that the PC response would be unchanged.

19) Policies for adoption

It was agreed by all that these be adopted (Complaints Procedure, Disciplinary Procedure and Grievance Procedure). This was proposed by Cllr Thomas and seconded by Cllr H Skelley.

Cllr Clewer advised the Council that a set point in the year would be established for all policy reviews and that they would be reviewed in Committees with recommendations being brought to the full Parish Council.

20) Parish Emergency Plan

It was reported to the Council that Phil Clewer is making good progress regarding this. As a first step, 2 grab-boxes are being created that can be stored in Lee Moor and Shaugh Prior (it is thought that they can be stored at the 2 Village Halls, but permission must be sought first).

The process will continue once this has happened.

21) Highways Matters

This item was discussed earlier under item 10.

22) Shaugh Prior Primary School (closed)

The Tungsten West proposal for childcare for their employees was mentioned again and it was hoped that, if this happened, it could be made available more widely.

23) Correspondence

The list had been circulated previously.

24) Matters raised by the Chairman

Cllr Clewer explained that an email had been received from DNPA regarding an historic sign, at the end of Brag Lane, explaining that it had been damaged by a flail and how this was to be restored (at the DNPA's expense).

He also reported that he had visited both Tungsten West and Imerys in the last month.

He informed the Council that one application had been received for the Parish Councillor vacancy and it was agreed that applications for this vacancy should be encouraged but with a deadline of 18 November, with a view of making a choice so that the new Councillor could be appointed at the December meeting of the Parish Council.

25) Councillor's reports and External Meetings attended

None reported.

The meeting was closed at 9.06pm

Signed……. Date……

Items for Information

The next Council meeting is on Wednesday 2 December 2026 at 7.00pm (Lee Moor Village Hall)